

**University Student Union
California State University, Northridge
Facilities & Commercial Services Committee
October 23, 2015
Regular Meeting Minutes**

I. Call to Order

The regular meeting of the Facilities and Commercial Services Committee was called to order at 4:06 p.m. by Chair, Thelmari Raubenheimer.

II. Roll Call

<u>Present</u>	<u>Absent</u>	<u>Staff</u>	<u>Guests</u>
Thelmari Raubenheimer (Chair)		Scottie Schorn	Dario Fernandez (EOP)
Daisy Alas		Jeremy Hamlett	José Luis Vargas (EOP)
Derek Gonzalez		Kaila Lavin	
Bryant Garcia		Debra L. Hammond (arrived at 4:30 p.m.)	
Sarah Shabbar			
Timothy Nang			
Karina Winkler			
* Cecilia Cano (arrived at 4:12 p.m.)			

*Indicates that member/attendee was not present for the entire meeting. Voting tallies may vary.

III. Open Forum

None

IV. Approval of Agenda – October 23, 2015

M/S/P (K. Winkler /D. Gonzalez) –Move to approve the agenda for October 23, 2015

T. Raubenheimer recommended moving Action Item C above Action Item A in the agenda.

A/S/P (K. Winkler/D. Alas) Amend agenda to show Action Item C moved to above Action Item A.

Amendment passes 5-0-0

Motion as amended, passes 5-0-0

V. Approval of Meeting Minutes – October 2, 2015

M/S/P (D. Alas/S. Shabbar) – Move to approve the meeting minutes for October 2, 2015.

No discussion.

Motion passes 5-0-0

VI. Chair’s Report

The Chair thanked everyone for attending and announced that pizza and soft drinks were available in the back of the room

VII. Discussion Items

None.

VIII. Action Items

A. Facilities & Commercial Services 2015-2016 Goals

M/S/P (B. Garcia/T. Nang) –Move to approve the 2015-2016 goals.

T. Raubenheimer shared the goals with the committee. Discussion ensued about the associated timelines.

Motion passes 6-0-0

B. SRC Membership & Facility Access Policy Proposal

M/S/P (D. Alas/S. Shabbar) –Move to approve the SRC Membership & Facility Access Policy

T. Raubenheimer introduced Kaila Lavin, Manager, Membership & Aquatics for the Student Recreation Center (SRC). K. Lavin reviewed the policy with the committee and explained that the changes were reviewed and approved by the committee the previous fiscal year. She shared that the current proposed change was minor and addressed former USU BOD members and AS Legacy members. Discussion ensued about membership eligibility for these members.

Motion passes 6-0-0

C. DREAM Project USU Rental Space Allocation Proposal

M/S/P (S. Shabbar/D. Gonzalez) –Move to approve allocation of 460 square feet of office space in the C building of the USU for the DREAM project.

T. Raubenheimer introduced Dario Fernandez, DREAM Project Coordinator. D. Fernandez shared with the committee that with support from the 2014-2015 and 2015-2016 Campus Quality Fee, CSUN established the DREAM Project intended to be a resource space for Undocumented Students and Allies. He explained that the DREAM Project office is currently located in a small office space in Santa Susana Hall. The space does not have a private office and, due to demand, is often crowded. The proposed space in the USU is twice as large and has a much needed private office to ensure privacy and confidentiality for the students. Discussion ensued about AB 540, the Dream Act and the need for related resources on the CSUN campus. Committee members agreed that the Dream Project was aligned with the mission of the USU, and that its services would be a valuable addition to the USU's mix of programs and services.

Motion passes 6-0-0

IX. Announcements

T. Raubenheimer encouraged members to attend the make-up committee training if they missed the original training.

X. Adjournment

By general consensus, the regular meeting of the Facilities & Commercial Services Committee was adjourned at 5:19 p.m. by Chair, Thelmari Raubenheimer.

Respectfully submitted by,

Jeremy Hamlett