

# MDECOE FACULTY COUNCIL

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## March 6, 2023 Meeting Minutes

1:00pm to 3:00pm (Zoom)

**Members Present:** Jack Bagwell, Sandra Chong, Jordan Eickman, Wilda Laija-Rodriguez, Wendy Murawski, Mira Pak, Shari Tarver-Behring

**Members Absent:** David Moguel (Sabbatical)

**Interpreters:** Allison Kale & Christine Mitchell

**Action Item:** Minutes from 2/20 approved.

### Discussion Items:

- **All-College Retreat Draft Agenda:**

- All-College Retreat will be held on Wednesday, March 29, 2023, (10:00 a.m. – 5:00 p.m.) at the Porter Valley Country Club,
- Mira shared a draft agenda for FC feedback and suggestions (see attached for the draft retreat agenda as of 3/6/2023). Some of the highlights of the program agenda will include:
  1. 10:30 a.m. – 11:00 a.m. Alex and Mira will share the results of the COE survey/vote on COE SJ definition, along with some of the open comments received from faculty, staff, and students. Some of the survey comments already received from students seem to suggest that COE adopt more than one SJ definition and another comment received was a poorly written angry rant. Shari noted that results from the previous surveys on COE's SJ activities will also be made available at the retreat.
  2. 11:05 a.m. – 12:00 p.m. All attendees will engage in a small table group discussions to share what everyone is doing currently related to our collective vision of social justice. Jamboard will be used to gather highlights of the small table group discussions, e.g., teaching, curriculum research, presentations, grants, college & community engagement, professional development (give and take), student engagement belonging, recruitment, etc. Ian will make sure a laptop is made available at each of the group tables for group use to complete Jamboard. FC members were asked to facilitate and/or support the small table group discussions.
  3. 12:30 p.m. – 12:45 p.m. Immediately following lunch, a menu of self-care activities will be offered, e.g., chocolate tasting, nature walk, aroma therapy, self-massage, stretching/mini-yoga, and meditation with chair yoga.
  4. 12:50 p.m. – 1:35 p.m. Members of the CTEPP, an example of one of many models for future college-wide social justice work, will share about its activities/successes to-date and facilitate the discussion about how the COE might move forward.
  5. 1:40 p.m. – 2:30 p.m. Bringing it all together and planning for future together as a COE.
  6. 3:00 p.m. – 5:00 p.m. A social and ongoing discussion (A suggestion was made to include a wine tasting activity.).

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- Office Coverage: Shari shared some concerns about having sufficient office coverage during COE All-College Retreat at the Porter Valley Country Club.
  - **DPC and CPC (Old Business)**
    - Continued discussion about the issues around establishing CPC (612.4 College Level).

*Composition and Eligibility.*  
*The College Dean or designee will conduct an election and convene the first meeting of the College Personnel Committee not later than the end of the sixth week of each academic year. This committee will be composed of no fewer than three and no more than seven tenured teaching faculty of senior rank, selected in such a manner as the faculty of the College determines. The Dean of the College will not be a member of the Committee. (p. 26 of Section 600)*
    - As the members discussed and brainstormed possible solutions, Jordan reminded us that this issue has already been settled with the FA and preferred not to reopen discussions on this 612.4.
    - Although Mira noted that she still needs to consult with Chris and Liza, she proposed, and FC agreed, to adopt the following procedures to establish 2023-24 CPC (FC may re-visit this in 2024):
      1. At the Dept Level\*: Dept will cast its ballots to elect members to serve on the DPC. After establishing the DPC, the dept will forward names of all those eligible to serve on the CPC to the Dean's Office,
      2. At the College Level: All eligible names dept's forwarded to the Dean Office will be included on the CPC ballot, listed by departments,
      3. After the College Vote: The person with the highest vote within each department will be selected to serve on the CPC; this procedure will be repeated until 7-member CPC is established and each dept is represented. The remaining names on the CPC ballot will automatically be placed on the alternates list.
- \* FC will need to consider drafting a written policy that states, "...if a department is smaller than X, that department will not be included on the CPC ballot?". But more discussion is needed to iron out the "X".

### **President's Report – Mira**

- Mira promised to send out the meeting agenda for the 3-6-2023.
- She reminded the FC members that there will be 2 meetings in both April and May.
- Mira will send out an announcement to all faculty regarding open nominations for the COE Faculty President.
- Mira asked FC members to RSVP for March 29, 2023 All-College Retreat.

### **Dean's Report – Shari**

- Shari noted that there are many meetings coming up (e.g., budget meeting with depts, tech meeting with the provost, etc)

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- We need to think about the “end-of-the-academic year” meeting in COE, as a way to remember those who passed away, honor those retiring, welcome new faculty/staff, and etc.
- 2023 COE hooding schedule was shared with the FC members. Shari noted that the schedule is a working document but is quite similar to the one from the year before. She also noted that this draft schedule was already shared with the dept chairs, and FC members may share with folks within COE only.
- Opportunities for funding announcement went out via Dean’s Weekly Email Message.
- COE Scholarship Reception will be held on 3/18 at the Soraya Center, and donors and recipients and their families are invited to this awards reception. Last year, there were some scholarships to which no one applied; Chris is working on combining some of these scholarships to avoid that in the future.
- Chris & Shari will be attending the CSU COE Dean’s Retreat. Some of the retreat agenda items include ECE credential, Ethnic Studies, new CSU initiatives, as well as other changes coming from the CCTC.

### **Announcements:**

- CTL (Wendy Murawski) – President Beck visited the CTL and was pleased with the work CTL is doing. The visit was originally scheduled for 30 minutes, but having arrived a bit early, the President got to participate in the SIMPACT demo at the Center.

Meeting adjourned at 2:30 p.m.

*Respectfully submitted by Sandra B. Chong*

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### **Upcoming Meetings in Spring 2023 (Mondays, 1-3pm), all ZOOM:**

April – 3, 17

May – 1, 15

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