Graduate Studies Committee
Meeting Minutes
Tuesday, April 12, 2022
Status of Minutes: Approved 5/10/22

Attendees

Members Present: J. Aguayo, J. Gainsburg, M. Galvan, M. Gianni, C. Greathouse, D. Jarvis, A. Lipscomb, K. Mkrtchyan, K. Requena, D. Spratt, C. terHorst

Members Absent: G. Bhavsar, S. Maalouf

Staff: L. Kiapos, A. Levin, G. Rocklin

Guests: T. Black, S. Camara, W. Cao, R. Chatterjee, K. Baxter, M. Carassai, K. Dabbour, B. Emetu, S. Esparza, X. Geng, D. Gray, J. Gandhi, C. Hayashi, X. Jia, A. Kaplan, K. Luna, M. Pak, T. Raymond, C. Saunders-Russell, D. Tamalis, K. Taylor, T. Tung, S. Tyutina, B. Wu

I. Call to Order

The meeting was called to order at 2:00 pm.

II. Approval of Minutes

The minutes from March 8, 2022 were **MSP approved**.

III. Announcements

D. Spratt announced the Faculty Senate election results for new GSC members who will serve a three-year term: S. Maalouf (Civil Engineering and Construction Management) and S. Tyutina (Modern and Classical Languages and Literatures).

A. Levin announced that 372 undergraduate and graduate students participated in the CSUNposium. She reminded the committee of the application deadlines for the Graduate Equity Program and the Tseng Graduate Equity Program and shared the website links. She also announced that a record number of students applied for the Nathan O. Freedman Memorial Award and Robert H. Schiffman Memorial Award. Levin shared that the Graduate Studies Office is moving forward with the graduate center which includes faculty mentoring, peer mentoring, student funding opportunities and workshops for students to learn about graduate school. Lastly, Levin announced that there will be a doctoral bootcamp offered in the summer for students interested in pursuing a doctorate program.

IV. Information Items

The M.S. in Communicative Disorders updated their admission requirements to be effective Fall 2023.

The M.S.W. in Social Work updated their admission requirements to be effective Fall 2022.

V. Action Items

A. College of Engineering and Computer Science – Candice Greathouse and Danielle Spratt

Computer Science
Course Modifications
1. COMP 410-Logic Programming. **MSP approved.**
2. COMP 424-Computer System Security. **MSP approved.**
3. COMP 429-Computer Network Software. **MSP approved.**
4. COMP 442-Machine Learning Principles. **MSP approved.**
5. COMP 469-Introduction to Artificial Intelligence. **MSP approved.**
6. COMP 522-Embedded Applications. **MSP approved.**
7. COMP 529/L-Advanced Network Topics and Lab. **MSP approved.**
8. COMP 539-Network Infrastructure. **MSP approved.**
9. COMP 542-Machine Learning. **MSP approved.**
10. COMP 583-Software Engineering Management. **MSP approved.**
11. COMP 587-Software Verification and Validation. **MSP approved.**
12. COMP 589-Software Metrics. **MSP approved.**
New Experimental Course
13. COMP 595DS/DSL-Advanced Concepts of Data Science and Lab. **MSP approved.**

Electrical and Computer Engineering
New Courses
14. ECE 540-Analog Integrated Circuit Design. **MSP approved.**
15. ECE 540L-Analog Integrated Circuit Design Lab. **MSP approved.**
Course Modifications
16. ECE 623-Diagnosis and Reliable Design of Digital Systems. **MSP approved.**
17. ECE 624-Digital Systems Design Automation and VHDL Modeling. **MSP approved.**
Program Modifications
18. M.S., Computer Engineering. **MSP approved.**
19. M.S., Electrical Engineering. **MSP approved.**

Manufacturing Systems Engineering and Management
Course Modifications
20. MSE 401-Introduction to Engineering and Technology Management. **MSP approved.**

21. MSE 402-Engineering Project Management. **MSP approved.**
22. MSE 406-Engineering Cost Analysis. **MSP approved.**
23. MSE 420-New Product Innovation and Technical Entrepreneurship for Engineers. **MSP approved.**

B. **College of Health and Human Development – Joannie Aguayo and Katya Mkrtchyan**

Family and Consumer Sciences
Course Modifications
1. FCS 424-Resource Management for the Elderly. **MSP approved.**
2. FCS 453/L-Fashion Promotion and Visual Merchandising and Lab. **MSP approved.**
3. FCS 460/L-Textile Product Analysis and Lab. **MSP approved.**
4. FCS 471/L-Apparel Design: Draping and Lab. **MSP approved.**
5. FCS 475/L-Fashion Development and Lab. **MSP approved.**
Delete Courses
6. FCS 455/L-Fashion Merchandising and Lab. **MSP approved.**
7. FCS 497-Fashion Show Production. **MSP approved.**
New Courses
8. FCS 451-Branding in Fashion. **MSP approved.**
9. FCS 457-Fashion Retail Buying and Merchandising. **MSP approved.**
10. FCS 461-Textiles: Dyeing and Printing. **MSP approved.**
11. FCS 463-Textiles: Product Development. **MSP approved.**
Health Sciences
Course Modification
12. HSCI 515-Seminar in Healthcare Information Management. **MSP approved.**
New Courses
13. HSCI 572-Foundations of LGBTQ+ Health. **MSP approved.**
14. HSCI 573-Multidisciplinary Health Part 1: Lesbian, Gay, Bisexual, and Other Sexual Minorities. **MSP approved.**
15. HSCI 574-Multidisciplinary Health Part 2: Transgender & Gender Non-Conforming Persons. **MSP approved.**
16. HSCI 575-Strategies for Advocating for LGBTQ+ Health. **MSP approved.**
New Program
17. Graduate Certificate in LGBTQ+ Health. **MSP approved.**
Program Modification
18. M.S., Heath Administration. **MSP approved.**

