

# CALIFORNIA STATE UNIVERSITY, NORTHRIDGE EDUCATIONAL RESOURCES COMMITTEE

MINUTES OF MEETING 2/13/2024 APPROVED BY COMMITTEE 3/12/2024  
Sub. To Exec. Comm. 3/15/2024 Approved by Exec. Comm. \_\_\_\_\_  
Sub. To Acad. Senate \_\_\_\_\_ Approved by Acad. Senate \_\_\_\_\_  
POLICY ITEMS \_\_\_\_\_

## Members Present:

David Boyajian, Krystle Cronin (recording), Elizabeth Dabach, Yi Ding, Callie Juarez (non-voting), Greg Knotts, Lesley Krane, Katherine Stevenson, Holli Tonyan, Yarma Velazquez Vargas

## Not present:

Mirna Sawyer (LOA), Christian Tedeschi

## Guests:

Theresa White

## Call to Order

The virtual meeting was called to order at 2:05 p.m. by G. Knotts.

### 1. Approval of the Agenda

The agenda was approved with no objections. MSP (Velazquez Vargas/Tonyan)

### 2. Approval of the ERC Meeting Minutes of December 12, 2023

The minutes were approved from the December 12, 2023 meeting with three abstentions. MSP (Velzaquez Vargas/Boyajian)

### 3. Chair's Report

G. Knotts updated the Educational Resources Committee (ERC) on the [University Planning and Budget Group](#) meeting from February 9, 2024. During the 24/25, there is an enrollment target of an additional 450 FTES for CSUN. If this additional FTES is met, the campus will have a \$7.8M structural deficit. If the additional FTES is not met, the deficit will grow higher to about \$12.1M.

### 4. Executive Secretary's Report

C. Juarez updated the committee on the Maple Hall. Currently, the turnover to Academic Affairs will be the first week of March 2024. During the weeks of March 11-22, tours and IT

training will take place. The anticipation is to move Faculty into Maple Hall the week of March 25, 2024.

As a reminder, Sierra Hall classrooms will be closed until the renovations are complete.

In terms of financial transparency, CSUN publishes financial and budget information in [openbook](#). You can also view the year-end reserve balances, also known as carry-forward.

In regards to the Academic Affairs 2022-24 reserves/carryforward, \$3M was reserved for additional AV upgrades throughout campus, and \$5M for faculty hiring. Carryforward is also held for college deficits, for the next three years Academic Affairs needs to hold an additional \$3-4M for deficits. A small amount of money is being held for programs that are removing impaction, particularly for facility improvements.

The [Chancellor's office](#) also offers a similar financial transparency database for all of the CSUs. This includes salaries, benefits, supplies and services, student financial aid, etc.

## **5. [Online and Hybrid Course Policy](#)**

G. Knotts reported on the policy from 2011 which defines the classes, but not how the classes get counted. For instance, a hybrid class is counted as an online course in one college, while another college is counting it as a face-to-face course. All 8 colleges were polled and it was discovered that the hybrid class is being counted four different ways. A broader conversation will be had with the Provost.

## **6. Generate Academic Technology Committee Questions**

The Academic Technology Committee offered to have a joint meeting with this committee on March 1<sup>st</sup> from 1:00 p.m. to 3:00 p.m. G. Knotts, Y. Velazquez Vargas, Y. Ding, H. Tonyan, and D. Boyajian will be attending.

## **7. Committee Membership Needs: Dabach, Sawyer**

E. Sussman-Dabach is seeking approval to temporarily leave ERC for the rest of the 23/24 academic year and resume her appointment during Fall 24/25. The temporary leave was approved.

M. Sawyer from the College of Health and Human Development received a 12-unit reassignment position and is unable to complete her appointment (which expires in 2024) for ERC. T. White will begin the search for her replacement.

## **8. Adjournment**

The meeting was adjourned at 3:39 p.m.

### **Notes:**

The next ERC meeting will be held on March 12, 2024, from 2:00 – 4:00 p.m.