

MDECOE FACULTY COUNCIL

MINUTES
May 15th, 2023

Sent by Mira Pak to: Wendy Murawski, Sandra Chong, Jordan Eickman, Jack Bagwell, Wilda Lajja-Rodriguez, and Shari Tarver-Behring.

These Minutes reflect a “meeting” held via email.

1) Minutes from Last Meeting – approved via email.

2) DPC and CPC Elections -- The ballot reflected the proposals below.

CPC Term Change Proposal - Passed

The term for serving on the CPC will be 2 years for everyone. There will no longer be 1-year terms.

Rotation Proposal - Passed

In the fall, we will start exploring a rotation method of serving on CPC, where everyone takes a turn serving. We will write up the process for the College personnel procedure, have the College review/provide feedback, and then have PP&R review/approve. (There’s no guarantee our rotation method will be approved, but this proposal says we’ll look into it/try.)

In the meantime, we need to decide what to do for AY 2023-24. Please review the following three proposals and vote.

Proposal 1 – The same procedure as this past year. Did not receive majority vote.

- Departments will elect their DPCs at their Fall Retreats
- As soon as the DPCs are elected, Department Chairs will email the Dean and the Dean’s Assistant with the status of **ALL** their department faculty members. This should occur no later than the end of the first day of the fall semester.
- The Dean's office will confirm eligibility.
- The CPC ballots will be disseminated with a voting deadline of no later than the Wednesday of Week 2 of the fall semester
- The CPC of **5 members + 2 alternates** will be created through an election no later than Friday of Week 2 of the fall semester

Note: If a department’s DPC has not been elected by the first day of the fall semester, or if a department fails to send the form, the CPC ballot will include all eligible members in that department.

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Discussion: The CPC ballot will be really small and create a potential for a shortage of alternates. But this may be alleviated by making the CPC smaller (down to 5 from 7).

Proposal 2 Did not receive majority vote.

- Departments will elect their DPCs at their Fall Retreats
- As soon as the DPCs are elected, Department Chairs will email the Dean and the Dean's Assistant with the status of **ALL** their department faculty members. This should occur no later than the end of the first day of the fall semester.
- The Dean's office will confirm eligibility; everyone not elected to a DPC that year will be on the CPC ballot.
- If a faculty member has served on the CPC twice in a row, their name will not be on the ballot, but may return the year after.
- The ballot is divided by department; everyone votes for one person per department.
- If a department has less than 4 eligible faculty able to serve, that department will not be included on the ballot.
- After each department rep is decided by the number of votes, the people with the next highest votes (regardless of department affiliation) become CPC members until 5 people have been chosen.
- After that, the people with the next highest votes become alternates in the order of their number of votes, unless 2 faculty in one department are already serving on the CPC; in that case, no one from that department will serve as an alternate.

Proposal 3 Passed

- Departments will elect their DPCs at their Fall Retreats knowing if a DPC member gets voted onto CPC later, they must move to CPC, and a different department member (or guest DPC member) will replace them on the DPC.
- The CPC election occurs no later than the 2nd week of classes.
- The Dean's office will confirm eligibility; all eligible faculty will be on the CPC ballot regardless of the DPC status.
- If a faculty member has served on the CPC twice in a row, their name will not be on the ballot, but will return the year after.
- The ballot is divided by department; everyone votes for one person per department.
- The 5 people with the highest votes from different departments will serve on the CPC, the person with the highest vote in the 6th department will serve as the 1st alternate.
- The person with the next highest votes becomes the 2nd alternate, regardless of department affiliation.
- The CPC should not have more than 2 people from one department serving at the same time

NOTES/DISCUSSION:

- We can supplement DPCs with guest committee members from other departments/colleges, but we can't do that for CPC.

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- Someone pointed out that the 3 units we contractually receive are for all necessary committee work but also to ensure the DPCs and CPCs are filled.
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