EMERGENCY PROCEDURES

EMERGENCY CALL
CSUN POLICE
911
NON-EMERGENCY
(818) 677-2111

FIRE
• Activate nearest fire alarm and evacuate
• Call 911/ CSUN Police

FIRE EXTINGUISHER INSTRUCTIONS
P - Pull safety pin from handle
A - Aim nozzle at base of fire
S - Squeeze the trigger handle
S - Sweep from side to side (watch for reflash)

ACTIVE SHOOTER SURVIVAL
• GET OUT!
• HIDE OUT!
• HELP OUT!
• FIGHT!

EARTHQUAKE
DROP, COVER, HOLD ON
Get under a table or desk or against an interior wall until the shaking stops
COVER YOUR HEAD AND NECK
After shaking stops, check yourself and others for injuries
Evacuate only if the fire alarm is sounding or if directed by emergency personnel

BOMB THREAT
Report all threatening calls to 911/ CSUN Police
Be sure to ask caller:
• When is the bomb going to explode?
• Where is the bomb?
• What kind of bomb is it?
• What does it look like?
• Why did you place the bomb?
• Listen carefully and remember details to tell police

MEDICAL EMERGENCY
• Call 911/ CSUN Police
• Be ready to provide your location and describe the nature and severity of medical problem and provide gender and estimated age of victim
• Look for medical emergency ID on victim

SHELTER IN PLACE
STAY IN BUILDING
...close, lock, windows & doors.
• Move into an interior room away from windows
• Do not use the elevators
• Keep track of who is with you and call 911
• Remain in shelter until emergency authorities announce all clear

HAZARDOUS SPILLS
• If immediate hazard exists, call 911/ CSUN Police
• If contaminated, remove clothes and rinse with water for 15 minutes
• For small spills/those not involving immediate danger confine spill and call EH & S at 818-677-2401, then CSUN Police at 818-677-2111

EVACUATION INFORMATION
• Take personal belongings (keys, wallet/purse, clothing, etc.)
• Do not use elevators, use nearest stairs
• Follow directions given by building marshals and emergency personnel
• Assist persons with disabilities
• Every person MUST evacuate the building
• Go to designated evacuation point, as per your department Emergency Action Plan; do not return to building until instructed to do so by emergency personnel

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