

Graduate Studies Committee**Meeting Minutes**

Tuesday, October 11, 2022

Status of Minutes: Approved 11/8/22

*Attendees***Members Present:** G. Bhavsar, J. Booth, J. Gainsburg, R. Lee, K. Lorenz, S. Maalouf, D. Spratt, C. terHorst, Z. Toker, S. Tyutina**Members Absent:** M. Gianni, C. Greathouse, D. Jarvis**Staff:** L. Kiapos, A. Levin, G. Rocklin**Guests:** K. Baxter, K. Dabbour, N. Dermendjian, R. Espinoza, J. Gandhi, P. Goldschmidt, K. Harris, C. Hayashi, X. Jia, X. Jiang, H. Johari, A. Kaplan, N. Martin, J. Roscigno, D. Tamalis, S. Thachuk, A. Verma, B. Wu**I. Call to Order**

The meeting was called to order at 2:01 pm.

II. Approval of Minutes

The minutes from September 13, 2022 were **MSP approved**.

III. Announcements

A. Levin announced several graduate student funding opportunities and upcoming events. She also announced that the Associated Students Graduate Senators are hosting a Town Hall with Graduate Studies on October 18 from 2:00-3:00 p.m. on Zoom.

IV. Information Items

1. The M.M. in Music – Conducting Option updated their admission requirements to be effective Fall 2023.
2. The M.S. in Tourism, Hospitality, and Recreation Management – Hospitality Management Option suspended admission to their program to be effective Fall 2022.

V. Action Items

A. College of Engineering and Computer Science – Danielle Spratt and Svetlana Tyutina

Civil Engineering and Construction Management

Course Modifications

1. CM 401-Construction Contract Administration. **MSP approved.**
2. CM 415/L-Fundamentals of Construction Management and Lab. **MSP approved.**
3. CM 441/L-Highway Design and Lab. **MSP approved.**
4. CM 480-Construction Law. **MSP approved.**
5. CM 601-Advanced Construction Contracts. **MSP approved.**
6. CM 602-Advanced Project Management. **MSP approved.**

New Courses

7. CM 508-Construction Information Technology. **MSP approved.**
8. CM 510-Business Practices in Construction. **MSP approved.**
9. CM 511-Project Management. **MSP approved.**
10. CM 604-Advanced Project Controls. **MSP approved.**
11. CM 605-Construction Quality Management. **MSP approved.**
12. CM-606-Green Infrastructure. **MSP approved.**
13. CM 607-Pipeline Construction and Rehabilitation. **MSP approved.**
14. CM 609-Advanced Construction Materials. **MSP approved.**
15. CM 697-Directed Comprehensive Studies and Exam. **MSP approved.**
16. CM 698C-Graduate Thesis/Project. **MSP approved.**

New Program

17. M.S., Construction Management. **MSP approved.**

Computer Science

New Course

18. COMP 535/L-Parallel and Distributed Computing and Lab. **MSP approved.**

New Experimental Course

19. COMP 595BD-Big Data Management. **MSP approved.**

Manufacturing Systems Engineering and Management

Course Modifications

20. MSE 515-Engineering Supply Chain Systems. **MSP approved.**
21. MSE 617-Seminar in Quality Management. **MSP approved.**

New Courses

22. MSE 562-Introduction to Data Analytics for Engineering Managers. **MSP approved.**
23. MSE 564-Knowledge Discovery from Databases and Data Visualization for Engineering Managers. **MSP approved.**

Program Modification

24.M.S., Engineering Management. **MSP approved.**

Mechanical Engineering

Course Modifications

25.AE 472-Aeropropulsion Systems. **MSP approved.**

26.AE 480-Fundamentals of Aerospace Engineering. **MSP approved.**

B. David Nazarian College of Business and Economics – Entire Committee

Business Law

Course Modification

1. RE 412-Real Estate Practice. **MSP approved.**

C. Michael D. Eisner College of Education – Jamie Booth and Sami Maalouf

Educational Psychology and Counseling

Course Modifications

1. EDUC 604-Assessing Learning from Educational Media. **MSP approved.**

2. EPC 615-Introduction to Instructional Design. **MSP approved.**

3. EPC 616-Current Trends in Instructional Design and Adult. **MSP approved.**

4. EPC 698D-Graduate Culminating Project. **MSP approved.**

New Courses

5. EPC 602ID-Research Methods and Interpretation for Instructional Designers. **MSP approved.**

6. EPC 610-Educational Psychology: The Science of Learning. **MSP approved.**

7. EPC 613ID-Assessment and Evaluation of Learning. **MSP approved.**

8. EPC 617-Working with Instructional Technologies for eLearning. **MSP approved.**

9. EPC 691-Project Management for Instructional Designers. **MSP approved.**

Program Modification

10.M.A., Instructional Design. **MSP approved.**

D. Mike Curb College of Arts, Media, and Communication – Entire Committee

Art

Course Modification

1. ART 430-Drawing IV: Composition. **MSP approved.**

Music

Program Modifications

2. M.A., Music Industry Administration. **MSP approved.**

3. M.M., Music – Collaborative Piano Performance Option, Composition Option and Conducting Option. **MSP approved.**

VI. Program Review Updates

D. Spratt attended the final MOU meeting for the M.S. in Assistive Technology Studies and Human Services. She reported that the program was commended for offering a comprehensive degree program utilizing a multidisciplinary approach to graduate level studies in Assistive Technology; having a robust alumni network to bolster the program; and having a strong student support system including advisement, involvement, and community. The department was also commended for supporting faculty involvement in professional communities and development; and involving all faculty in shared governance and program decision-making processes. The external reviewer recommended that the program should continue to improve marketing by working collaboratively with the Tseng College Marketing and Communications Department and the College of Health and Human Development to outreach to persons with disabilities across local, state, national and international programs, and agencies. The reviewer also recommended the program should consider incorporating internship opportunities on and off campus; support staff in professional development; explore ways to support part-time faculty in professional development through travel funding; and continued involvement in professional organizations to address the changing field of assistive technology.

S. Maalouf attended the final MOU meeting for the Ed.D. in Educational Leadership. He reported that most of the meeting focused on the recommendations from the external reviewer. The reviewer recommended that the program consider increasing tenure-track faculty since the number of faculty has decreased over the years. He also reported that there are implications that COVID-19 may have raised some issues. However, some faculty felt that the issues will be resolved now that the program has returned to face-to-face instruction. Lastly, Maalouf reported that there was discussion about stopping students from changing their dissertation chair if they felt the chair was no longer well suited for their dissertation topic.

VII. Adjournment

The meeting was adjourned at 2:36 p.m.