INTRODUCTION

The purpose of the Faculty Research Support Program (FRSP), administered by the Marilyn Magaram Center for Food Science, Nutrition and Dietetics (MMC), is to assist qualified faculty to develop a research focus that will optimize the use of the MMC research facilities.

This program will assist any faculty in the Department of Family & Consumer Sciences (FCS) by providing funding for the performance of and dissemination of research and/or to obtain pilot data to pursue extramural funding.

Up to the maximum of $5,000, will be given each year contingent on the availability of funds. There is an opportunity for Faculty to receive up to $5000 in Interdisciplinary Faculty Research. The awardees will be recognized on MMC media outlets.

MAJOR CRITERIA TO BE CONSIDERED

1. In concert with the campus-wide effort to expand research and efforts to engage in sponsored projects, the Center considers this competition as a potential source of seed money for formulating proposals that are externally fundable.

2. The research project, proposed for external funding to be prepared under MMC FRSP, may involve conducting research utilizing MMC facilities (laboratories, equipment and/or resources).

3. Faculty may not hold more than one award from MMC at any given time. Applicants who have previously received grant funding from MMC are required to provide evidence that the purpose of the grant funding was fulfilled. A final report, including a copy of the grant proposal submitted for external funding, must be on file in the Marilyn Magaram Center prior to submission of a new proposal. Awardees must comply with this requirement.

4. The support from MMC must be acknowledged in documents or announcements. A project final report and copies of abstracts, manuscripts, and grant proposals resulting from research from MMC FRSP should be submitted electronically to the MMC within 15 month. The support from MMC should be acknowledged in documents, when possible.

5. Funds for the FRSP, up to the maximum amount of $5,000 for Interdisciplinary Faculty Research will be awarded once per year. The payout will be contingent upon the needs for financing proposed and available funds.
FRSP PROPOSAL PROCEDURES

FRSP proposals must provide all information requested. The FRSP proposals will be reviewed by a committee consisting of representatives from the MMC research and education committee and FCS Department Chair.

Applicants must adhere to the instructions below. The statement must be double-spaced—the remainder of the proposal may be single-spaced. The entire proposal must be typed with margin set at 1 inch on all sides and the type must be at least 12 point. In the interest of paper conservation, proposal will be submitted electronically to magaram.center@csun.edu. Please number the pages.

1. **Abstract/Summary**
   Provide an overview of the research project you would like to pursue that 1) identifies the problem or subject to which the research is directed; 2) the aim or expected outcome; and 3) the significance of the proposed research. The overview must not exceed one page and may be single-spaced.

2. **Statement**
   The FRSP statement must be organized according to the outline below with each subheading shown and to not exceed five double-spaced typewritten pages. Statements exceeding five double-spaced pages will not be accepted for consideration. The statement must address each of the following issues:
   
   a. **Research Focus** – What is the general research focus of your immediate interest? You may elaborate on what you have already stated in the introduction section.
   
   b. **Aim or Expected Outcome of the Research** – The specific purpose of the study you would like to pursue and the expected outcome.
   
   c. **Potential Significance** – Identify the potential, practical, or theoretical value of the study. If your proposal is for a segment of a larger research project, make clear why the larger research project is likely to have a significant impact and how the segment for which you are requesting support fits into this larger work.
   
   d. **Methodology and Resources** – Describe the tentative research design. Include a description of the exploratory or preliminary experiments to be conducted prior to formulating your research plan in the grant proposal to be submitted for external funding. It is imperative to describe how the MMC facilities may be utilized in your research design, i.e. the lab space, equipment, etc. needed to accomplish the research.
   
   e. **Qualifications** – What are the qualifications you possess to successfully pursue the proposed research project? You must complete research training if awarded.
   
   f. **Plans for dissemination of results and/or qualifying for extramural funding** – What professional, peer-reviewed journals do you plan to submit your manuscript?
Which external funding agency or agencies are likely to fund your research project? What is the timeline for submitting your application? Please attach the RFP from the targeted agency or agencies, if possible.

g. **Benefit to MMC** – Describe potential benefits to MMC if you publish the results of your research or secure extramural funding for your research project. Indicate details how you plan to recognize the MMC.

h. **Timeline** – List major activities and approximate number of weeks needed for each activity to be undertaken in conducting pilot studies followed by preparation of the grant proposal to be submitted for external funding. Include deadline date when final report and completed grant proposal are to be submitted to MMC. The maximum time allowed for completion of the proposed project is 15 months.

i. **Budget for FRSP** - Please provide a line item budget for proposal. The maximum amount is $5,000 per award for Interdisciplinary Faculty Research. Line item budget, funding will be available as a faculty special pay.

j. **Disclosure** – Provide specific details regarding any application to other on-campus faculty competitions for funding of similar research and the outcome.

k. **Bibliographic References** – List only those references cited in the statement.

3. **Supporting Information, Additional Materials & Curriculum Vitae**

   a. **Resume or Curriculum Vitae**
      Resume/Curriculum vita, **not to exceed two pages** is required. Include terminal degree, current rank and position within the university, a summary of your relevant professional experience, and identification of any background information and/or publications most relevant to your proposed research. The publication list must include author(s), title, journal title, and the date of publication.

   b. **Additional materials** or attachments may be included. Any items the applicant wishes the Committee to review, except additional narrative or bibliography, may be submitted. Possible inclusions in this section might be previous publications, grant proposals in support of your current research, charts, graphs, articles, clippings, or letters of support (not to exceed 5 pages).

**PROPOSAL DEADLINE**

Proposal must be submitted electronically to magaram.center@csun.edu no later than **2:00 P.M. on January 15, 2019**. The applicants will then be notified by February 2019.