

MDECOE FACULTY COUNCIL

MINUTES

DECEMBER 2, 2019

1-3PM

Fleming Conference Room

Attendees: Ivor Weiner (President), Will Garrow, Jordan Eickman, Virginia Kennedy, Nathan Durdella, Rachael Friedman-Narr, Sandra Chong, Julie Gainsburg, Joannie Busillo-Aguayo, Shyrea Minton, and Shari Tarver-Behring (Ex-Officio, Dean)

ITEMS

- **Welcome and Approve Minutes from 11-18-19 (1:05-1:07)**
 - Minutes reviewed and approved

- **Review of Incomplete Initiatives and Assign Workgroups (1:07pm-2:00pm)**
 - Public Safety Report (Shyrea and Ivor)
 - Get it ready for the Feb 17th meeting
 - Generate questions for Chief prior to meeting so Chief has time to respond prior to the meeting and can be shared with faculty
 - Letter to Provost
 - Needs final review before it is sent.
 - ESAC Bylaw Revision (Joannie and Nathan)
 - Carla has sent copy of bylaws and revisions and Ivor has placed this in FC Box
 - FC Bylaw Revisions (Virginia and Sandra) and Julie
 - Almost finished and at point where it can move forward
 - New Workgroup for Feb 17 meeting (Will and Rachael)
 - Access, Equity and Inclusion
 - Learnings Gleaned from the Dean's Search
 - Public Safety
 - FC Bylaws
 - Put time certain on agenda so those who are interested in a particular issue can be attendance

- **Format of Open Forum for February 17 (2:00pm-2:45pm)**
 - General meeting for all faculty to attend.
 - Public Safety Report - share report from Chief (and response to our questions) about how CSUN is addressing safety.
 - FC Bylaws will be ready to present to faculty and will be sent out for vote
 - ESAC By-Law revisions might also be presented
 - Need a PowerPoint as the agenda
 - Discuss issues related to equity, access, and inclusion and make sure that all faculty are aware of this and how to advocated on behalf of faculty
 - How to ensure that faculty have opportunity to comment either before, during or after meeting
 - Access and issues related to Zoom

MDECOE FACULTY COUNCIL

- Discussion about format of meeting
 - Brief introduction and overview of what FC does
 - Business of meeting and agenda items and how those in attendance can provide input
 - If questions are asked during meeting, should record these so they can be responded to after the meeting- Sandra raised concerns that dialogue and discussion might not be effective in proposed format of meeting
 - Rachel – the meeting has potential to have better impact if we allow for open comments and feedback during the meeting
 - Ivor – do as much upfront work (e.g., send out documents prior to meeting) so faculty have time to review and bring comments to the meeting. Encourage faculty to participate and be part of faculty governance. The purpose of the meeting is not to have faculty just come and watch meeting – but have real opportunity for input
 - Will – need to address potential challenges related to access at open meetings- what is college going to do in the long-term to address this. How do we change this? How do we keep pressure on college and faculty that this is an issue that we should all be part of resolving.
 - Concerns that no one will show up at the meeting – each of us need to go back to departments and ask for their participation and get support for Deans.
 - Do we want to provide food? This may encourage more to attend the meeting.
 - Do we want to allow faculty to submit questions in writing prior to the meeting? Need to provide multiple pathways to participation and access. Include this in the email that is sent out to faculty.
 - We should model at meeting how access, equity and inclusion should be occurring in the college.
- Plan to have all information ready for the Feb 2 FC meeting
- How do we get faculty to be more engaged in FC and willing to run for President?
 - Shrinking faculty contributes to workload inequity, etc.
 - How do we communicate importance of governance? It is the voice of the faculty and is a unique opportunity in our college.
 - Need to share on annual basis what the FC has achieved.
 - Send minutes and agenda so that faculty can have access to these. Should we communicate to departments so they are aware of what is happening.
 - Might be helpful to provide minutes that focus on action/discussion items. Maybe send out report 1 time a month seeking input.
 - How do we encourage “bottom-up” participation and input. Share at department faculty meetings and seek input, etc.

MDECOE FACULTY COUNCIL

- Nathan – categorize thematically to facilitate faculty understanding of what is discussed and action taken in FC, as well as areas they may want to provide input.
- Ivor- if faculty are feeling stretched do we just accept or shouldn't we find ways to remediate this? Is this a Quality of Life issue? Is this something that should be addressed at this meeting?
- Maybe more efficient way of coordinating committee work across EFAC, ESAC, and FC. Need to examine committee structure
- If we can show faculty that there is movement and progress, this might encourage others to want to be part of FC?
- Shyrea – we should remove items off agenda once we have worked on it and made recommendations and when decision making is in the hands of others
- Does FC have any authority? For example, safety concerns, we should continue to raise issue every month using our voice. What are our agenda activism items and how do we keep this front and center?
- FC might want to talk with Executive Committee with Faculty Senate?
- Do we want to bring concerns the Dean –or who else makes decisions rather than just continue discussions in FC meetings?
-
- **President's Report** (No report)
 - Anthony and his team: updated every computer in the building, which saved considerable \$\$ for the college.
 - Accessing wireless on Apple will eventually be completely discontinued because Certificate is no longer valid. Apple will not negotiate any resolution. Faculty should be made aware of this problem. Will eventually not be able to use Apple laptops on wireless system. Need to be proactive in informing faculty so it can be fixed (wipe computer clean and install new certificate). With advance notice, faculty can have this done before there is an issue.
 - Recommend that Dean send out a note to all faculty to inform them of this situation and the fix.
 - Equity, access and inclusion. Has spoken with Dean (Shari) about ensuring that faculty in Deaf Studies are feeling marginalized and there is an urgent need to support faculty and that issues concerning equity, access and inclusion are addressed. Develop a plan to implement.
- **Dean's Report** (No report; Dean at meeting with President Harrison)
- **Announcements** (2:45-2:50pm)

MDECOE FACULTY COUNCIL

- **Hallway Comments and Discussion** (2:50-3:00pm)
- **Adjourn** (3:00pm)

Next Meeting: **February 3; 1-3PM.**