

CSUN Faculty Senator (2-year term)

<http://www.csun.edu/faculty-senate/faculty-senate-agendas-minutes>

Routine Meeting time: the Faculty Senate meets once per month on a Thursday afternoon from 2 – 4:30 p.m.

Responsibilities:

- Attend Faculty Senate meetings
- Provide insights and opinions on items and issues before the body
- Accept assignments as workload permits
- Keep abreast of issues of importance to the CSUN Faculty Senate
- Be an ambassador for the faculty
- Facilitate communications between the Faculty Senate and your department/college

Faculty Officers

Faculty President (FP) – the Faculty President chairs the CSUN Faculty Senate and Senate Executive Committee meetings. The Faculty President represents the faculty on university committees, search and screens, and is kept informed by University administration about important decisions affecting the faculty. The FP also oversees the activities and responsibilities associated with the Faculty Senate Office. This position is a 2-year term.

Vice President – the Faculty Vice President shall assume the duties of the Faculty President when the Chair is unable to serve. He or she shall be responsible for carrying out such other duties as may be delegated to him or her by the Senate, the Senate Executive Committee, or the Faculty President. This position is a 1-year term.

Secretary - The Faculty Secretary shall keep the minutes and the records of the Senate and shall carry out such other duties as may be delegated to him or her by the Senate, the Executive Committee or the Faculty President. The Secretary shall take roll call at Senate Meetings to establish a quorum. This position is a 1-year term.

Academic Senator for the CSU

(3 CSUN members with staggering 3-year terms)

<http://www.calstate.edu/AcadSen/>

Routine Meeting Time: The Statewide Academic Senate meets five times (September, November, January, March and May) per year at the Chancellor's Office in Long Beach. Meetings are 2 days (Thursday and Friday).

Responsibilities:

- Attend plenary meetings
- Provide insights and opinions on items and issues before the body
- Accept assignments as workload permits
- Keep abreast of issues of importance to the Academic Senate of the CSU.
- Be an ambassador for the faculty and the CSU as a whole
- Facilitate communications between the Academic Senate of the CSU and your campus/campus senate

Faculty Senate Standing and Advisory Committees <http://www.csun.edu/faculty-senate/standing-committees>

Academic Technology Committee

Charge: This committee shall make recommendations regarding University resources and policy that pertain to instructional and research technology, including computing and instructional media development and services. There shall be consultation and liaison with other appropriate Standing Committees.

Description of Membership: This committee shall consist of thirteen members: nine members elected, one each, by and from the eight Colleges and the Library; two members elected by the Senate; and two student members appointed by the Associated Students Senate. College and Senate-elected positions are 3-year terms.

Routine Meeting Time: This Committee typically meets on 1st Fridays from 1:00 - 3:00 p.m.

Educational Equity Committee

Charge: This committee shall study educational equity policy and make recommendations affecting educational equity; review all existing University, College and departmental educational equity efforts; review all educational equity expenditures and allocations as necessary; and review proposals for new educational equity programs. The Director of the Educational Opportunities Program (EOP) shall serve as the executive secretary of the committee.

Description of Membership: This committee shall consist of twelve members: eight members elected by the Senate; two members appointed by the President of the University; and two student members, one graduate and one undergraduate, appointed by the Associated Students Senate. College and Senate-elected positions are 3-year terms. Presidential appointments are 1-year terms.

Routine Meeting Time: This Committee typically meets on Mondays from 11:30 - 1:00 p.m.

Educational Policies Committee

Charge: This committee shall study policy areas and make recommendations affecting undergraduate curriculum, general education, and undergraduate academic standards.

Description of Membership: This committee shall consist of eleven members: eight members elected by the Senate, two members appointed by the President of the University, and one student member appointed by the Associated Students Senate. College and Senate-elected positions are 3-year terms. Presidential appointments are 1-year terms.

Routine Meeting Time: This Committee typically meets on Wednesdays at 2:00 p.m.

Educational Resources Committee

Charge: This committee shall make general policy recommendations in order to guide the allocation of all University resources that impact educational programs. In carrying out its charge, the committee may review and advise on current and proposed allocation of faculty positions; the allocation of and projected needs for space, support equipment and operating expense budgets; the allocation of resources for technology; the assignment of and projected needs for support staff; the recommendations of other faculty governance committees which have significant educational resource implications; and, at the request of an appropriate University committee or an Associate Dean, independently evaluate proposals for new programs with regard to their impact on the available educational resources of the University.

Description of Membership: This committee shall consist of ten tenured members of the Faculty: eight members elected by the Senate and two members appointed by the President of the University. College and Senate-elected positions are 3-year terms. Presidential appointments are 1-year terms.

Routine Meeting Time: This Committee typically meets on Tuesdays at 2:00 p.m.

