

# CALIFORNIA STATE UNIVERSITY, NORTHRIDGE EDUCATIONAL RESOURCES COMMITTEE

MINUTES OF MEETING 12/12/2023 APPROVED BY COMMITTEE 2/13/24  
Sub. To Exec. Comm. 2/14/24 Approved by Exec. Comm. \_\_\_\_\_  
Sub. To Acad. Senate \_\_\_\_\_ Approved by Acad. Senate \_\_\_\_\_  
POLICY ITEMS \_\_\_\_\_

## Members Present:

David Boyajian, Krystle Cronin (recording), Yi Ding, Callie Juarez (non-voting), Lesley Krane, Katherine Stevenson, Christian Tedeschi, Holli Tonyan, Yarma Velazquez Vargas

## Not present:

Elizabeth Dabach, Greg Knotts, Mirna Sawyer (LOA)

## Guests:

Theresa White

## Call to Order

The virtual meeting was called to order at 2:02 p.m. by K. Stevenson.

### 1. Approval of the Agenda

The agenda was approved with no objections. MSP (Velazquez Vargas/Tedeschi)

### 2. Approval of the ERC Meeting Minutes of October 10, 2023

The minutes were approved from the October 10, 2023 meeting with one abstention.  
MSP (Tonyan/Boyajian)

### 3. Theresa White

The Senate Executive Committee liason, Theresa White, joined the meeting to go over the new [bylaws change](#).

### 4. Chair's Report

K. Stevenson is the substitute chair for today.

### 5. Executive Secretary's Report

Maple Hall is on schedule for opening in March 2024. There will be tours when the campus receives the provisional permit, ERC is on the list to receive a tour at that time

MSIC (Matador Success and Inclusion Center) is in the initial program planning. It will be located across E University Drive/Lindley Drive and Vincennes St. Programming will include: Administrative Office for Athletics, MAC (Matador Achievement Center), Identity-based resource centers, CHIP – Community and High Impact Practices – Community Engagement, Undergraduate Research, Community Health and Wellbeing, and the Ethnic Studies Center.

The University has provided the divisions with estimated 23/24 unfunded salaries. The CSU did not receive adequate funding for the pending general salary increases (GSIs). The numbers are estimates, we will not know the actual amounts until all the unions have completed bargaining. Academic Affairs portion is estimated at \$3.4 million for 23/24, the Provost's Office will cover \$1.5M for 23/24 only. Colleges responsibility ranges from \$120K-\$250K. The differential is due to salary costs. If a college spends more on salaries, the unfunded salary amount is higher. Most of the colleges are covering 23/24 unfunded salaries from one-time sources.

The University/Academic Affairs/ Colleges will need to cover this amount permanently starting 24/25.

## **6. Meeting Modality for 2024**

All members were polled on whether or not they preferred meeting in-person or by Zoom. Eight members voted with six opting for Zoom and two for in-person. It was decided that the last meeting of the 23/24 year should be in person. The May 14, 2023 meeting will be held in VH-277.

## **7. Senate Policy: [Online and Hybrid Course Policy](#)**

Y. Velazquez Vargas suggested the Committee look into the hybrid policy as it is being implemented differently between colleges.

G. Knotts to report on poll to deans regarding the hybrid policy at the next Committee meeting.

## **8. [Faculty Survey Results](#): Enrollment and Retention Suggestions**

During the chair's report, K. Stevenson reported on the Faculty Survey Preliminary Results. This survey was sent out last year to all of the faculty to understand what their priorities are and how they align with the Educational Resources Committee (ERC).

200 faculty responded with all colleges represented. The top three ERC priorities that were surveyed are current and proposed tenure track hires, prioritizing budget cuts in response to changing circumstances and allocation of unexpected funds; discretionary money.

Discussion ensued regarding the priorities and how ERC can best respond to the survey.

It was suggested the Committee create a report that would be responsive to the issues and concerns brought up in the survey. The Committee spent time identifying information needed for the report.

It was suggested that ERC request David Dufault-Hunter return to ERC to provide an update on the enrollment management strategies (i.e., What has been done? What still needs to be done? What has been the cost?).

Among the members, it was suggested for ERC to continue to survey faculty on a regular basis, possibly every other year.

## **9. Adjournment**

The meeting was adjourned at 3:32 p.m.

### **Notes:**

The next ERC meeting will be held on February 13, 2023, from 2:00 – 4:00 p.m. via Zoom.