



10 Easy Steps to becoming an INTERN

Step 1: Contact an advisor within your specialization area for information and an admission interview

Specialization	Advisor	Contact Information
Deaf/Hard of Hearing	Dr. Ellen Schneiderman Dr. Rachel Friedman Narr	ellen.schneiderman@csun.edu rachel.narr@csun.edu
Early Childhood Special Education	Dr. Michele Haney	michele.haney@csun.edu
Mild/Moderate Disabilities	Dr. Nancy Burstein	nancy.burstein@csun.edu
Moderate/Severe Disabilities	Dr. Kathy Peckham-Hardin Dr. Amy Hanreddy	kathy.phardin@csun.edu amy.hanreddy@csun.edu

Steps 2 – 4 may be completed simultaneously

- **Step 2.** Contact [Dr. Tamarah Ashton](#) for guidance on the Intern Program and requirements to enroll in the Intern Program.
- **Step 3.** [Submit CSUN application](#) (if not already admitted to CSUN)
- **Step 4.** [Submit Credential Program Application](#) (if not already admitted to the Credential Program)

Paperwork for Steps 5 – 8 must be reviewed by Dr. Ashton and then submitted to the Credential Office at CSUN

- **Step 5.** Obtain Verification of Completion of Pre-service Component from Dr. [Tamarah Ashton](#)
- **Step 6.** Request letter of eligibility from credential office.
- **Step 7.** Provide [Intern Authorization for Employment](#) to Dr. Ashton for her signature.
- **Step 8.** Complete [Intern Credential Request Form \(.pdf\)](#)
- **Step 9.** Submit the following documents to the Credential Preparation Office
 - Intern Credential Request Form
 - Intern Authorization for Employment
- **Step 10.** Upon receipt of email from Commission on Teacher Credentialing pay on-line for intern credential

Contact appropriate specialization advisor (see above) for advisement regarding courses.

*Please note that requirements may change whether or not they are specified here.