

# Faculty Fellowship and Grant Program Call for Proposals - Fall 2019

## PROGRAM DESCRIPTION

The College of Humanities Faculty Fellowship and Grant Program provides support for scholarly research or creative activities. Full-time tenure track and tenured faculty may apply for funding to support the following option only:

**FACULTY FELLOWSHIP: Three-Units of Reassigned Time** (i.e., a one-course reduction in teaching load);

**No one receiving other university-funded research reassigned time for Fall 2019 may receive a College award of reassigned time.**

Faculty fellows and grant recipients are recommended to the Dean by a faculty-led selection committee facilitated by the Associate Dean. The Dean is responsible for final approval. The number of faculty fellows and grants awarded is dependent on budget availability.

## INSTRUCTIONS:

- **The proposal narrative should not exceed three (3) double-spaced pages.**
- The CV should be maximum 2 pages.
- Completed proposals are **due 5:00 P.M., Tuesday, October 1, 2019.** Proposals arriving after this date and time will *not* be considered.
- **Proposals are date and time stamped when submitted by your chair/director via email to the College.** Please make sure you give them enough time to review your proposal, give you feedback if necessary, and submit it in a timely manner.
- **You are responsible for following up with your chair/director to ensure a timely submission.** You receive an email when they do the submission.

## REPORTING & PRESENTING OF FELLOWSHIP OR GRANT ACTIVITY

Recipients are required to file a report by September 18, 2020 detailing research conducted, presentations and publications, potential or actual applications to classroom instruction, and other fellowship or grant-related activities. Recipients must acknowledge the College of Humanities support in any publications resulting from the research and may be asked to present their work at a colloquium each semester.

## ANNOUNCEMENT OF COLLEGE OF HUMANITIES FELLOWS AND GRANT RECIPIENTS:

Fellowship and grant awardees will be announced on or before Friday, October 25. Fellowship and grant awards are provisional, pending the availability of funding.

## PROPOSALS MUST INCLUDE:

- All fields filled in, including the list of previous grants received in the past five years (during your time at CSUN). Please put N/A on first line if none received.
- A **project narrative** (maximum three-pages, double-spaced) including:
  - 1) project description
  - 2) methodology
  - 3) timeline
  - 4) anticipated dissemination/outcomes, including how the research or proposed instructional development may be used in your classroom instruction or in presentations, performances, and/or publications resulting from the project.

***IMPORTANT:*** *If your proposed project has received funding from the university (Faculty Fellows program, Probationary Faculty program, RSCA or other programs) in the past, your project narrative must include information about the work that has been completed and how this new grant will develop the project further*

- A **short vitae** (maximum two-pages) which you attach to the email generated by the application.

## CRITERIA FOR EVALUATION OF PROPOSALS:

1. Meets all formal requirements (all fields filled out, three-page narrative, two-page vitae, etc.)
2. The work must contribute to the professional development of the faculty member.
3. Clarity of project definition, thoughtfulness, substance of the proposed project.
4. Practicability/likelihood of completion and concrete results from project.
5. Interdisciplinary projects, projects that have a wider impact on student learning, and/or projects that significantly advance humanities scholarship are encouraged.
6. Proposals that are part of an external grant will be given preference.