

**University Student Union  
California State University, Northridge  
Facilities & Commercial Services Committee  
May 6, 2016  
Regular Meeting Minutes**

**I. Call to Order**

The regular meeting of the Facilities and Commercial Services Committee was called to order at 3:02 p.m. by Chair, Thelmari Raubenheimer.

**II. Roll Call**

<b>Present</b>	<b>Absent</b>	<b>Staff</b>	<b>Guests</b>
Thelmari Raubenheimer (Chair)		Scottie Schorn	Dr. Shellie Ruelas-Bischoff
Usman Khan			
Daisy Alas			
Timothy Nang			
Cecilia Cano			
Derek Gonzalez			
Bryant Garcia			
Donald Stewart (non-voting)			

\*Indicates that member/attendee was not present for the entire meeting. Voting tallies may vary.

**III. Open Forum**

None

**IV. Approval of Agenda May 6, 2016**

M/S/P (M - M Usman, S - D Alas) –Move to approve the agenda for April 22, 2016

No discussion.

***Motion passes 4-0-0***

**V. Approval of Meeting Minutes**

M/S/P (M – D Stewart, S – B Garcia) –Move to approve the minutes for April 22, 2016

No discussion.

***Motion passes 6-0-0***

**VI. Chair's Report**

Thelmari Raubenheimer thanked the committee members for their hard work over the semester and the past year.

**VII. Discussion Items**

***Food Pantry Discussion with Dr. Shellie Ruelas-Bischoff, AVP Student Affairs.*** Dr. Bischoff discussed what the campus is doing to help CSUN students with food insecurities. She stated there are two potential locations she is working with where the university would support a food pantry/shelf operation. The program is still in development but would be overseen by the Matador Involvement Center and work with the various community food shelf operations in the area so student will always have options. Dr. Bischoff

stated that the university will work with student organizations like the Matador Food Bank (MIC) to offer opportunities for community service through the MIC. She clarified that it is not the intent of the University to take over any group or clubs efforts to collect and distribute food but to help in the process. The main goal of establishing the campus food pantry is to help centralize the process on campus and make it easier for those who want to donate, those who would like to organize a collection, and those students who are in need of food.

**VIII. Action Items**

No Action Items

**IX. Announcements**

No announcements.

**X. Adjournment**

By general consensus, the regular meeting of the Facilities & Commercial Services Committee was adjourned at 4:05 p.m. by Chair, ThelMari Raubenheimer.

Respectfully submitted by,

Scottie Schorn