

Graduate Studies Committee**Meeting Minutes**

Tuesday, October 12, 2021

Status of Minutes: Approved 11/9/2021

Attendees

Members Present: J. Aguayo, G. Bhavsar, J. Gainsburg, M. Galvan, M. Gianni, C. Greathouse, D. Jarvis, A. Lipscomb, K. Mkrtchyan, K. Requena, D. Spratt

Members Absent: S. Maalouf, C. terHorst

Staff: L. Kiapos, A. Levin, G. Rocklin

Guests: T. Ashton, K. Baxter, K. Dabbour, J. Gandhi, A. Geng, V. Goodwin, A. Hanreddy, C. Hayashi, X. Jia, H. Johari, W. Laija-Rodriguez, P. Lazarony, S. Minton, A. Perez-Boluda, D. Tamalis, I. Weiner, B. Wu

I. Call to Order

The meeting was called to order at 2:01 pm.

II. Approval of Minutes

The minutes from September 14, 2021 were **MSP approved**.

III. Announcements

A. Levin announced that the application deadline for the Thesis/Project/Dissertation Support Program is on October 15. She also announced that the application deadline for the Teaching Assistant Fellowship Program is on November 5. Lastly, Levin announced that the virtual information workshop for the Clinton Global Initiative University is on October 21 from 12:00-1:00 p.m. Levin asked the committee to encourage students to apply for these funding opportunities.

IV. Action Items**A. College of Engineering and Computer Science – Joannie Aguayo and Monica Gianni****Electrical and Computer Engineering*****Course Modification***

1. ECE 673-Microwave Semiconductor Devices. **MSP approved**.

Mechanical Engineering

Course Modifications

2. ME 584-Modeling and Simulation of Dynamic Systems. **MSP approved.**
3. ME 590-Advanced Fluid Dynamics. **MSP approved.**

New Course

4. ME 595COM-Fundamentals of Combustion. **MSP approved.**

Program Modification

5. M.S., Mechanical Engineering. **MSP approved.**

B. College of Humanities – Entire Committee

Modern and Classical Languages and Literatures

New Course

1. SPAN 402-Spanish for Healthcare Professionals. **MSP approved.**

C. Michael D. Eisner College of Education: Educational Psychology and Counseling – Candice Greathouse and Danielle Spratt

Educational Psychology and Counseling

Course Modifications

1. EPC 621-Collaboration and Consultation for School Counselors. **MSP approved.**
2. EPC 659JC-Fieldwork in College Counseling and Student Services. **MSP approved.**
3. EPC 659KC-Fieldwork in College Counseling and Student Services. **MSP approved.**

New Courses

4. EPC 604-Multi-Systemic Academic Intervention for School Psychologists. **MSP approved.**
5. EPC 643SP-Diversity in School Psychology. **MSP approved.**
6. EPC 659SPA-Communication Skills for School Psychologists. **MSP approved.**
7. EPC 659SPB-Practicum in Counseling for School Psychologists. **MSP approved.**

Program Modifications

8. M.S., Counseling – Career Counseling Option. **MSP approved.**
9. M.S., Counseling – College Counseling/Student Services Option. **MSP approved.**
10. M.S., Counseling – School Counseling Option. **MSP approved.**
11. M.S., Counseling – School Psychology Option. **MSP approved.**

D. Michael D. Eisner College of Education: Educational Leadership and Policy Studies, Secondary Education, and Special Education – Grishma Bhavsar and Danielle Jarvis

Educational Leadership and Policy Studies

Course Modifications

1. ELPS 541A-Getting Started-Introduction to Teaching in Urban Schools. **MSP approved.**
2. ELPS 542A-Meeting the Needs of All Learners in Urban Schools. **MSP approved.**

Secondary Education

Course Modifications

3. SED 554/S-Supervised Field Experience and Field Experience Seminar for the Single Subject Credential. **MSP approved.**
4. SED 555-Supervised Practicum for the Single Subject Credential. **MSP approved.**
5. SED 555S-Practicum Seminar for the Single Subject Credential. **MSP approved.**

