

**University Student Union  
California State University, Northridge  
Facilities & Commercial Services Committee  
November 18, 2016  
Regular Meeting Minutes**

**I. Call to Order**

The regular meeting of the Facilities and Commercial Services Committee was called to order at 11:09 a.m. by Chair, Iris Ramirez.

**II. Roll Call**

<u>Present</u>	<u>Absent</u>	<u>Staff</u>	<u>Guests</u>
Iris Ramirez (Chair)	Juan Carlos Olide	Scottie Schorn	
Daisy Alas	Maria Zaman - NV	Jeremy Hamlett	
Linda Doo	Vamshi Krishna Somisetty		
Bryant Garcia			
Michael Pulido			
Tyler Drew			
GiNiele Reitzall			
Shannon Ashford			

\*Indicates that member/attendee was not present for the entire meeting. Voting tallies may vary.

**III. Open Forum**

None

**IV. Approval of Agenda – November 18, 2016**

M/S/P (M. Pulido/D. Alas) – Move to approve the agenda for November 18, 2016

I. Ramirez recommended adding two Discussion Items to the agenda. The first item is regarding additional microwaves in the USU and the second item is a review of the Facilities Master Plan recommendations from Brailsford & Dunlavey.

M/S/P (G. Reitzall/L. Doo) Amend agenda by adding two Discussion Items to the agenda.

*Amendment passes 7-0-0*

*Motion as amended, passes 7-0-0*

**V. Approval of Meeting Minutes – October 28, 2016**

M/S/P (B. Garcia/L. Doo) – Move to approve the meeting minutes for October 28, 2016.

No discussion.

*Motion passes 7-0-0*

**VI. Chair’s Report**

The Chair shared that she recently attended a cultural center site visit at Cal Poly Pomona. Other CSUN students and USU staff toured their PRIDE Center, Native American Center, Women’s Resource Center, Cesar Chavez Center, Veterans Resource Center, and African American Student Center. The group will be sharing feedback soon and she encouraged members to participate in future site visits. The Chair apologized for being unavailable lately, but in light of the recent presidential

election, she has been busy with family and student organization commitments. She plans to meet with Debra Hammond in the near future.

**VII. Discussion Items**

**A. Additional Microwaves Request in the USU by TUC.**

J. Hamlett stated that TUC has approved him requesting additional microwaves be placed in various areas around the USU. Discussion followed regrading locations, power requirements, and cost to place new microwaves. Possible locations included the vending room on the first floor of the Sol Center and the Games Room on the lower level of the ECC. J. Hamlett will discuss the possible locations with TUC and the costs associated with installing the units. Once all the information is gathered he will bring it back to the committee in the form of an action item.

**B. The Facilities Master Plan Recommendations from Brailsford & Dunlavey.**

S. Schorn presented the recommendations from the year-long assessment done by B&D and the recommendations to move forward with a possible facilities renovation and building project. The committee was asked to provide feedback on the recommendations and send them on to I. Ramirez by 8:00 AM on Monday, Nov. 28<sup>th</sup>. The information will be part of the official response that will be presented to the BOD in January 2017.

**VIII. Action Items**

**IX. Announcements**

ACUI Annual Conference application deadline is Wed., Nov 30, Committee members were encouraged to apply for a spot to attend the conference being held in Philadelphia in March 2017.

It was announced by I. Ramirez that the committee would not be getting together for an evening event but encouraged all members to attend U-Day on Friday, Dec. 2.

**I. Adjournment**

By general consensus, the regular meeting of the Facilities & Commercial Services Committee was adjourned at 12:24 p.m. by Chair, I. Ramirez.

Respectfully submitted by,

Scottie Schorn