

**COVER SHEET FOR PROPOSED CHANGES TO DEPARTMENT PERIODIC REVIEW OF
TENURED FACULTY (POST-TENURE REVIEW) PROCEDURES**

ELIEM ED

DEPARTMENT

In order to facilitate a complete and expeditious review by the Personnel Planning and Review Committee (PP&R) of the change(s) you propose to your Post-Tenure Review procedures, please adhere to the format described below, and also fill out the Background Information. Attach this memo as a cover sheet for the written material you submit to PP&R. PP&R assumes that the initiating Department has determined that the proposed new or revised procedures are consistent with Section 600 and with the Collective Bargaining Agreement.

FORMAT: Please use a complete copy of your existing procedures as the starting point for the proposed revisions that you submit to PP&R for approval. Strike over any text that you wish to have deleted from your written procedures, and/or underline any text that you wish to have added to your written procedures.

BACKGROUND INFORMATION:

- Date that current proposed changes were sent forward Oct. 17, 2016
- Describe briefly the general reason(s) for your proposed change(s) (e.g., "proposed changes were initiated by the Department to be in compliance with the current Faculty Contract and Section 600"). _____

The Post-Tenure Review Procedures for Elementary Education expired this month. Faculty voted to default to Section 645 of 600.

- The proposed changes have been approved by the tenured and probationary faculty of the Department:

DEPARTMENT APPROVAL: (Sign & Print Name)

Connie White Connie White Nov. 7, 2016
Department Chair or Chair, Department Personnel Committee Date

COLLEGE APPROVAL: (Sign & Print Name)

[Signature] 11/8/16
College Dean Date

PP&R APPROVAL:

[Signature] 6/5/17
Chair, Personnel Planning and Review Committee Date

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|---------------------|----------------|--|---------------------|
| (for PP&R use only) | F'17 | F'20 Effective Date (change in criteria) | F'21 |
| <u>S'17</u> | | | |
| Approval Date | Effective Date | | Date of Next Review |

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