FACULTY POSITION ANNOUNCEMENT
PART-TIME
(formerly AA-6)

Department: Learning Resource Center  Effective Date of Appointment: Fall 2020

CSUN’s Commitment to You:
CSUN is committed to achieving excellence through teaching, scholarship, learning and inclusion. As both an AANAPISI & HSI (Asian American and Native American Pacific Islander Serving Institution & Hispanic Serving Institution), CSUN welcomes candidates whose experience in teaching, research, or community service has prepared them to contribute to our commitment to diversity and inclusive excellence. Our values include a respect for all people, building partnerships with the community and the encouragement of innovation, experimentation and creativity. CSUN strives to cultivate a community in which a diverse population can learn and work in an atmosphere of civility and respect. CSUN is especially interested in candidates who make contributions to equity and inclusion in the pursuit of excellence for all members of the university community.

For more information about the University, visit our website at: http://www.csun.edu

About the College:
For information about the Department of Undergraduate Studies, visit our website at: https://www.csun.edu/undergraduate-studies

About the Department:
For information about the Learning Resource Center, visit our website at: https://www.csun.edu/undergraduate-studies/learning-resource-center

ANTICIPATED NEEDS:
Note: All part-time faculty appointments are temporary and do not confer academic rank. Final determination of part-time teaching assignments is contingent upon student enrollment figures and funding.

Courses or Specialization (Specify time if appropriate):
Consultant – Writing Center and/or Grammar Lab

Current Salary Range:
3 units / Rank 2   2358

Qualifications:

Writing Center Consultant:
- MA in English or closely related field
- Experience teaching writing at the university level
- Experience working one-to-one with college students
- Experience serving / working with a diverse student population
- Familiarity with the UDWPE and experience with holistic scoring
- Strong writing and communication skills
- An appointment teaching at least one academic course in a calendar year at CSUN is required to work as a consultant in the LRC

Grammar Lab Consultant:
- MA in Linguistics or closely related field
- Experience teaching at the university level
- Experience working one-to-one with college students
- Experience serving / working with a diverse student population
- Strong grammar and communication skills
- An appointment teaching at least one academic course in a calendar year at CSUN is required to work as a consultant in the LRC
Application Process:
Applicants must submit a current resume and a cover letter that describes their qualifications for serving students in either the Writing Center, the Grammar Lab, or both, as well as their commitment to serving a diverse student population. The letter should discuss specific work experience including courses they have taught or areas of expertise they hold that is related to Writing Center and / or Grammar Lab consulting. Whenever possible, hours of availability should be included. The resume should include educational background, prior related experience, and evidence of scholarship. Applicant should also include two letters of recommendation no more than five years old.

Application Deadline:
For Fall 2020 – 2021: April 27th 2020

Inquiries and applications should be addressed to:

California State University, Northridge
18111 Nordhoff St.
Northridge, CA 91330-8325
Attn. Trista Payte

General Information:
In compliance with the Annual Security Report & Fire Safety Report of Campus Security Policy and Campus Crime Statistics Act, California State University, Northridge has made crime-reporting statistics available on-line here. Print copies are available by request from the Department of Police Services, the Office for Faculty Affairs, and the Office of Equity and Diversity.

The person holding this position may be considered a 'mandated reporter' under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

A background check (including a criminal records check) must be completed satisfactorily. Failure to satisfactorily complete the background check may affect the status of applicants.

CSUN is an Equal Opportunity Employer and prohibits discrimination on the basis of race, color, ethnicity, religion, national origin, age, gender, gender identity/expression, sexual orientation, genetic information, medical condition, marital status, veteran status, and disability. Our nondiscrimination policy is set forth in CSU Executive Order 1096. Reasonable accommodations will be provided for applicants with disabilities who self-disclose by contacting the Learning Resource Center at (818) 677-2033.