

SECTION I.

Faculty Hire Number (AA-1#): _____ — _____

Position #: _____ Reports to: _____

Citizenship: _____ Work Permit if non-U.S. citizen: Yes No If Yes, type: _____

Offer letter should be mailed to:

a. _____
Last Name First Name Initial

b. _____
Number and Street City, State and Zip Code

SECTION II.

Proposed Rank: _____	\$.00 /month	
	\$.00 /year	
Rank	Dollar Amount	Department

SECTION III.

a. Effective Appointment Date: _____
Semester Year If not at beginning of semester, specify other date.

b. Type of Appointment: (Check one): Probationary Lecturer Until Terminal Degree Lecturer Tenure

c. If a probationary appointment, what credit, if any, is to be granted for prior service (Check one):
 None One year credit Two years credit

d. If credit granted for previous service, at what institution(s): _____

e. If a Lecturer appointment, specify length: One semester Two semesters Other, specify _____

f. Is reimbursement provided for relocation costs Yes (Amount) \$ _____ No

SECTION IV.

a. Highest degree claimed: _____ Who at CSUN verified degree: _____

b. How was degree verified: _____

c. If the candidate has been previously employed at any other CSU campus, which officials at that campus have been consulted: _____

SECTION V. SPECIAL RESERVATIONS OR CONDITIONS REQUESTED IN APPOINTMENT LETTER

SECTION VI.

SIGNATURES OF APPROVAL

Chair	Date	College Dean	Date	Provost	Date
-------	------	--------------	------	---------	------

Attach: AA-1 AA-4 SC-1 PAR form Vitae 3 letters of recommendation
 Dept. Personnel or Search Committee letter College Personnel Committee letter, if needed