C. **College of Humanities – Julie Gainsburg and Kiana Requena**

Chicana/o Studies
New Course
1. CHS 448-Chicana/o Public History. **MSP approved.**

Liberal Studies
New Course
2. DH 480-Digital Humanities Studies and Projects. **MSP approved.**
Linguistics/TESL
Program Modifications
3. M.A., Linguistics. **MSP approved.**
4. M.A., Teaching English as a Second Language. **MSP approved.**
Philosophy
New Course
5. PHIL 423-Continental Philosophy. **MSP approved.**

D. **Michael D. Eisner College of Education – Entire Committee**

Secondary Education
New Program
1. Reading and Literacy Certificate. **MSP approved.**

E. **Mike Curb College of Arts, Media, and Communication – Monica Gianni and Allen Lipscomb**

Art
Course Modifications
1. ART 579/L-Art Education Across Cultures and Lab. **MSP approved.**
2. ART 585-Studio Problems Teaching 2D Art. **MSP approved.**
3. ART 586/L-Studio Problems Teaching 3D Art and Lab. **MSP approved.**
4. ART 590-History and Philosophy of Art Education. **MSP approved.**
Delete Course
5. ART 585L-Studio Problems Teaching 2D Art Lab. **MSP approved.**
Journalism
Course Modifications
6. JOUR 445-Advanced Television News. **MSP approved.**
7. JOUR 460-Magazine Journalism. **MSP approved.**
Music
New Courses
8. MUS 603J-Seminar in Jazz History and Cultures. **MSP approved.**
9. MUS 604J-Seminar in Jazz Improvisation, Arranging, & Composition. **MSP approved.**
10. MUS 606-Seminar in Jazz Pedagogy. **MSP approved.**
11. MUS 607-Seminar in Jazz Performance & Careers. **MSP approved.**
12. MUS 681-Graduate Jazz Ensemble. **MSP approved.**
13. MUS 689-Graduate Jazz Combo. **MSP approved.**

Program Modification

14. M.M., Music – Performance Option. **MSP approved.**

VI. Program Review Update

A. Lipscomb attended the Educational Leadership and Policy Studies Department external review exit meeting. He reported on the M.A. degree programs in Educational Administration and Higher Education Leadership. The M.A., Educational Administration program was commended for their response to the state-wide high-risk mandate was evident in the curriculum; strong emphasis on theory and practice; and students spoke very highly of real-life applications. The program was also commended for alignment with classroom, educators, and CalAPA preparation; the strong relationship with students and faculty; and part-time faculty feel heard, valued, and integral to the program. The M.A., Higher Education Leadership program was commended for having strong student engagement; students advancing in their careers; and great reputation of the program. The program was also commended for their strong involvement of adjunct faculty who have guidance on the curriculum and sequencing; adjunct faculty feel like valued members of the program; strong emphasis on theory and practice specifically around social justice and equity; collection and responsiveness of data; and planning of career event in the fall and spring to tailor their programming. The department was commended for their strong collegiality across the three distinct programs and advocacy of programs. The reviewer's recommendations for the M.A., Educational Administration included additional tenure track faculty; greater cohort interactions and strong cohort identities, but ongoing support; find ways for adjunct faculty to engage and support alumni beyond the program completion; knowledge on what can be done with the credential beyond an AVP and principal role; and students want to continue professional learning to bridge statewide and national opportunities. The reviewer's recommendations for the M.A., Higher Education Leadership program included that tenure track faculty line to continue to build and grow the program; collaborate more broadly with Graduate Studies to leverage the program; strategies with who is responsible for data collection; more stable sources of funding to be adopted to support the programming; support beyond the program since students want more opportunities to network and co-curricular building; and continue attention to DEI efforts to strengthen those efforts and advances. The recommendations for the department included the work being done around assessments and how the labor is going to be undertaken, how it will be done equitably, and how it can be extended beyond the department and college to ensure infrastructure and support; and resources and being creative with ways to engage with personnel until they seek additional tenure track faculty.

VII. Discussion Items

S. Camara shared details about changes that the Office of Academic Assessment and Program Review is making to align program assessment to meet the graduate Institutional Learning Outcomes (ILOs). She discussed how they implemented the IROCA process (instructors reporting on classroom assessment) to measure outcomes, work with departments to align PLOs to ILOs, and use matrices to align PLOs and ILOs. In addition, she reported that they are gathering data and conducting pilots with two colleges to streamline assessment across the university and two graduate programs have also volunteered to collect data this year. Camara asked for GSC's support with the IROCA process so that more departments would participate in collecting data. D. Spratt thanked Camara for sharing the information with the committee and hearing about the exciting ways assessment will be incorporated into meaningful practices for faculty.

A. Levin reported that the Chancellor's Office issued a memo revising the CSU Policy on the Graduation Writing Assessment Requirement (GWAR). Effective in Fall 2023, the CSU is ending the GWAR for graduate degrees. As a result, the Upper Division Writing Proficiency Exam (UDWPE) can no longer be offered to meet classified status. Levin asked the committee to remove the UDWPE requirement from the classified status policy. The revised classified status policy was **MSP approved**.

D. Spratt reminded the committee of the Academic Technology Committee's (ATC) discussion about the proposed student technology requirements for the Department of Computer Science and the equity implications of the proposal. She reviewed ATC's March 4, 2022 minutes and explained that there was ample discussion from multiple Senate Standing Committee representatives. Spratt said that ATC would provide GSC with the draft resolution after it is routed to Faculty Senate.

D. Spratt shared that the committee would elect the 2022-2023 GSC Chair at the May meeting.

VIII. Adjournment

The meeting was adjourned at 3:05 p.m.