

Graduate Studies Committee**Meeting Minutes**

Tuesday, November 13, 2018

Status of Minutes: Approved 2/12/19

*Attendees***Members Present:** J. Heinen, J.C. Lee, A. Lipscomb, S. Maalouf, L. McDonald, R. Moore, T. Nagey, M. Pak, S. Sturgeon, C. terHorst**Members Absent:** G. Bhavsar, J. Kelber, D. Spratt**Staff:** H. Carpenter, L. Kiapos, A. Levin, G. Rocklin**Guests:** J. Binkley, J. Gainsburg, C. Hayashi, L. Krane, P. Lazarony, A. Nahapetian, M. Peric, R. Ryan, H. Schumacher, J. Stallcup**I. Call to Order**

The meeting was called to order at 2:02 pm.

II. Announcement

H. Carpenter announced that 70 graduate students were funded from the Thesis/Dissertation Support Program. She reported that all students who received funding must present at the CSUNposium on April 5th.

III. Approval of Minutes

The minutes from October 9, 2018 were **MSP approved**.

IV. Informational Items

The following graduate programs updated their program descriptions or admission requirements for Spring or Fall 2019:

M.A. in Art, Visual Arts Option

M.F.A. in Art, Visual Arts Option

M.A. in Educational Technology

M.S. in Environmental and Occupational Health

M.A. in Multicultural and Multilingual Education in Secondary Schools

M.M. in Music, all options

M.S. in Physics

M.A. in Secondary English Education
M.A. in Secondary Mathematics Education
M.A. in Secondary Science Education

V. HSI Pathways to the Professoriate

H. Schumacher, Coordinator for the HSI Pathways to the Professoriate described the program funded by the Mellon Foundation. This program prepares students to succeed in a Ph.D. program in the humanities and related disciplines. She discussed the barriers students had when applying to Ph.D. programs such as illegible short course titles; lack of undergraduate research opportunities; the need for alternate advisement plans; lack of travel funding for students to present at conferences; and students not reading key texts because of initiatives to lower course costs. Schumacher suggested ways CSUN can minimize some of these barriers, especially related to short course titles.

VI. Action Items

A. Mike Curb College of Arts, Media, & Communication

Art

Course Modification

1. Art 429-Advanced Study in Contemporary Painting. **MSP approved.**

Program Modifications

2. M.A. in Art, Visual Arts Option. **MSP approved.**

3. M.F.A. in Art, Visual Arts Option. **MSP approved.**

Theatre

New Course

4. TH 601-Pedagogy and Performance: Teaching Theatre in Higher Education. **MSP approved.**

B. Michael D. Eisner College of Education

Special Education

Course Modifications

1. SPED 416-Educating Diverse Learners with Disabilities and Working with Families. **MSP approved.**

2. SPED 420-Improving the Learning of Students with Special Needs Through Differentiated Instruction and Collaboration. **MSP approved.**

3. SPED 502MM-Reading/Language Arts Instruction for Diverse K-12 Students with Mild/Moderate Disabilities. **MSP approved.**

4. SPED 503MM-Curriculum and Instruction in Math and Content Subjects for Learners with Mild/Moderate Disabilities. **MSP approved.**

C. College of Engineering & Computer Science

Computer Science

New Courses

1. COMP 542-Machine Learning. **MSP approved.**
2. COMP 595PE-Computer Systems Performance Evaluation. **MSP approved.**

Electrical and Computer Engineering

Course Modifications

3. ECE 665-Radar Systems. **MSP approved.**
4. ECE 683-Optimal Control. **MSP approved.**
5. ECE 684-Stochastic Contrl. **MSP approved.**

New Courses

6. ECE 595AIC-Analog Integrated Circuit Design. **MSP approved.**
7. ECE 694A-Academic Internship. **MSP approved.**

Manufacturing Systems Engineering & Management

Course Modifications

8. MSE 402-Engineering Project Management. **MSP approved.**
9. MSE 406-Engineering Cost Analysis. **MSP approved.**

Mechanical Engineering

Course Modification

10. ME 696A-C-Directed Graduate Research. **MSP approved.**

New Courses

11. ME 697D-Directed Comprehensive Studies. **MSP approved.**
12. ME 698D-Thesis. **MSP approved.**

Program Modification

- M.S. in Mechanical Engineering. **MSP approved.**

D. College of Science & Math

Biology

Course Modification

1. BIOL 442/L-Developmental Biology. **MSP approved.**

E. David Nazarian College of Business & Economics

Business Law

New Courses

1. RE 696A-Consulting Project in Real Estate. **MSP approved.**
2. RE 698D-Graduate Project in Real Estate. **MSP approved.**

New Program (Updated)

3. M.S. in Real Estate. **MSP approved.**

F. College of Health & Human Development

Health Sciences

Program Modification

MPP: Health Policy & Management Certificate. **MSP approved.**

VII. Program Review Reports

M. Pak reported on the final MOU meeting for English. She stated the department was commended for doing a great job. Recommendations included reintroducing graduate and honors theses, independent studies and research collaboration for graduate students; reinstating interdepartmental advising; improving faculty and graduate student morale; and publicizing and promoting faculty research and creative activity.

S. Sturgeon reported on the Biology program review exit meeting. He said the department was commended for collegiality at all levels; growth in research capacity and number of publications; high quality teaching and mentoring for graduate students; and graduate students said the program is “awesome”. Recommendations and issues included seeking more financial support for equipment, staff and advising; providing research opportunities to more students; financial support for continuing faculty to do research. Also noted, untenured faculty are having trouble recruiting graduate students for research.

VIII. Discussion Items

C. terHorst reported that the culminating experience policy was passed by the Faculty Senate.

In addition, terHorst reported that the Faculty Senate had no changes to the probation and disqualification policies. He will present the policies at the Senate Executive Committee meeting on November 15th.

IX. Adjournment

The meeting was adjourned at 3:13 p.m.