

Graduate Studies Committee

Meeting Minutes

Tuesday, March 14, 2023

Status of Minutes: Approved 4/11/23

Attendees

Members Present: G. Bhavsar, J. Booth, J. Gainsburg, M. Gianni, C. Greathouse, D. Jarvis, K. Lorenz, S. Maalouf, D. Spratt, C. terHorst, Z. Toker, S. Tyutina

Members Absent: R. Lee

Staff: L. Kiapos, A. Levin, G. Rocklin

Guests: K. Baxter, J. Brown, L. Byler, S. Camara, I. Clark, K. Dabbour, S. Fields, J. Gandhi, A. Geng, D. Gray, X. Jia, H. Johari, A. Kaplan, P. Lazarony, R. Maas, H. Minassians, S. Mirzaei, J. Rosenthal Dieken, J. Swain, D. Tamalis, A. Verma, M. Winn, B. Wu

I. Call to Order

The meeting was called to order at 2:01 pm.

II. Approval of Minutes

The minutes from February 14, 2023 were **MSP approved**.

III. Announcements

A. Levin announced that Graduate Studies is working with Intersect LA to redesign GSC's website. She asked the committee if they would like to include their picture on the website. Intersect LA offered to take pictures of the members if they cannot provide a picture. Levin also announced that the applications for the Graduate Equity Program and Tseng Graduate Equity Program are now open, and the application deadline is May 12. In addition, she reminded members that the application deadline for the Graduate Student Awards is March 24. Lastly, Levin asked the committee and associate deans to complete the interest form if they can serve as a judge for the CSUNposium held on Friday, April 21.

IV. Information Item

1. The M.S.W. in Social Work updated their admission requirements to be effective Fall 2023.

V. Action Items

A. College of Engineering and Computer Science – Candice Greathouse and Danielle Spratt

Computer Science

Course Modifications

1. COMP 430-Language Design and Compilers. **MSP approved.**
2. COMP 440-Database Design. **MSP approved.**
3. COMP 465/L-Computer Graphic Systems and Design and Lab. **MSP approved.**
4. COMP 467-Multimedia Systems Design. **MSP approved.**
5. COMP 484/L-Web Engineering I and Lab. **MSP approved.**
6. COMP 485-Human-Computer Interaction. **MSP approved.**

New Courses

7. COMP 502-Programming for Data Science and Analytics. **MSP approved.**
8. COMP 521/L-Advanced Operating Systems and Lab. **MSP approved.**
9. COMP 545-Cloud Computing. **MSP approved.**

Program Modification

10. M.S., Software Engineering. **MSP approved.**

Electrical and Computer Engineering

Course Modifications

11. ECE 422-Design of Digital Computers. **MSP approved.**
12. ECE 422L-Design of Digital Computer Lab. **MSP approved.**
13. ECE 425/L-Microprocessor Systems and Lab. **MSP approved.**

New Experimental Course

14. ECE 595PWS-Electric Power Systems II. **MSP approved.**

New Courses

15. ECE 420L-Digital Systems Design with Programmable Logic Lab. **MSP approved.**
16. ECE 645-Narrow and Wide Bandgap Semiconductor Device Fabrication. **MSP approved.**

