Graduate Studies Committee
Minutes of November 14, 2017
Status of Minutes: Approved 2/13/18

Members Present: Julia Heinen, Keiko Hirata, Jonathan Kelber, J.C. Lee, Lauren McDonald, Richard Moore, Mira Pak, Jennifer Skornik, Scott Sturgeon, Casey terHorst, Andrew Weiss
Members Excused: Tom Cai, Svetlana Tyutina
Staff: Amy Levin, Hedy Carpenter, Gloria Rocklin
Guests Present: Janna Beling, Rafi Efrat, Marilynn Filbeck, Christine Hayashi, Deborah Heisley, Paul Lazarony, Sylvia Macauley, Sheena Malhotra, Hillary Miller, Linda Moody, Jill Quilici, Jill Razani, Robert Ryan, Patricia Seymour

I. Call to Order

The meeting was called to order at 2:02 p.m.

II. Approval of Minutes

Minutes of the October 10th meeting were approved.

III. Announcements

Hedy Carpenter reported that 70 graduate students applied for funding for the Thesis/Dissertation Support Program. She also reported that the Advancement to Graduate Education Conference was a successful event.

IV. Informational Items

The M.S. in Taxation updated their admission requirements and classification requirements for Fall 2018 implementation.

The committee reviewed the letter requesting revisions to the admission requirements for the M.A. in Theatre for Spring 2018 implementation. The committee requested that the program revise #2 with the following language, “A bachelor’s degree with a major in Theatre, Drama, Performance or academic degrees in another area of the arts or humanities with significant coursework or professional experience in theatre may apply.” The department agreed to make the changes and will send the revised letter to the committee.
V. Curriculum Review

A. College of Social and Behavioral Sciences

Anthropology
1. New course proposal and elective memo for ANTH 440-Bioarchaeology was approved.

Psychology
2. Course modification proposal for PSY 471AA-ZZ-Advanced Inquiry in Clinical Psychology to change course description and requisites was approved.

3. Course modification proposal for PSY 471AAS-ZZS-Advanced Inquiry in Clinical Psychology Seminar to change course description and requisites was approved.

4. Course modification proposal for PSY 479AA-ZZ-Advanced Inquiry in Social Psychology to change course description and requisites was approved.

5. Course modification proposal for PSY 479AAS-ZZS-Advanced Inquiry in Social Psychology Seminar to change course description and requisites was approved.

6. Course modification proposal for PSY 488AA-ZZ-Advanced Inquiry in Cognitive Psychology to change course description and requisites was approved.

7. Course modification proposal for PSY 488AAS-ZZS-Advanced Inquiry in Cognitive Psychology Seminar to change course description and requisites was approved.

Sociology
8. New course proposal for SOC 685-Qualitative Research Methods was approved.

9. Course modification proposal for SOC 601-Sociological Theory in Historical Perspective to change course title, course abbreviation and course description was approved.

10. Course modification proposal for SOC 670-Studies in Contemporary Sociology to change course title, course abbreviation and course description was approved.

11. Course modification proposal for SOC 690-Social Research to change course title, course abbreviation and course description was approved.
B. David Nazarian College of Business & Economics

*Accounting and IS*
1. Course modification proposal for ACCT 698A-Tax Clinic and ACCT 698B-Tax Challenge Project to delete the courses was **approved**.

2. New course proposal for ACCT 655-Real Estate Taxation was **approved**.

3. New course proposal for ACCT 697TX-Directed Comprehensive Studies in Taxation was **approved**.

4. Program modification proposal to add ACCT 655 as an elective course and replace ACCT 698A and ACCT 698B with ACCT 697TX as the culminating experience for the M.S. in Taxation was **approved**.

C. College of Health & Human Development

*Communication Disorders and Sciences*
1. New course proposal for CD 696B-Directed Graduate Research was **approved**.

2. Program modification proposal to add CD 696B as an elective course for M.S. in Communicative Disorders was **approved**.

*Family and Consumer Sciences*
3. Course modification proposal for FCS 533-Advanced Topics in Administration of Children’s Programs to change course description, subject abbreviation number and requisites was **approved**.

4. Course modification proposal for FCS 534-Supervision of Child Development Personnel to change course description, subject abbreviation number and requisites was **approved**.

5. Program modification proposal to move the status of the Certificate of Dietetic Internship from temporary to permanent was **approved**.

*Health and Human Development*
6. New course proposal and elective memo for HHD 513-Leadership/Professional Competencies for Health and Human Development Disciplines was **approved**.

*Health Sciences*
7. Course modification proposal for HSCI 693A-Supervised Field Training to change course description and requisites was **approved**.

8. Program modification proposal to change the admission and program requirements for the Master in Public Health: Community Health Education Option and Applied Epidemiology Option was **approved**.
Physical Therapy

9. Course modification proposal for PT 706-Applied Neuroscience to change unit value and course description was approved.

10. New course proposal for PT 706L-Applied Neuroscience Laboratory was approved.

11. Program modification proposal to change the program requirements for the Doctorate in Physical Therapy was approved.

VI. MOU Report

Julia Heinen attended the final MOU meeting for the M.A. in Mass Communication. She reported that the initial draft had 8 commendations and 23 recommendations and the final MOU had 8 commendations and 7 recommendations. The department agreed with final MOU and the program is confident they can achieve the recommendations in the next 6 years.

VII. Discussion Item

Casey terHorst reported that after communicating with the Ed.D. and D.P.T. programs the recommendation from the committee is that doctorate students should continue to be invited to Honors Convocation. However, students will need to be made aware by their program that they will not have distinction shown on their diploma.

VIII. Adjournment

The meeting was adjourned at 2:24 p.m.