


Memorandum

Office of Faculty Affairs

Date: December 13, 2023

To: Department Chairs

From: Diane Guido 
Associate Vice President, Faculty Affairs

Subject: Deadline for FERP Applications

Article 29.2 of the *Collective Bargaining Agreement* stipulates that applications for the Faculty Early Retirement Program (FERP) should be submitted at least six months prior to the beginning of the academic year in which the faculty member plans to begin participation in FERP. The deadline for applications for the 2024-2025 academic year will be February 22, 2024.

Application forms can be obtained from the Faculty Affairs web site (please see direct link: <https://www.csun.edu/sites/default/files/ferp-application.pdf>). Completed application forms, including signatures of the faculty member, the Chair, and the Dean, should be submitted before the deadline to the Office of Faculty Affairs. If faculty have questions on the FERP program and eligibility please have them contact faculty affairs at faculty.affairs@csun.edu.

Please notify your department faculty of the application deadline. If you have any questions, please contact the Office of Faculty Affairs at extension 2962 or faculty.affairs@csun.edu.

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cc: Provost Meera Komarraju
College Deans