

**University Student Union  
California State University, Northridge  
Facilities & Commercial Services Committee  
March 23, 2015  
Regular Meeting Minutes**

**I. Call to Order**

The regular meeting of the Facilities and Commercial Services Committee was called to order at 7:02 p.m. by Chair, Karina Winkler.

**II. Roll Call**

<b>Present</b>	<b>Absent</b>	<b>Staff</b>	<b>Guests</b>
Karina Winkler (Chair)	Derek Gonzalez	Jeremy Hamlett	Jesus Martinez-Ramirez (BOD)
Marianne Fischer		Alexander Gonzalez	
Josue Najera (BOD)			
Daisy Alas			
*Cecilia Cano arrived at 7:07 p.m.			
Marianne Fischer			

\*Indicates that member/attendee was not present for the entire meeting. Voting tallies may vary.

**III. Open Forum**

None

**IV. Approval of Agenda – March 23, 2015**

M/S/P (D. Alas / M. Fischer) –Move to approve the agenda for March 23, 2015.

*Motion passes 3-0-0*

**V. Approval of Meeting Minutes – March 9, 2015**

M/S/P (J. Najera / D. Alas) –Move to approve the minutes from March 9, 2015.

*Motion passes 3-0-0*

**VI. Chair's Report**

K. Winkler thanked the staff in attendance for attending the meeting.

**VII. Action Items**

**A. Pride/Center Veterans Resource Center Relocation Proposal**

M/S/P (D. Alas / J. Najera) – Move to repurpose the quiet study lounge space on the 2<sup>nd</sup> Floor of the Sol Center for the new location of the Pride Center and have the VRC expand into the current Pride Center space.

K. Winkler reviewed the Cover Sheet with the committee and explained that the centers have experienced an increase in the amount of programs and services they provide. Consequently, foot traffic and visitors to both centers have also increased. Additionally, the coordinator offices for both centers are located in a separate facility, and this limits the amount of contact and visibility the coordinators have with their respective communities.

Discussion ensued about the benefits of larger spaces for the spaces and two separate entrances for the Pride Center. The committee also had a brief discussion about the funding for purchasing furniture and how much of the existing furniture would be reallocated in the centers. J. Hamlett shared that he wasn't sure what the plans were for the existing furniture, but that the funding would be what was reflected in the proposal.

***Motion passes 4-0-0***

## **VIII. Discussion Items**

### **A. TSS Surveillance Policy revisions**

K. Winkler introduced Alexander Gonzalez, IT Manager. A. Gonzalez reviewed the policy with the committee and explained that it needed to be updated to reflect staff persons with access to the live images, and to align with the current campus policy. He explained that the procedure was included for review as the staff members designated with access to live images was moved from the policy to make changes easier as permissions change.

Discussion ensued and the committee recommended reducing the amount of names listed with permissions. They suggested using “USU Management Team” instead of listing each position separately. This would also allow for flexibility if future Management Team positions are introduced, like the previous Associate Executive Director position. J. Martinez-Ramirez suggested adding a phrase such as “Other staff approved by the Executive Director” to cover any future additions to the list.

The committee agreed to bring this as an action item at a future meeting.

### **B. Aida C. Salazar Award**

K. Winkler reviewed the qualifications for the Aida C. Salazar award and solicited input from the Committee on who would be nominated from the Committee for this award. The Committee nominated J. Hamlett for the award. K. Winkler will work on the language for the nomination.

### **C. Board Achievement Award**

K. Winkler reviewed the qualifications for the Board Achievement award and solicited input from the Committee on who would be nominated from the Committee for this award. The Committee nominated J. Najera for the award. K. Winkler will work on the language for the nomination.

## **IX. Announcements**

J. Najera thanked K. Winkler and the committee for their support of him and his family during this difficult period for them. J. Martinez-Ramirez shared that AS/USU Elections is scheduled for April 1 and 2, and he encouraged everyone to vote.

## **X. Adjournment**

By general consensus, the regular meeting of the Facilities & Commercial Services Committee was adjourned at 7:52 p.m. by Chair, Karina Winkler.

Respectfully submitted by,  
Jeremy Hamlett