

**Graduate Studies Committee****Meeting Minutes**

Tuesday, April 9, 2019

Status of Minutes: Approved 5/14/19

*Attendees***Members Present:** G. Bhavsar, J. Heinen, J. Kelber, J.C. Lee, A. Lipscomb, S. Maalouf, L. McDonald, R. Moore, T. Nagey, M. Pak, D. Spratt, S. Sturgeon, C. terHorst**Staff:** H. Carpenter, L. Kiapos, A. Levin, G. Rocklin**Guests:** A. Baugh, J. Binkley, R. Calnan, J. Gainsburg, D. Gray, C. Hayashi, M. Hussein, L. Krane, K. Luna, S. Macauley, S. Malhotra, L. Moody, A. Nahapetian, J. Swain, D. Tamalis, Z. Toker**I. Call to Order**

The meeting was called to order at 2:03 pm.

**II. Approval of Minutes**

The minutes from March 12, 2019 were **MSP approved**.

**III. Announcements**

H. Carpenter reported that the CSUNposium was a successful event with 600 students participating. She announced that Graduate Studies and the DREAM Center are hosting an informational workshop on how to fund your graduate education for undocumented students on Wednesday, April 10<sup>th</sup>. She also announced that Graduate Studies and Associated Students are sponsoring a Speed Reading and Memory Techniques Workshop on Wednesday, April 17<sup>th</sup>.

A. Levin announced that she asked graduate coordinators and department chairs to send her a list of undergraduate and graduate students that have been accepted into doctoral programs. Levin reported that she is working with Marketing to highlight these students.

## V. Informational Items

The Art Department updated the admission requirements for the M.A. in Art, Visual Arts Option effective for Fall 2019 and updated the admission requirements for the M.F.A. in Art, Visual Arts Option effective for Spring 2019.

The Social Work Department updated their program description for the Master of Social Work and suspended the Social Work Practice Certificate program.

Levin reported that the staff from the Graduate Studies Office met with Student Affairs staff to discuss our concerns that the University has no policy to dismiss graduate students from the University other than GPA requirements. She asked the GSC to let her know if they would like to serve on a subcommittee next semester to create a dismissal policy for non-academic reasons.

## VI. Action Items

### A. College of Humanities

#### **Diverse Community Development Leadership**

##### ***New Courses***

1. DCDL 500-Theories of Community Development, Social Justice and Structures of Inequalities. **MSP approved.**
2. DCDL 510-History of Diverse Urban Communities. **MSP approved.**
3. DCDL 520-Issues in Community Development and Empowerment. **MSP approved.**
4. DCDL 530-Applied Leadership. **MSP approved.**
5. DCDL 600-Methods: Qualitative and Quantitative. **MSP approved.**
6. DCDL 610-Communication Skills in Community Development. **MSP approved.**
7. DCDL 620-Building Community – Government – Private Partnerships. **MSP approved.**
8. DCDL 630-Organizing in Diverse Communities. **MSP approved.**
9. DCDL 698-Capstone Graduate Project. **MSP approved.**

##### ***New Program***

10. M.A. in Diverse Community Development Leadership. **MSP approved.**

#### **Linguistics**

##### ***Program Modification***

11. M.A. in Linguistics. **MSP approved.**

#### **Teaching English as a Secondary Language**

##### ***Program Modifications***

12. M.A. in Teaching English as a Second Language. **MSP approved.**
13. Teaching English as a Second Language Certificate. **MSP approved.**

B. Michael D. Eisner College of Education

### **Educational Psychology and Counseling**

#### ***Course Modification***

1. EPC 698D-Graduate Culminating Project. **MSP approved.**

### **Secondary Education**

#### ***New Courses***

2. SED 641-Curriculum in Theory and Practice. **MSP approved.**
3. SED 651-Assessment in Theory and Practice. **MSP approved.**

#### ***New Program***

4. M.A. in Secondary Curriculum and Instruction. **MSP approved.**

### **Special Education**

#### ***Course Modifications***

5. SPED 682D-Advanced Graduate Research in Special Education. **MSP approved.**
6. SPED 682EC-Advanced Graduate Research in Special Education. **MSP approved.**
7. SPED 682MM-Advanced Graduate Research in Special Education. **MSP approved.**
8. SPED 682MS-Advanced Graduate Research in Special Education. **MSP approved.**
9. SPED 683-Current Trends in Special Education. **MSP approved.**

C. Mike Curb College of Arts, Media, & Communication

### **Art**

#### ***Course Modifications***

1. ART 450-Photography III. **MSP approved.**
2. ART 455A-Studio Lighting I. **MSP approved.**
3. ART 455B-Studio Lighting II. **MSP approved.**
4. ART 455C-Studio Lighting III. **MSP approved.**

### **Cinema and Television Arts**

#### ***Course Modification***

5. CTVA 487-Social Controls and Regulation of Electronic Media. **MSP approved.**

#### ***New Course***

6. CTVA 483-Emerging Media Programming and Practices. **MSP approved.**

## **VII. Program Review Exit Meeting and Final MOU Reports**

L. McDonald reported on the Anthropology program review exit meeting. She reported that the department was commended for their collegiality. The external reviewer was impressed by the assessment plan the department put forth for the next five years and how much the faculty addressed the issues from the previous MOU. The reviewer also praised the biological and archeological research projects the students were doing. The reviewer recommended that there be a dedicated meeting space for faculty and students. Additional recommendations will be forthcoming.

A. Levin reported on the Biology department final MOU meeting. She stated that the program was commended for its commitment to maintaining and developing rigorous, high-quality laboratory and field experiences for all students. The department was also commended for its commitment to providing high-quality research experiences for undergraduate and graduate students and the positive outcomes associated with these experiences, which is reflected in the success of grant funded programs. Recommendations included finding additional ways to support graduate students, use evidence to plan for curriculum and other programmatic changes, and continue to find ways to maintain and update equipment.

## **VIII. Discussion Items**

C. terHorst announced that the committee will elect the 2019-2020 GSC Chair at the May meeting.

A. Levin reported that the Senate Executive Committee (SEC) requested changes to the Comprehensive Examination Policy. The SEC also requested data on how many students attempted the comprehensive exam and fail it as well as how many students make multiple attempts to retake the exam. Levin reviewed the data from Institutional Research and the requested changes to the policy. Levin and terHorst will present the revised policy for a first reading at the Faculty Senate meeting on April 11<sup>th</sup>.

A. Levin explained how A/R 601 allows students to continue to maintain enrollment in the university while they are working on their thesis, graduate project, or dissertation. Levin suggested that the GSC consider offering A/R 601 to those students who do not pass the comprehensive exam rather than have students reenroll in the exam and pay tuition fees. The committee discussed and supported the idea. Kiapos stated that if A/R 601 is also available to students who do not pass the comprehensive exam the GSC will need to make additional changes to the Comprehensive Examination Policy.

## **IX. Adjournment**

The meeting was adjourned at 2:33 p.m.