Department: Learning Resource Center

Effective Date of Appointment: Spring 2019

About the University:
One of the largest universities in the country, California State University, Northridge (CSUN) is an urban, comprehensive university that delivers award-winning undergraduate and graduate programs to nearly 40,000 students annually and counts more than 330,000 alumni who elevate Southern California and beyond. Since its founding in 1958, CSUN has made a significant and long-term economic impact on California, generating nearly $1.9 billion in economic impact and more than 11,700 jobs each year. The LAEDC recognized CSUN as its 2015 Eddy Award winner for its positive economic impact. Serving more students on Pell Grants than any other institution in California, CSUN is also a social elevator and one of the most diverse universities in the country. CSUN ranks 13th in awarding bachelor’s degrees to traditionally underserved students and enrolls the largest number of students who are Deaf and hard-of-hearing of any U.S. state university. The journal *Nature* recently named CSUN a Rising Star for scientific research, and the NSF ranks CSUN in the top five nationally among similar institutions for graduates who go on to earn doctorates in the sciences. CSUN is where individuals rise. And through them, so does Greater Los Angeles and beyond.

About the College:

Student Success oversees the activities of Academic First Year Experiences, Community Engagement, the Learning Resource Center, and the Office of Student Success Innovations.

About the Department:

Since 1973, the LRC’s mission has been to engender students with the strategies and tools to improve their academic performance through a variety of learning programs including workshops, one-on-one and group tutoring, and supplemental instruction classes.

CSUN students who use LRC learning programs will develop and strengthen their critical thinking skills, study strategies, writing abilities, and performance in subject matter courses.

**CSUN’s Commitment to You:**
CSUN is committed to achieving excellence through teaching, scholarship, learning and inclusion. Our values include a respect for all people, building partnerships with the community and the encouragement of innovation, experimentation and creativity. CSUN strives to cultivate a community in which a diverse population can learn and work in an atmosphere of civility and respect. CSUN is especially interested in candidates who make contributions to equity and inclusion in the pursuit of excellence for all members of the university community.

For more information about the University, visit our website at: [http://www.csun.edu](http://www.csun.edu)

**ANTICIPATED NEEDS:**

**Note:** All part-time faculty appointments are temporary and do not confer academic rank. Final determination of part-time teaching assignments is contingent upon student enrollment figures and funding.

**Courses or Specialization (Specify time if appropriate):**
Consultant – Writing Center and/or Grammar Lab

**Current Salary Range:**
3 units / Rank 2  2358
Qualifications:

Writing Center Consultant:
- MA in English or closely related field
- Experience teaching writing at the university level
- Experience working one-to-one with college students
- Experience serving / working with a diverse student population
- Familiarity with the UDWPE and experience with holistic scoring
- Strong writing and communication skills
- An appointment teaching at least one academic course in a calendar year at CSUN is required to work as a consultant in the LRC

Grammar Lab Consultant:
- MA in Linguistics or closely related field
- Experience teaching at the university level
- Experience working one-to-one with college students
- Experience serving / working with a diverse student population
- Strong grammar and communication skills
- An appointment teaching at least one academic course in a calendar year at CSUN is required to work as a consultant in the LRC

Application Process:
Applicants must submit a current resume and a cover letter which describes their qualifications for serving students in either the Writing Center, the Grammar Lab, or both, as well as their commitment to serving a diverse student population. The letter should discuss specific work experience including courses they have taught or areas of expertise they hold that is related to Writing Center and / or Grammar Lab consulting. Whenever possible, hours of availability should be included. The resume should include educational background, prior related experience, and evidence of scholarship.

Application Deadline:
For Spring 2018 – 2019: October 31st 2018

Inquiries and applications should be addressed to:
California State University, Northridge
18111 Nordhoff St.
Northridge, CA 91330-8325
Attn. Trista Payte

General Information:
In compliance with the Annual Security Report & Fire Safety Report of Campus Security Policy and Campus Crime Statistics Act, California State University, Northridge has made crime-reporting statistics available on-line here. Print copies are available by request from the Department of Police Services, the Office for Faculty Affairs, and the Office of Equity and Diversity.

The person holding this position may be considered a ‘mandated reporter’ under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.

CSUN is an Equal Opportunity Employer and prohibits discrimination on the basis of race, color, ethnicity, religion, national origin, age, gender, gender identity/expression, sexual orientation, genetic information, medical condition, marital status, veteran status, and disability. Our nondiscrimination policy is set forth in CSU Executive Order 1096. Reasonable accommodations will be provided for applicants with disabilities who self-disclose by contacting Faculty Affairs at (818) 677-5933.