Faculty Senate Standing and Advisory Committees (cont'd)

Extended Learning Committee

Charge: This committee shall study policy areas and make recommendations affecting continuing education.

Description of Membership: This committee shall consist of twelve members: nine members elected, one each, by and from the eight Colleges and the Library; two members elected by the Senate; and one member appointed by the President of the University. College and Senate-elected positions are 3-year terms. Presidential appointments are 1-year terms.

Routine Meeting Time: This Committee typically meets on Wednesdays at 3:15 p.m.

Graduate Studies Committee

Charge: This committee shall study policy areas and make recommendations affecting graduate curricula and graduate academic standards. It shall maintain liaison with the Educational Policies Committee on curricular matters of mutual interest.

Description of Membership: This committee shall consist of thirteen members: ten members elected by the Senate, two members appointed by the President of the University, and one graduate student member appointed by the Associated Students Senate. College and Senate-elected positions are 3-year terms. Presidential appointments are 1-year terms.

Routine Meeting Time: This Committee typically meets on Tuesdays at 2:00 p.m.

Library Committee

Charge: This committee shall make recommendations concerning the allocation of Library funds and the development of Library services and resources. There shall be consultation and liaison with other appropriate Standing Committees.

Description of Membership: This committee shall consist of thirteen members: nine members elected, one each, by and from the eight Colleges and the Library; two members elected by the Senate; and two student members, one undergraduate and one graduate, appointed by the Associated Students Senate. College and Senate-elected positions are 3-year terms.

Routine Meeting Time: This Committee meets on the first Wednesday of a designated meeting month at 2:00 p.m.

Personnel Planning and Review Committee

Charge: This committee shall make recommendations concerning academic personnel policies and procedures, including those which, if adopted, shall be incorporated in appropriate sections of the Administrative Manual. The committee shall interpret Section 600 of the Administrative Manual and other pertinent documents and directives with respect to personnel matters, shall hear appeals from personnel decisions of College committees and/or Deans, and shall carry out all other duties assigned to the committee in Section 600 of the Administrative Manual.

Description of Membership: This committee shall consist of thirteen members, including the President of the Faculty and twelve members elected by and from the eight Colleges, the Library, and Student Affairs, each unit electing its own representatives. Only faculty in the rank of Professor, Librarian, or Student Services Professional III - Academically Related are eligible to serve on the Personnel Planning and Review Committee. If the President of the Faculty is not eligible to serve, the Faculty President shall appoint an eligible designee. The twelve elected members shall be apportioned annually among the Colleges, the Library, and Student Affairs by the Executive Committee of the Senate according to the number of full-time equivalent teaching faculty each employs during the semester of the election. The method of major fractions shall be used, provided that no represented unit shall have fewer than one member or more than four. College-elected positions are 3-year terms.

Routine Meeting Time: This Committee typically meets on Wednesdays at 1:15 p.m.

Faculty Senate Standing and Advisory Committees (cont'd)

Research and Grants Committee

Charge: This committee shall make recommendations concerning faculty and University research, including general policy recommendations, and shall recommend procedures for maintaining adequate records and preparing reports of research activity undertaken at the University.

Description of Membership: This committee shall consist of eleven members: nine members elected, one each, by and from the eight Colleges and the Library; and two members elected by the Senate. A University administrator associated with research shall serve as executive secretary and as a resource person for the committee. College and Senate-elected positions are 3-year terms.

Research and Grants Committee members are not permitted to apply for Research, Scholarship and Creative Activity Awards (RSCA).

Routine Meeting Time: This Committee typically meets on 2nd Fridays from 10:00 - 12:00 p.m.

Academic Grievance and Grade Appeals Board (not a Senate Standing Committee)

Charge: In accordance with Executive Order No. 792 of the California State University, an Academic Grievance and Grade Appeals Board is hereby established by the Faculty Senate as the agency charged with the responsibility of processing certain academic grievances of students of CSUN against members of the faculty, and for processing of student grade appeals.

Description of Membership: Thirteen members including: one faculty member from each academic college; one from Counseling Services; one from the Library, and three from the student body. College-elected positions are 2-year terms.

Routine Meeting Time: This Committee typically meets on Mondays from 12:30 - 2:00 p.m. once per month.

Learning Resource Advisory Committee

Charge: This Advisory Committee shall make recommendations to the Director of the Learning Resource Center concerning the development and use of Learning Resource Center services and the allocation of Learning Resource Center funds.

Description of Membership: This Advisory Committee shall consist of five members: four members elected by the Senate and one student member appointed by the Associated Students Senate. The Director of the Learning Resource Center shall serve as executive secretary. Senate-elected positions are 3-year terms.

Routine Meeting Time: This Committee typically meets once per semester on a Friday.