

Keep Learning- Emergency Toolkit Checklist

In order to be prepared for an emergency, this emergency "toolkit" should be considered and put in place ahead of an actual emergency. This is a list of suggested items to consider when building your toolkit:

- A computer with internet access that can be used off-campus. In the event that campus is closed, you'll need a computer that you can use from home or other location.
- Make sure that you know your CSUN User ID and password so that you can access Canvas, SOLAR, and other campus resources from home.
- A microphone and/or webcam. Most current laptop computers come equipped with webcams and microphones, but be sure to check your system configuration if you're using a desktop computer. Microphones and webcams are available to purchase at online or retail stores.
- Make sure your computer is up-to-date with the most current operating system (Mac OS, Windows, etc.), as well as any software that you are using in your instruction. For more information on updating Mac OS visit [How to upgrade the software on your Mac](#)¹ or for updating Windows, visit the [Windows Update: FAQ](#)².
- Ensure that you can access [Canvas](#)³. If you do not see all your courses in Canvas please contact your professors.
- Install [Zoom](#)⁴ on your computer or mobile device and start a meeting to make sure you're able to connect.
- Install a [Virtual Private Network \(VPN\)](#)⁵ to access some resources, such as library journals or other subscriptions, from home or other non-campus location. CSUN provides VPN software on the [CSUN IT Software Downloads](#)⁶ page. The VPN software is available for no additional cost and downloading only takes a few minutes.

¹ <https://support.apple.com/en-us/HT201541>

² <https://support.microsoft.com/en-us/help/12373>

³ <https://canvas.csun.edu/>

⁴ <https://www.csun.edu/it/zoom>

⁵ <https://csun.edu/it/vpn>

⁶ <https://www.csun.edu/itr/downloads/index.cgi>