

Graduate Studies Committee

Meeting Minutes

Tuesday, October 13, 2020

Status of Minutes: Approved 11/10/2020

Attendees

Members Present: R. Abrol, G. Bhavsar, J. Busillo-Aguayo, J. Gainsburg, M. Gianni, J. Huang, D. Jarvis, A. Lipscomb, S. Maalouf, R. Merida, K. Mkrтчyan, D. Spratt, C. terHorst

Staff: H. Carpenter, L. Kiapos, A. Levin, G. Rocklin

Guests: M. Efrat, S. Esparza, J. Gandhi, D. Gray, K. Harris, C. Hayashi, V. Jaque, X. Jia, S. Jin, P. Lazarony, L. Moody, L. Rubino, R. Ryan, P. Seymour, D. Tamalis

I. Call to Order

The meeting was called to order at 2:01 pm.

II. Approval of Minutes

The minutes from September 8, 2020 were **MSP approved**.

III. Announcements

C. terHorst introduced Rose Merida the new graduate student member appointed by the Associated Students Senate. Merida replaced Dani Brown on the committee.

H. Carpenter announced that 20 graduate students applied for the Thesis/Project/Dissertation Support Program. She explained that due to COVID the number of applications were low. The program will be offered again in Spring 2021.

A. Levin requested that departments send her their graduate brochures for the upcoming Diversity Forum recruitment fair. Levin announced that the Graduate Studies Office is working with CSUN's Intersect LA to develop a design/template departments can use for their graduate brochures.

terHorst reported that the new Teaching Assistant Fellowship Program is very successful. He stated that the students selected for the fellowship are appreciative and engaged in the program. terHorst announced that the TA Fellowship Program will be offered again in Spring 2021 and application details will be coming soon.

IV. Action Items

A. College of Engineering and Computer Science

Computer Science

Course Modification

1. COMP 442-Machine Learning Principles. **MSP approved.**

Electrical and Computer Engineering

Course Modifications

2. ECE 443/L-Pulse and Waveshaping Circuit Design and Lab. **MSP approved.**
3. ECE 602-Biomedical Engineering I. **MSP approved.**
4. ECE 603-Biomedical Engineering II. **MSP approved.**
5. ECE 637-Pattern Recognition. **MSP approved.**

Manufacturing Systems Engineering and Management

Course Modifications

6. MSE 420-New Product Innovation and Technical Entrepreneurship for Engineers. **MSP approved.**
7. MSE 610-Engineering Supply Chain Systems. **MSP approved.**

Mechanical Engineering

Program Modification

8. M.S., Mechanical Engineering. **MSP approved.**

B. College of Science and Mathematics

Chemistry/Biochemistry

New Courses

1. CHEM 543-Chemistry of Energy. **MSP approved.**
2. CHEM 555/L-Computational Molecular and Materials Chemistry and Lab. **MSP approved.**

Mathematics

Delete Course

3. MATH 542D-Topics in Probability and Statistics. **MSP approved.**

C. College of Health and Human Development

Communication Disorders and Sciences

Course Modifications

1. CD 717-Management of Speech and Language Disorders for Audiologists. **MSP approved.**
2. CD 755-Advanced Pediatric Audiology: Development, Assessment and Intervention. **MSP approved.**
3. CD 764-Industrial, Occupational and Forensic Audiology. **MSP approved.**

