

Graduate Studies Committee

Meeting Minutes

Tuesday, May 9, 2023

Status of Minutes: Approved 9/12/23

Attendees

Members Present: G. Bhavsar, J. Booth, C. Greathouse, D. Jarvis, K. Lorenz, S. Maalouf, D. Spratt, C. terHorst, Z. Toker, S. Tyutina

Members Absent: J. Gainsburg, M. Gianni, R. Lee

Staff: L. Kiapos, A. Levin, G. Rocklin

Guests: K. Baxter, B. Emetu, J. Gandhi, D. Gray, X. Jia, P. Lazarony, W. Mathiyakom, J. Rosenthal Dieken, D. Tamalis

I. Call to Order

The meeting was called to order at 2:02 pm.

II. Approval of Minutes

The minutes from April 11, 2023 were **MSP approved**.

III. Announcements

A. Levin announced the award recipients for the Distinguished Thesis/Graduate Project Competition, Association of Retired Faculty Memorial Award, Nathan O. Freedman Memorial Award and Robert H. Schiffman Memorial Award. She also announced that ten CSUN undergraduate and graduate students presented their research at the 37th Annual CSU Student Research Competition, and two students won second place. In addition, she shared that the CSUNposium held on April 21 was a very successful event. Levin also shared that a small number of students applied for the newly developed Research/Project Support Program. She asked the committee to encourage their students to apply next year since the program provides funding to students working on a project unrelated to their thesis, graduate project, or dissertation. Lastly, Levin reminded the committee that the application deadline for the Graduate Equity Program and the Tseng Graduate Equity Program is on Friday, May 12.

D. Spratt thanked the committee members whose term was ending in spring. She also shared the 2023-2024 GSC meeting dates. The committee will decide whether

the meetings will continue via Zoom or change to a hybrid format at the first meeting in September.

IV. Information Item

1. The Health Sciences Department added admission requirements to the Graduate Certificate in LGBTQ+ Health program to be effective Fall 2023.

V. Action Items

A. David Nazarian College of Business and Economics (*Returning from 4/11/23*) – Jamie Booth and Julie Gainsburg

Business Administration

New Course

1. GBUS 699A-C-Independent Study. **MSP approved.**

Systems and Operations Management

New Course

2. BANA 645-Multimedia Content Analysis. **MSP approved.**

Accounting

New Course

3. ACCT 685-Accounting in Entertainment Industry. **MSP approved.**

Management

New Course

4. MGT 615-Innovation and Entrepreneurship in the Changing Media Environment. **MSP approved.**

B. College of Engineering and Computer Science – Entire Committee

Electrical and Computer Engineering

New Experimental Course

1. ECE 595R/RL-Robotics and Embedded Systems and Lab. **MSP approved.**

C. College of Health and Human Development (*Additional Proposal and Returning from 4/11/23*) – Katherine Lorenz and Sami Maalouf

Physical Therapy

Course Modifications

1. PT 744-Geriatric Practice Management. **MSP approved.**

New Course

2. PT 744L- Geriatric Practice Management Lab. **MSP approved.**

D. GSC Chair Election for 2023-2024

D. Spratt from the English Department was reelected as the GSC Chair for 2023-2024.

VI. Program Review Updates

D. Jarvis attended the external review exit meeting for Elementary Education. She reported that the department was commended for proactively working to revise the syllabi and curriculum. The department was also commended for incorporating some issues with neurodiversity multilingual opportunities and focusing more on inclusion. The external reviewer noted that students are doing great research in the department, but students need to work on getting research back out in the community and showcasing it more effectively. The reviewer recommended that the department recruit diverse faculty and students and hire additional faculty for the Language and Literacy option. In addition, Jarvis reported that the department received great feedback from alumni and current students about strong leadership and culturally relevant pedagogy, but some students experienced issues with organization and communication depending on the option they were in. The department is already aware of this issue, and they are working on making the experience more cohesive for students.

C. Greathouse attended the Final MOU meeting for Political Science. She reported that the MOU had six commendations which included student engagement; having a very successful Model United Nations program; and collegiality among faculty and staff. The external reviewer recommended that the department consider offering a degree option that has a clear and distinct global politics or international relations focus; changing program requirements so students take a comparative and international relations course; developing a race ethnic politics course; and integrating program learning outcomes. Greathouse also reported there was discussion on how to improve graduation rates, equity gaps, and faculty morale. The department will continue to work on revising the MOU based on the external reviewer's commendations and recommendations.

D. Spratt attended the Final MOU meeting for Humanities. She reported that the program was commended for having a well-designed interdisciplinary curriculum and methods of teaching; reformulating the curriculum's culminating experience to better prepare students for their comprehensive exam; and updating the program's SLOs to focus on cultural diversity and to be more easily measured and assessed. The program was also commended for building strong and supported relationships with faculty and students. The program was also commended for creating a cohort model

that allows meaningful interactions between students especially since it's a fully online program. The external reviewer recommended that the program offer some in person meetings; incorporating a focus on visual arts into their curriculum; and finding strategic ways to support the graduate students with research or TA opportunities.

VII. Discussion Item

D. Spratt shared that EPC is working on revising the Credit for Prior Learning policy to make the process easier and more transparent to students. She asked for committee members to serve on a subcommittee with EPC since the policy also affects graduate students. C. terHorst and S. Maalouf volunteered to serve on the subcommittee.

VIII. Adjournment

The meeting was adjourned at 2:36 p.m.