**Faculty Training/Professional Development Title:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name of Department Offering the Training:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Leader Overseeing Training:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Overview**

* Provide the meeting dates, times and location
* $\_\_\_ stipend for each faculty member who [summarize fulfillment expectations].
* Open to [state who can apply, for example: faculty of all ranks and colleges with active teaching appointments in the semester the program will run].
* Space limited to participants.
* **Deadline to apply: , 202\_.**

**Description**

[Insert description of program]

**Participation Requirements and Expectations for Stipend Compensation**

[Detail participation requirements and what is needed to be completed to receive the $ stipend.] All faculty members accepting a stipend must fulfill all of the stated terms and expectations that constitute completion of the training or development activity to receive the stipend.

**Who Should Apply?**

[Insert requirements. For example, “Faculty of all ranks from all colleges with teaching appointments in Fall 2023 are welcome to apply!”]

**How Will Faculty be Selected?**

[Detail how faculty will be selected.]

Space will be limited to participants.

**How to Apply [CREATE APPLICATION LINK or detail how to apply.]

Additional Information**
Only Unit 3 faculty members who will be on contract with an existing Unit 3 appointment during the entire time frame of the training or professional development opportunity are eligible to be considered for a stipend. Faculty may not request or accept professional development and/or training under this program unless they are on active pay status as a faculty bargaining unit employee. Summer stipends can only be offered to faculty who will be employed the preceding spring and subsequent fall semesters. Per CALPERs, Retired Annuitants (RAs) and FERP faculty are not eligible to receive stipends. Stipends cannot be issued to RA and FERP faculty.

Faculty are limited to a maximum of $10,000 in stipends for faculty training and professional development per fiscal year. Faculty cannot accept an offer for a stipend that will cause them to exceed this $10,000 annual limit.