

COVER SHEET FOR PROPOSED CHANGES TO DEPARTMENT PERIODIC REVIEW OF  
TENURED FACULTY (POST-TENURE REVIEW) PROCEDURES

EPC  
DEPARTMENT

In order to facilitate a complete and expeditious review by the Personnel Planning and Review Committee (PP&R) of the change(s) you propose to your Post-Tenure Review procedures, please adhere to the format described below, and also fill out the Background Information. Attach this memo as a cover sheet for the written material you submit to PP&R. PP&R assumes that the initiating Department has determined that the proposed new or revised procedures are consistent with Section 600 and with the Collective Bargaining Agreement.

**FORMAT:** Please use a complete copy of your existing procedures as the starting point for the proposed revisions that you submit to PP&R for approval. Strike over any text that you wish to have deleted from your written procedures, and/or underline any text that you wish to have added to your written procedures.

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**BACKGROUND INFORMATION:**

MAR 16 2016

- Date that current proposed changes were sent forward 3-15-16
- Describe briefly the general reason(s) for your proposed change(s) (e.g., "proposed changes were initiated by the Department to be in compliance with the current Faculty Contract and Section 600").

Office of  
Faculty Affairs

The department elects to use Section 645, of the Administrative Manual for Periodic (Post-Tenure) Review of tenured faculty.

- The proposed changes have been approved by the tenured and probationary faculty of the Department:

**DEPARTMENT APPROVAL: (Sign & Print Name)**

[Signature]  
Department Chair or Chair, Department Personnel Committee \_\_\_\_\_ Date

**COLLEGE APPROVAL: (Sign & Print Name)**

[Signature] \_\_\_\_\_ Date 3/15/16  
College/Dean

**PP&R APPROVAL:**

[Signature] \_\_\_\_\_ Date 5/10/16  
Chair, Personnel Planning and Review Committee

(for PP&R use only)		
<u>8/16</u>	<u>F'16</u>	<u>F'20</u>
Approval Date	Effective Date	Date of Next Review