Health Sciences

Course Modifications

4. HSCI 434-Lactation Education: Prenatal & Perinatal Period. **MSP approved.**

5. HSCI 446-Lactation Education: Postpartum Period. **MSP approved.**
6. HSCI 488-Epidemiology: Study of Disease. **MSP approved.**
7. HSCI 531-Seminar: Health Education Program Planning and Evaluation. **MSP approved.**
8. HSCI 533-Advanced Concepts of Health Behavior. **MSP approved.**
9. HSCI 535-Curriculum Development in Health Education. **MSP approved.**
10. HSCI 537-Communications in Health Education. **MSP approved.**
11. HSCI 538-Seminar: Community Health Action. **MSP approved.**
12. HSCI 541-Administration, Supervision and Consultation in Public Health. **MSP approved.**
13. HSCI 591-Quantitative Demography for Health Science. **MSP approved.**
14. HSCI 592-Advanced Biostatistics for the Health Sciences. **MSP approved.**
15. HSCI 613-Managing Change in Health Care Organizations. **MSP approved.**
16. HSCI 614-Health Administration: Financial Management. **MSP approved.**
17. HSCI 615-Information Management for Decision Making and Control. **MSP approved.**
18. HSCI 616-Quality Assurance in Healthcare. **MSP approved.**
19. HSCI 618-Strategic Planning in Health Administration. **MSP approved.**
20. HSCI 694-Research Design. **MSP approved.**
21. HSCI 696-Advanced Epidemiologic Research Methods. **MSP approved** with revisions. Update course description in the syllabus to match what is reflected on the proposal form.
22. HSCI 698C-Thesis or Graduate Project. **Tabled** for revisions. Update the course description to distinguish how students can meet the culminating experience from HSCI 698E.
23. HSCI 698E-Integrative Learning Graduate Project. **Tabled** for revisions. Update the course description to distinguish how students can meet the culminating experience from HSCI 698C.

Program Modifications

24. M.P.H., Public Health, Community Health Education Option. **MSP approved.**
25. M.S., Health Administration. **MSP approved.**

Kinesiology

Course Modifications

26. KIN 619-Seminar in Dance Science. **MSP approved.**
27. KIN 643-Dance Performance Analysis. **MSP approved.**

Program Modification

28. M.S., Kinesiology. **MSP approved.**

D. David Nazarian College of Business and Economics

Accounting and Information Systems

Course Modification

1. ACCT 511- Accounting Ethics and Professional Responsibilities. **MSP approved.**

V. External Review Meeting Update

D. Spratt reported on the Kinesiology external review exit meeting. She reported that the department was commended for having a strong graduate program and being very engaged with the campus community. The department was also commended for their Center of Achievement and the Three Winds program which are nationwide and global models of how to craft an engaged Kinesiology program. The reviewer was impressed with the way the program attends to birth to death services, which serves young people up to the geriatric population. The reviewer recommended that the department continue to enhance those services and educational opportunities. The reviewer also recommended that the department strengthen the academic advisement for the graduate program, create more lab spaces and update certain classroom spaces with more technology.

VI. Discussion Items

The CSU graduate deans and undergraduate AVPs met to discuss the Chancellor's Office (CO) directive to have a writing assessment to meet the GVAR requirement. Levin announced that the requirement will be lifted for students graduating in Fall 2020, Spring 2021 and Summer 2021. She stated that colleges or departments may want to identify how to assess students writing. Levin reported that the CO is looking into whether or not the GVAR needs to be a requirement or if campuses can decide what will best meet the needs of student success. Lastly, Levin recommended that the GSC should wait to hear the CO's directive before discussing an alternative to satisfy the requirement.

A. Levin informed the committee that the graduate admissions area will join the Graduate Studies Office. She explained that the change will allow the Graduate Studies Office to have oversight over the graduate students process from admission to graduation. Levin reported that there are three graduate admissions positions joining the Graduate Studies Office. However, two positions will need to be filled since two of the staff members are retiring this year.

C. terHorst discussed D. Spratt's request to consider a streamlined memo process to change course titles and descriptions to address social justice and decolonizing curriculum. Spratt's request to consider a streamlined memo process was sent to the Educational Policies Committee (EPC). terHorst reported that EPC decided that departments should submit a course modification proposal through the regular process. EPC will accept proposals that have minimal information, provided the justification clearly states that no changes are being made to the content of the course. EPC would also consider early implementation so the changes would reflect in Fall 2021. After some discussion, the committee moved to **approve** the same requirements as EPC. A. Levin will notify EPC and recommend to send a joint email to department chairs and graduate coordinators about accepting course modification proposals for early implementation.

VII. Adjournment

The meeting was adjourned at 2:48 p.m.