

**CSUN College of Education
Faculty Council Meeting Minutes
September 21, 2020**

Present: Ivor Weiner (facilitator), Shari Tarver-Behring, Julie Gainsburg, Sandra Chong, Nathan Durdella, Jordan Eickman, Pete Goldschmidt, Virginia Kennedy (Recording Secretary).

1. Review of minutes

It was pointed out that Section 3.1 was noted as Approved, but we hadn't yet decided to put all the other COE faculty committees under the auspices of Faculty Council. Approval of minutes.

2. Reviewed bylaws. Sections 1-3

- a. Major changes made during the 2019-2020 year
- b. Deleted membership category of at-large members
- c. Revised several items regarding the position of FC President
 - Compensation remained for President of 3 units per semester (as of May, 2020) (However, as of summer 2020) 2.2.4.1 – there is not availability of 3-units for the President
 - No compensation for interim president, or for facilitator
 - An Associated Professor can run for FC president, in addition to full Professors (bylaws 2.2.2)
 - Uncompensated third year of service as Past President 2.2.4 Terms of Service -
- d. Other items -
 - i. Electronic ballot – 2.4.4. an electronic ballot can be used for FC elections
 - 2.4.4.1 – standing chair of Committees will come to present plan for coming year – new
 - ii. Dean will present proposed budget in the fall
 - iii. 2.7.1 – FC meetings are open to all
 - iv. 2.7.5 – agenda available 10 working days before meeting
 - v. 3.4.1 – have to align the section about standing committees with what we change in sections 4-9
 - vi. College-wide meetings are a shared duty between the FC President and the Dean
 - vii. 2.2.5 – delete
 - viii. 2.4.4.2 – change Standard to Standing
- e. Ivor will put this in a formal format.

3. Electing new FC president – recruitment of nominees

- a. Points to make: We are the only faculty council on campus. It can be an exciting way to make a big contribution to the college – in collaboration with the Dean. “If you love organizational change this would be great for you!” Some other CSUN Colleges have asked how to establish a FC in their colleges.
- b. Ivor could write up what the President does and why it might be exciting .

- c. It was suggested that Shari write a notice to faculty to encourage people to nominate themselves or others for FC President.
- d. It was suggested that a personal approach, with Ivor and Shari reaching out to an individual, e.g., “We’ve be thinking of why you might be a good candidate,” might be a good idea.
- e. Ivor will send an amended version of his previous message sent to all faculty last year. Since there is now no stipend, it should be emphasized that it’s a service to the COE and may also be of value to one’s PIF.
- f. It was suggested that we share our new goals for the year with potential nominees.

4. Next agenda item –

Faculty bylaws 4-9 : Faculty Committees. We addressed the issue of which COE committees are under FC’S umbrella and which are outside the purview of FC.

- a. Currently the bylaws state in **2.4.4 Establish and Support Standing Committees** “A particular function of the Council is to provide leadership and support for the work of the standing and ad hoc committees of the College.” Currently, standing committees included in the bylaws are:
 - i. Equity in Student Affairs Committee (ESAC)
 - ii. Equity in Faculty Affairs (EFAC)
 - iii. COE Curriculum Committee.
 - iv. STICC (Student Teaching and Internship Coordinating Committee)
 - v. The Assessment Committee is included as Section 7.0, without any content. We do not have a college assessment committee, but we do have an active Unit assessment committee.
 - vi. Personnel Committee (Section 9). The FC President does assist the Dean’s Office with Personnel Committee elections.
- b. Actions addressing this issue will include:
 - i. Development or revision of current COE organizational chart, to clarify status of above committees.
 - ii. Consider presenting this to faculty as a vote to change the wording of the bylaws to keep COE Curriculum, Assessment, Personnel, and STICC separate, since they haven’t been under the auspices of FC. They report to the Dean, Associate Dean, and / or Administrative Council.

5. Goals for this year – suggested and discussed

- a. Continue to examine issues of racism and other issues of discrimination within our college.
- b. Continue supporting the provision of faculty supports online. Ian was thanked for doing a great job of putting together resources.
- c. Continue supporting and expanding the distribution of self-care activities and resources.
- d. Work more closely with ESAC and EFAC
- e. Continue collaboration with and support of our Dean. Request the sharing of information on cross-campus and administrative activities and directives.

6. Shari shared goals that were discussed at the Administrative Council retreat 8.30.20

- a. Expanding neurodiversity across the depts.
- b. Expanding our conversations about resources and training re: diversity, etc., and devising a way to bring these all under one organized repository.
- c. Expanding COE administrative and staff functions in student enrollment - how to manage these with more resources, more tech support
- d. CTL – the work of SIMPACT.
- e. More self-care. Currently we have a great need for social-emotional support.
- f. Faculty workload and equity – addressing these issues with university administration.

7. Dean's Report

- a. All-college meeting the presentation has been shared via email
- b. Additional information
 - i. As early as mid-October there might be students with IEPs going back into schools. 1:1 assessments for school psychologist candidates are starting to take place in schools.
 - ii. Students doing special education and school psychology are now taking the CSUN health and safety training. They also have to get the safety protocol from the school and go over that with their supervisor. Ivor has created a Box where these safety protocols are deposited so we can all look at which districts have these conditions for returning to school.
 - iii. Covid limitations have shut down all the auxiliaries from \$ on campus.
 - iv. COE went more than 300 FTEs over the targets this semester. In the summer of 2019, there were 288 admittees, and this summer there were 811 (a 20% increase). This is probably going to continue. We did get allocated one faculty for next year. Eight faculty are retiring this year. Several staff will be participating in the Early Exit program.
 - v. The University is going to reduce the COE by 10% (all colleges by 10%). No furloughs or layoffs this year.

8. President's Report – all items have been addressed during the meeting

Adjourned 2:53