

#### Career Opportunities with Tarzana Treatment Centers

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#### Health Educator/Outreach Worker II

**Department:** Grant Writing

**Location:** Woodland Hills, CA

Req ID: 1169
Employment Status: Full Time

START YOUR APPLICATION

Position Title: Health Educator II

Department:

Reports To: As assigned by Program Director

# **POSITION SUMMARY**

This position is responsible for health education and outreach. This position requires local travel, setting/adhering to own schedule and independent decision-making regarding student recruitment and provision of services. Provides education though educational sessions

group presentations, referrals and follow-up to increase awareness and utilization of health services for the community. This position wi the senior recruiter for TTC College.

#### SALARY RANGE:

\$25 - \$30.50 per hour DOE

We offer a competitive benefits package:

- Medical Insurance
- Dental Insurance
- Vision Care Plan
- Life Insurance
- Paid Holidays (12)
- Paid Vacation Time
- Sick Time
- 401(k) Retirement Plan
- Competitive wages
- Stability and career advancement
- Continuing Education Opportunities

#### **HOURS**

8 per Day / 5 Days per Week

#### **CATEGORIES OF DUTIES**

- 1. Organizing and scheduling outreach events for TTC College
- 2. Conducting presentation and outreach event for TTC College
- 3. Connect with different vendors
- 4. Assisting with student interviews
- 5. Promotes Health Education throughout the community, solicits and assesses patients' interest in program participation and assument that patients meet the eligibility criteria as specified by the program objectives.
- 6. Conducts structured, scheduled educational sessions covering approved topics, as needed
- 7. Identifies site locations for outreach work and health education classes.
- 8. Conducts formal event outreach to foster awareness of healthcare services.
- 9. Recommends pertinent information and referral services for medical, social and emotional support.
- 10. Updates curricula for health education sessions, including pre- and post-tests.
- 11. Establishes and keeps current a resource file/directory of information regarding available programs, services, contact persons a avenues of access in the community, and current trends of knowledge regarding health services.
- 12. Attends community and agency meetings as well as outreach events as required.
- 13. Assists with orienting new Health Educators to program's policies and procedures.
- 14. Develops and submits accurate reports regarding program activities, patients served and other information as needed.
- 15. Performs other duties as assigned by Director and/or Administrator.

## **EDUCATION/EXPERIENCE**

- BA/BS degree in health or human/social service-related fiel preferred and 1 year work related experience or three (3) years work related experience
- 2. Valid California driver's license and insurance.
- 3. Bi-lingual English/Spanish a plus.

#### **SETTING**

Tarzana Treatment Centers, Inc. is a non-profit corporation, which provides behavioral healthcare services, including chemical depende

## **EQUAL OPPORTUNITY EMPLOYER**

Tarzana Treatment Centers, Inc. does not discriminate as to race, nationality, religion, gender, sexual orientation and disability in its hiri practices.

#### ADA REQUIREMENT

Tarzana Treatment Centers, Inc. supports the American with Disabilities Act. Discrimination is prohibited in all aspects of employment against disabled persons, who, with reasonable accommodations, can perform the essential functions of a job.

#SJ2021

START YOUR APPLICATION

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