Program Modification

6. Bilingual Authorization Credential. **MSP approved.**

Special Education

Course Modifications

7. SPED 402-Behavioral Assessment and Positive Behavior Support. **MSP approved.**
8. SPED 403D-Early Field Experience in Deaf Education. **MSP approved.**
9. SPED 403MM-Early Field Experience/Seminar in Special Education. **MSP approved.**
10. SPED 416-Educating Diverse Learners with Disabilities and Working with Their Families. **MSP approved.**
11. SPED 420-Improving the Learning of Students with Special Needs Through Differentiated Instruction and Collaboration. **MSP approved.**
12. SPED 502MM-Reading/Language Arts Instruction for Diverse K-12 Students with Mild/Moderate Disabilities. **MSP approved.**
13. SPED 503MM-Curriculum and Instruction in Math and Content Subjects for Learners with Mild/Moderate Disabilities. **MSP approved.**
14. SPED 506EC (A-C)-Early Childhood Special Education Internship Field Experience. **MSP approved.**
15. SPED 506MM (A-D)-Special Education Internship Field Experience. **MSP approved.**
16. SPED 532-ECSE Curriculum and Instruction. **MSP approved.**
17. SPED 538-Early Intervention Practices. **MSP approved.**

18. SPED 541B-Getting Started-Introduction to Teaching in Urban Schools. **MSP approved.**
 19. SPED 542B-Meeting the Needs of All Students in Urban Schools. **MSP approved.**
 20. SPED 579ACT-Supervised Fieldwork with Exceptional Learners and Seminar. **MSP approved.**
 21. SPED 580ACT-Advanced Fieldwork with Exceptional Learners and Seminar. **MSP approved.**
 22. SPED 580EC-Advanced Specialist Fieldwork in Early Childhood Special Education. **MSP approved.**
 23. SPED 580MM-Student Teaching and Seminar in Mild/Moderate Disabilities. **MSP approved.**
 24. SPED 640-Physical and Multiple Disabilities. **MSP approved.**
- New Courses***
25. SPED 407-Communication, Language, and Early Literacy Development for K-12 Students with Disabilities. **MSP approved.**
 26. SPED 511-Assessing Diverse Learners with Mild to Extensive Support Needs. **MSP approved.**
- New Program***
27. Certificate in Early Childhood Special Education/Early Intervention Specialist (ECSE/EI). **MSP approved.**
- Program Modifications***
28. Dual Preliminary Single Subject/Education Specialist Credential. **MSP approved.**
 29. Preliminary Education Specialist Credential: Deaf and Hard of Hearing. **MSP approved.**
 30. Preliminary Education Specialist Credential: Early Childhood Special Education. **MSP approved.**
 31. Preliminary Education Specialist Credential: Mild/Moderate Disabilities – Traditional Program, Intern Program, Accelerated Collaborative Teacher (ACT) Program and Integrated Teacher Education Program (ITEP). **MSP approved.**
 32. M.A., Special Education – Deaf/Hard-of-Hearing Option, Early Childhood Special Education Option, Mild/Moderate Disabilities Option and Moderate/Severe Disabilities Option. **MSP approved.**

V. Final MOU Meeting Update

J. Gainsburg attended the Modern and Classical Languages and Literatures program review final MOU meeting. She reported that the department was commended for their adaptability, improvements they made to the program, cross-campus

collaboration, and aligning their program SLOs and ILOs and their efforts to close the assessment loop. The department was also commended for their recruitment efforts for the M.A. in Spanish program, equitable advisement assignments across faculty, student and faculty engagement in research and community service, and in the way they augmented their department resources. The external reviewer recommended that the department reexamine their mission statement and course offerings with respect to heritage language learners, work with other departments to include their courses in their majors and minors, reduce the breadth of their course offerings, and better define program SLOs to be more measurable. The reviewer also recommended the department to find ways to improve their assessment plans, reflect new department foresight and faculty hiring, identify aspects of virtual instruction that should be sustained post-pandemic, discuss equitable course enrollment caps, and continue the practice of monthly department meetings.

VI. Discussion Item

A. Levin informed the committee that WASC visited the campus for CSUN's accreditation review. During the pre-visit, WASC requested information relating to CSUN's credit hour certification. The Provost's Office provided the newly approved joint EPC and GSC Credit Hour policy along with EPC's Curriculum Review Checklist. Levin presented a draft of the GSC Curriculum Review Checklist, which matches EPC's process. A committee member stated that they were unable to find the language referring to Appendix B in the GSC Standard Operating Procedures. Levin will confirm that the language is stated in the SOPs and present a revised checklist for discussion at the next GSC meeting.

VII. Adjournment

The meeting was adjourned at 2:27 p.m.