

MDECOE FACULTY COUNCIL

MINUTES

May 4, 2020

1-3PM

Fleming Conference Room

Join Zoom Meeting

<https://zoom.us/j/2278236308>

Meeting Etiquette

- Raise your hand to speak
- State your name before you talking
- One conversation at a time
- Look and talk to Jordan not the interpreters.
- Be aware that Jordan has to attend to the interpreters and the meeting. Be cognizant of his cognitive load
- Be mindful of the interpreters and their cognitive load

Attendees: Ivor Weiner, Will Garrow, Jordan Eickman, Virginia Kennedy, Nathan Durdella, Rachael Friedman-Narr, Sandra Chong, Julie Gainsburg, Joannie Busillo-Aguayo, Shyrea Minton. **Excused:** Shari Tarver-Behring (Ex-Officio, Interim Dean)

Welcome and Approve Minutes from 4-20-2020 (1:00 pm-1:05 pm)

<https://mysun.box.com/s/9yr2q348cmqgut8hz8xy80d9eb7f5wi9>

Action Item (1:05 pm - 1:45 pm)

Review and Approve Faculty Council Bylaws (Virginia, Sandra, and Julie)

Section 2.2.4.1 Reassigned Time for FC President

Discussion: Add a statement to the by-laws that severe budget cuts in the MDECOE could result in loss of funding for 3 units of release time for the FC President. Committee agreed that current wording should remain in the by-laws and to not add this statement. If this is an issue in the future, then the FC will work in collaboration with the Dean's office to identify solutions. **Approved**

Section 3: Standing Committees

Discussed omitting three of the listed committees (STICC, CAC, and CPC), which traditionally have not reported to FC. EFAC and ESAC do interact directly with the FC and should remain. *Motion* (Julie) (2nd Rachael) to leave all committees on the list and allow future FC to address this item during 2020-2021 AY. **Approved**

Section 3.2- change wording "Members shall be elected to ESAC and EFAC in such a way that each year at least two new or reelected members and not more than four shall join these committees." *Motion*- Will/ 2nd - Virginia – **Approved**

Section 3.3 – Responsibilities- ... "presenting written, signed, or spoken reports..." Joannie-motion/Virginia 2nd – **Approved**

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Section 3.3.1 – Standing Committee Recording Secretaries- motion to approve – Julie/Rachel- **Approved**

Section 3.4.- Julie motion-/Virginia 2nd -**Approved**

Section 3.5- Quorum of SC – vote by proxy- can send a proxy to cast vote- this allows vote to be made by member who is informed of the issue – this section is focused on quorum – not voting – Section 3.7 is about voting. Joannie motion/Rachel 2nd - **Approved**

Section 3.6 – post minutes within 10 business days. Minutes of EFAC and ESAC, only. Jordan motion/Rachel 2nd – **Approved**

Section 3.7 Voting – Chair as voting member. Will motion/Joannie 2nd - **Approved**

Final documents (formal Bylaws and Section 3) will be emailed

Sections 1-3: By-laws approval: motion Joannie/Virginia 2nd - Approved

Section 4-9 will be addressed in the 2020-2021 year

Action Item (1:45 pm - 1:50 pm)

Review and Approve ESAC Bylaws (Joannie and Nathan)

Joannie motion/Shyrea 2nd – **Approved**

<https://mysun.box.com/s/2z86sam4ngxt5bilu55brq6xo42jseoe> (Side-by-side comparison)

<https://mysun.box.com/s/9hqi58zmaa9jnh9kheqkj5kl6zsaqkne> (ESAC Bylaws)

Action Item (1:50 pm - 2:00 pm)

Review and Certify Faculty Council President Nominee List

Received 2 nominees- Julie Gainsburg and Nathan Durdella- motion Rachel/Virginia 2nd

Approved

Action Item (2:00 pm - 2:05 pm)

Review and Certify Faculty Council President Ballot

Section 4-9. Take out – they were not there before, no reason to put them in now. Remove the list and make a note for the next FC to address.

Delete Section 3.1 Resolution of Ties in the College-wide elections –

President's Report (2:05 pm-2:25 pm)

What did we accomplish?

Reviewed and revised FC Bylaws Sections 1-3

ESAC Bylaws revised

Provost Walker visit – postponed to the fall semester

Workload concerns- FC will need to take a strong voice in as we go forward. Changing expectations that adds to workload, times of budget cutting, and more students/larger classes

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CFA and the budget- concerned about budget, 15-20% possible cuts, FC will need to be actively engaged in COE.

Goals for next FC:

- Faculty workload – FC can work with EFAC to address this
- Inform COE faculty about what FC does and its benefits

Dean's Report (2:25 pm-2:40 pm)

Dean was excused from meeting due to meeting conflict with president and provost.

Discussion (2:40 pm-3:00 pm)

Advice and possible goals for next FC and FC President

Adjourn (3:00 pm)

Meeting adjourned at 2:45pm