

**University Student Union
California State University, Northridge
Facilities & Commercial Services Committee
November 13, 2015
Regular Meeting Minutes**

I. Call to Order

The regular meeting of the Facilities and Commercial Services Committee was called to order at 4:02 p.m. by Chair, Thelmari Raubenheimer.

II. Roll Call

Present	Absent	Staff	Guests
Thelmari Raubenheimer (Chair)	Karina Winkler	Scottie Schorn	
Daisy Alas	Cecilia Cano	Jeremy Hamlett	
Derek Gonzalez			
Bryant Garcia			
Sarah Shabbar			
Timothy Nang			
Usman Khan			

*Indicates that member/attendee was not present for the entire meeting. Voting tallies may vary.

III. Open Forum

None

IV. Approval of Agenda November 13, 2015

M/S/P (S. Shabbar/U. Khan) –Move to approve the agenda for November 13, 2015

No discussion.

Motion passes 6-0-0

V. Approval of Meeting Minutes – October 23, 2015

M/S/P (D. Alas/D. Gonzalez) – Move to approve the meeting minutes for October 23, 2015.

No discussion.

Motion passes 5-0-1

VI. Chair’s Report

The Chair asked everyone to share their Fishbowl Buddies stories.

VII. Discussion Items

A. Facility Master Plan meetings

T. Raubenheimer and S. Schorn shared information about the ongoing Facility Master Plan with the committee. The USU has contracted with Brailsford and Dunlavey, a quality of life consulting firm, to help develop a master facility plan for the entire USU. Meetings were held this week with USU student and staff representatives and Brailsford and Dunlavey. Surveys will be conducted in Spring 2016 and Fall 2016 to assess student needs on campus. Brailsford and

Dunlavey will use the survey results and data collection to provide the USU with a proposal in Fall 2016. Discussion ensued about timeline, referendums and comparisons with other facilities in relation to square footage and number of meeting rooms. S. Scorn explained that all factors will be considered when developing the proposal.

VIII. Action Items

None.

IX. Announcements

T. Raubenheimer encouraged members to attend the upcoming USU Events Espressions event. S. Shabbar shared that next week is Trans Awareness Week.

X. Adjournment

By general consensus, the regular meeting of the Facilities & Commercial Services Committee was adjourned at 4:41 p.m. by Chair, Thelmari Raubenheimer.

Respectfully submitted by,

Jeremy Hamlett