

**University Student Union
California State University, Northridge
Facilities & Commercial Services Committee
February 19, 2016
Regular Meeting Minutes**

I. Call to Order

The regular meeting of the Facilities and Commercial Services Committee was called to order at 3:04 p.m. by Chair, Thelmari Raubenheimer.

II. Roll Call

Present	Absent	Staff	Guests
Thelmari Raubenheimer (Chair)		Jeremy Hamlett	Samantha Liu
Usman Khan			
Daisy Alas			
Timothy Nang			
Cecilia Cano (arrived at 3:06 p.m.)			
Derek Gonzalez (arrived at 3:06 p.m.)			
Bryant Garcia (arrived at 3:06 p.m.)			
Donald Stewart (non-voting)			

*Indicates that member/attendee was not present for the entire meeting. Voting tallies may vary.

III. Open Forum

None

IV. Approval of Agenda February 19, 2016

M/S/P (U. Khan/ B. Garcia) –Move to approve the agenda for February 19, 2016

No discussion.

Motion passes 6-0-0

V. Approval of Meeting Minutes – January 29, 2016

M/S/P (B. Garcia/D. Alas) – Move to approve the meeting minutes for January 29, 2016.

No discussion.

Motion passes 6-0-0

VI. Chair’s Report

None.

VII. Discussion Items

A. Facility Master Plan Update

T. Raubenheimer introduced Samantha Liu, Administrative Operations & Projects Manager, who shared information about the ongoing Facility Master Plan. A survey was distributed in early February and 700 students have participated so far. Brailsford and Dunlavey conducted focus groups with students and campus stakeholders and feedback from the focus groups included frequency of visits, room usage and facility demands. Discussion ensued about the update project timeline.

B. Investigate Potential Technology Upgrades within the USU

T. Raubenheimer lead the committee through a discussion about potential technology upgrades for the USU. Brainstorming ideas included: charging pads, additional electrical outlets and outlets with USB inputs, touchscreen directories, USU map app and printing capabilities from computer browsing stations.

The committee plans to share these ideas with the BOD at a future BOD meeting.

C. Review Summer Site Visit Feedback and Make Recommendations

T. Raubenheimer shared the report from the summer site visit to other campuses. Discussion ensued about potential applications for the USU, including:

- School spirit campaign and incentive program
- Increased collaborations with Athletics
- Leadership Wall to recognize student leadership
- Touchscreen in meeting rooms
- Electronic card access throughout the USU
- Electro Chromatic window treatments
- “Green Kiosk” to highlight sustainability efforts
- Furniture replacement/upgrades throughout the USU

The committee also discussed the idea of a central location for the various resource centers. Discussion ensued about balancing having all of the resource centers in one location and ensuring autonomy between them at the same time.

The committee plans to share these ideas with the BOD at a future BOD meeting.

VIII. Action Items

None

IX. Announcements

T. Raubenheimer announced that USU Diversity Training will be offered on March 16, 2016.

X. Adjournment

By general consensus, the regular meeting of the Facilities & Commercial Services Committee was adjourned at 4:07 p.m. by Chair, Thelmari Raubenheimer.

Respectfully submitted by,

Jeremy Hamlett