

Department: Learning Resource Center

Effective Date of Appointment: Fall 2021

CSUN's Commitment to You:

CSUN is committed to achieving excellence through teaching, scholarship, learning and inclusion. As both an AANAPISI & HSI (Asian American and Native American Pacific Islander Serving Institution & Hispanic Serving Institution), CSUN welcomes candidates whose experience in teaching, research, or community service has prepared them to contribute to our commitment to diversity and inclusive excellence. Our values include a respect for all people, building partnerships with the community and the encouragement of innovation, experimentation and creativity. CSUN strives to cultivate a community in which a diverse population can learn and work in an atmosphere of civility and respect. CSUN is especially interested in candidates who make contributions to equity and inclusion in the pursuit of excellence for all members of the university community.

For more information about the University, visit our website at: <http://www.csun.edu>

About the College:

For information about the College, visit our website at: <https://www.csun.edu/student-success>

About the Department:

For information about the department, visit our website at:
<https://www.csun.edu/undergraduate-studies/learning-resource-center>

ANTICIPATED NEEDS:

Note: All part-time faculty appointments are temporary and do not confer academic rank. Final determination of part-time teaching assignments is contingent upon student enrollment figures and funding.

Current Courses or Specialization (Specify time if appropriate)	Qualifications	Salary Range
Writing Center Consultant	Master's Degree or Ph.D. in English or similar field	3 units / Rank 2 2358
Grammar Lab Consultant	Master's Degree or Ph.D. in Linguistics or similar field	3 units / Rank 2 2358

Application Process:

Applicants must submit a current resume/CV and a cover letter to the email address listed below. It should describe their qualifications for serving students in either the Writing Center, the Grammar Lab, or both, as well as their commitment to serving a diverse student population equitably. The letter should discuss specific work experience including courses taught or areas of expertise related to Writing Center and / or Grammar Lab consulting. Whenever possible, hours of availability should be included. The resume/CV should include educational background, prior related experience, and evidence of scholarship. Applicants should also include two letters of recommendation no more than five years old. In later phases of the search process, applicants may be requested to provide verification of terminal degrees, licenses and certificates.

Application Deadline:

For Fall 2021 only/ AY 2021 – 2022: April 1st 2021

Inquiries and applications should be addressed to:

Trista Payte, Writing Programs Coordinator, LRC: trista.payte@csun.edu

General Information:

In compliance with the Annual Security Report & Fire Safety Report of Campus Security Policy and Campus Crime Statistics Act, California State University, Northridge has made crime-reporting statistics available on-line [here](#). Print copies are available by request from the Department of Police Services, the Office for Faculty Affairs, and the Office of Equity and Diversity.

The person holding this position may be considered a 'mandated reporter' under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in [CSU Executive Order 1083](#) as a condition of employment.

A background check (including a criminal records check) must be completed satisfactorily. Failure to satisfactorily complete the background check may affect the status of applicants.

CSUN is an Equal Opportunity Employer and prohibits discrimination on the basis of race, color, ethnicity, religion, national origin, age, gender, gender identity/expression, sexual orientation, genetic information, medical condition, marital status, veteran status, and disability. Our nondiscrimination policy is set forth in [CSU Executive Order 1096](#). Reasonable accommodations will be provided for applicants with disabilities who self-disclose by contacting CSUN Learning Resource Center (LRC) at (818) 677-2033.