

Employee & Supervisor Training Certification

Powered Cart/Low Speed Vehicle Safety Training

EMPLOYEE INFORMATION:

Name: _____ Employee/Staff ID: _____ Title: _____

Trainer: _____ Title: _____ Date of Training: _____

SUBJECTS COVERED (Please check Yes or No):

Prior to operating a powered cart or LSV on the CSUN campus, drivers must review the [Powered Cart/Low Speed Vehicle Safety Program](#) and complete a brief safety training program administered by their supervisor. At the completion of training, confirm the Powered Cart/Low Speed Vehicle Safety Program subjects covered by checking the appropriate box below.

Note: This training is in addition to the Defensive Driving class required for all drivers of state vehicles. Both of these courses are required every 4 years.

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| • Ensure that employee has fulfilled the Training requirements of the Powered Cart/Low Speed Vehicle Safety Program. | Yes | No |
| • Explain the Purpose of the Powered Cart/Low Speed Vehicle Safety Program. | Yes | No |
| • Review the Rules for Safe Operation of Powered Carts & Low Speed Vehicles. | Yes | No |
| • Review the Pre-Trip Safety Inspection requirements. | Yes | No |
| • Review the basic operating instructions for the cart or LSV with the employee. | Yes | No |
| • Review the Use of University and Private Vehicles Policy Guidelines . | Yes | No |
| • Sign the Acknowledgement and Verification for University and Private Vehicles . | Yes | No |

Note: Please keep a copy of this form in your files.

TRAINING CERTIFICATION:

Employee: I hereby acknowledge that I have received training on the subjects indicated above.

Employee Signature: _____ Date: _____

Supervisor: I certify the above employee has received training in the safe operation of powered carts or LSV. I am satisfied that he/she fully understands their responsibilities as a powered cart or LSV operator.

Supervisor Signature: _____ Date: _____

Supervisor Print Name: _____

Please return this form to Environmental Health & Safety at Mail Drop 8284 and keep a copy for your records.