Program Modifications

17. M.S., Computer Engineering. **MSP approved.**
18. M.S., Electrical Engineering. **MSP approved.**

Manufacturing Systems Engineering and Management

Course Modification

19. MSE 691-Automated Systems Practicum. **MSP approved.**

Mechanical Engineering

Program Modification

20. M.S., Mechanical Engineering. **MSP approved.**

B. College of Humanities - Entire Committee

English

New Course

1. ENGL 513-Composition Studies. **MSP approved.**

Program Modification

2. M.A., English – Options in Creative Writing, Literature, and Rhetoric and Composition. **MSP approved.**

C. College of Social and Behavioral Sciences – Grishma Bhavsar and Danielle Jarvis

Geography and Environmental Studies

Course Modification

1. GEOG 460/L-Spatial Analysis and Comparison and Lab. **MSP approved.**

Psychology

Course Modifications

2. PSY 406-Developmental Psychopathology. **Tabled.**
3. PSY 409-Advanced Sport Psychology. **Tabled.**
4. PSY 427-Introduction to Psychological Testing. **Tabled.**
5. PSY 455-Ethical, Professional and Legal Standards in Psychology. **Tabled.**
6. PSY 471AA-ZZ-Advanced Inquiry in Clinical/Personality Psychology. **Tabled.**
7. PSY 471AAS-ZZS-Advanced Inquiry in Clinical/Personality Psychology Seminar. **Tabled.**
8. PSY 473AA-ZZ/S-Advanced Inquiry in Neuroscience and Seminar. **Tabled.**
9. PSY 475AA-ZZ/S-Advanced Inquiry in Developmental Psychology and Seminar. **Tabled.**
10. PSY 479AA-ZZ-Advanced Inquiry in Social Psychology. **Tabled.**
11. PSY 479AAS-ZZS-Advanced Inquiry in Social Psychology Seminar. **Tabled.**
12. PSY 488AA-ZZ-Advanced Inquiry in Cognitive Psychology. **Tabled.**
13. PSY 488AAS-ZZS-Advanced Inquiry in Cognitive Psychology Seminar. **Tabled.**

Public Administration

Course Modifications

14. MPA 610-Seminar in Public Administration and Its Environment. **MSP approved.**
15. MPA 620-Research Methods for Public Administration. **MSP approved.**
16. MPA 623B-Approaches and Methods in Program Evaluation. **MSP approved.**
17. MPA 632A-Organizational Leadership. **MSP approved.**
18. MPA 632B-Strategic Management. **MSP approved.**
19. MPA 643-Human Resources Management. **MSP approved.**
20. MPA 644-Public Budgeting and Financial Administration. **MSP approved.**

21. MPA 650-Public Policy Process. **MSP approved.**

Program Modification

22. M.P.A., Public Administration – All Options. **MSP approved** with updates to the Summary of Proposal; explain the difference between the Program Learning Outcomes and the Student Learning Outcomes; and indicate that the program will be offered fully online in Fall 2024.

Social Work

Course Modifications

23. SWRK 522/P-Generalist Field Education I and Placement. **MSP approved.**

24. SWRK 523/P-Generalist Field Education II and Placement. **MSP approved.**

25. SWRK 622/P-Specialist Field Education with Urban Communities I and Placement. **MSP approved.**

26. SWRK 623/P-Specialist Field Education with Urban Communities II and Placement. **MSP approved.**

Sociology

New Experimental Course

27. SOC 496ES-Environmental Sociology. **MSP approved.**

D. M.S.W., Social Work: Advanced Standing Program Pilot – Entire Committee

Social Work

New Program

1. M.S.W., Social Work – Advanced Standing Program Pilot offered through self-support effective for Fall 2023. **MSP approved** with update to the Catalog Copy since the program is entirely funded by a grant and not by student fees.

VI. Request for Program Review Representative

1. C. Greathouse volunteered to attend the Political Science Final MOU Meeting on Monday, May 1 from 2 p.m.-3 p.m.

VII. Discussion Items

S. Camara, Director of the Office of Academic Assessment and Program Review discussed the new assessment model iROCA (Instructors Reporting on Classroom Assessment) and shared that the full implementation of the new process starts in Fall 2023. She explained that the [video](#) for the Fall 2023 ILO assessment rollout is to help faculty understand the assessment process and to know what they would be expected to do during the process. Camara also stated that her office would like to partner with Graduate Studies to offer workshops to help departments understand the Graduate ILOs.

D. Spratt shared the proposed change to the Leave of Absence for Graduate Students. The committee agreed with the proposed change but asked if graduate students need to be in good standing to take a leave of absence. L. Kiapos stated that students do not need to be in good standing to take a leave of absence, so it was decided to also remove “in good standing” from the document. The changes to the Leave of Absence for Graduate Students were **MSP approved**.

VIII. Adjournment

The meeting was adjourned at 2:58 p.m.