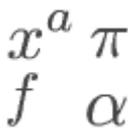


EquatIO® for Windows/Mac

Quick Reference Guide 09.18



Tool	Symbol	How it works
EquatIO Menu		Use this menu to access Options, Help & Support, Send Feedback, Sign Out, or Close EquatIO. Within the Options tab you can activate your Premium subscription or see when it expires, select your prediction preferences, language, and font size under Math Options, or update your Profile information.
Equation Editor		Create your math expression here by typing right into the editor. Use Prediction to insert fractions, exponents, operators, formulas, chemical symbols, text, and more.
LaTeX Editor		For more advanced users, use LaTeX to create math expressions on the left side of the panel. Preview your math on the right side.
Handwriting Recognition		Handwrite math expressions using a touchscreen device or mouse pointer on the left side of the panel. Use the Undo button to remove the last item you wrote, and the Redo button to re-include that item. You can preview the math on the right side.
Speech Input		Dictate your math here. Click the Pause Speech Input button when you want EquatIO to stop recording your speech, and click the Record Speech Input button to resume. You can see what EquatIO thinks you're saying on the left side of the panel, and you can preview the math on the right side.
Graph Editor		Use this tool, powered by the Desmos graphing calculator, to create and customize single or multiple graphs, plot ordered pairs or tables of points, and more.
EquatIO Mobile		This button informs you that you can sync your current document up with EquatIO Mobile, a mobile companion that enables you to use your phone or tablet to insert handwritten math, spoken math or images into the document.
Screenshot Reader		Take a screenshot of inaccessible math and convert it into accessible math, which will automatically be read aloud. Once converted, you can copy the MathML or LaTeX versions of the math or edit the math directly within EquatIO. You can also use the Screenshot Reader to convert and read inaccessible math on any webpage by clicking on the EquatIO Chrome extension.

Trash Can		<p>However you're creating your math, you can always select the entire expression, image or note and delete it using the Trash Can button.</p>
<p>Edit Math  If you want to edit some existing math, just select the math from your document and click Edit Math to pull it into the editor.</p>		
Insert Math/Graph	 	<p>However you're creating your math, click Insert Math (or Insert Graph in the Graph Editor) when finished to put it in your document.</p>
<p>Copy Math As...  This button allows you to copy or save the math you created with EquatIO. You can choose from Copy LaTeX, Copy MathML, Copy Spoken Text, Copy HTML, Save SVG or Save PNG.</p>		
Pre-Built Math Expressions		<p>Use these palettes to choose from pre-built math expressions including Operators, Symbols, Functions, and Greek Letters. Once you've chosen your expression, just fill in the values you want to use in the Equation Editor or LaTeX Editor.</p>
<p>These notifications provide helpful hints when you are creating math, specifically in Handwriting Recognition or Speech Input. Here's what each one means:</p> <p>Traffic Light Symbols</p> <ul style="list-style-type: none">  Green: The math you are creating within Handwriting Recognition or Speech Input can be read and edited by our system. No action required!  Yellow: The math you are creating within Handwriting Recognition or Speech Input is more complex. Our system can read it, but if you want to fine-tune your math, you'll need to use the LaTeX Editor.  Red: EquatIO found an error somewhere in the math that you are creating within Handwriting Recognition or Speech Input that's preventing it from rendering correctly. If this is the case, we will let you know the source of the error so that you can fix it in the LaTeX Editor. 		

Video Support: <https://text.help/Xt4lcY>

Technical Support: <https://text.help/o4YSgR>

Training Portal: <https://text.help/ufQvGP>