

**California State University, Northridge**  
**Educational Resources Committee**  
**Annual Report – AY 2022-2023**

**1. Committee Charge**

From September through March

“This committee shall make general policy recommendations in order to guide the allocation of all University resources which impact educational programs. In carrying out its charge, the committee may review and advise on current and proposed allocation of faculty positions; the allocation and the projected needs for space; support equipment and operating expense budgets; the allocation of resources for technology; the assignment and projected needs of support staff; the recommendations of other faculty governance committees which have significant educational resource implications; additionally, at the request of an appropriate University committee or an Associate Dean, independently evaluate proposals for new programs with regard to their impact on the available educational resources of the University.” — *from ERC Bylaws*

**Updated March 2023**

This committee serves the Faculty Senate by acting as the primary faculty advisory body to the Senate and to the University’s academic and fiscal leadership on matters associated with educational resources in the University budget, including, but not limited to the general fund budget, instructional resources, the academic support budget, the student support budget, and the institutional support budget.

To carry out its charge, the committee shall be consulted by the Faculty Senate and University divisions to help review, evaluate, and set priorities for use of funds related to education, and make general policy recommendations proactively guiding the allocation of fiscal and business matters related to education. Review and evaluation shall be done within a frame of educational equity and student success.

The committee shall review, evaluate and make recommendations on the planning for and allocation of:

1. resources related to instructional equipment and technology
2. annual Academic Affairs budgets with the Provost
3. current and proposed faculty positions
4. current and proposed support staff
5. fiscal implications of pertinent planning documents related to educational resources
6. campus-based fees that impact educational resources
7. physical facilities and their maintenance that relate to educational resources
8. resources needed to achieve the University’s academic objectives
9. work of faculty governance committees with educational resource implications
10. proposals for non-traditional funding that impact educational resources

Additionally, at the request of a faculty member or group, an appropriate University committee or administrator, independently evaluate proposals for new programs with regard to their impact on the

available educational resources of the University. Prospective policy recommendations will be provided to the Senate and subsequently to the President. - *from Academic Senate Bylaws*

## **2. Committee Membership AY 2021-2022**

- Greg Knotts (Chair)
- David Boyajian starting March  
Elizabeth Debach
- Nazaret Dermendjian
- Ellis Godard
- Mirna Sawyer
- Katherine Stevenson – on AY 2022-23
- Christian Tedeschi starting December
- Holli Tonyan
- Yarma Velazquez-Vargas
- Callie Juarez (Executive Secretary – Non-voting)
- Caroline Castillo (Recording Secretary – Non-voting) until February

## **3. Meetings**

- a. The Educational Resources Committee met as a Committee on the following dates: 09/13/22; 10/11/22; 11/08/22; 12/13/22; 02/14/23; 03/14/23; 04/11/23 and 05/9/23.
- b. The ERC Chair and ERC Staff met for planning on the following dates: 08/30/22; 09/28/22; 10/26/22; 11/30/22; 01/31/23; 02/28/23; 04/04/23; and 04/25/23

## **4. Highlights and Other Activities**

- a. Throughout this academic year, we examined the resource implications of the following:
  - Enrollment
    1. Presentation from D.D. Hunter
  - Resource Needs of Colleges (Appendix A)
    1. The following Dean discussed their needs with ERC
      - a. Dan Hosken – MCCAMC
      - b. Katherine Dabbour – Library
      - c. Mechelle Best – CHHD
      - d. Yan Searcy – CSBS
      - e. Jeffery Reeder – COH
      - f. Chandra Subramaniam – DNCBE
      - g. Shari Tarver-Behring - MDECOE
  - MacKenzie Scott and Dan Jewett Gift
  - Provost Walker's Priorities and Transition Plan
  - Facilities Updates
  - President and Provost's Vision for ERC

- FTES Targets and Schedule Adjustment Process
- Hybrid Courses
- Advising Hiring Plan

The revised charge was presented to Faculty Senate on December 15, 2022 as a change to the Faculty Senate By-laws and were approved March 2023.

A Subgroup of the committee created a survey for faculty input regarding priorities. The in-person Town Hall was on Monday, March 13<sup>th</sup>. The survey was sent to the faculty by the Faculty President on April 3<sup>rd</sup> and results were presented to ERC on May 9, 2023.

Priorities that were identified are for 2023-24:

- Consistent implementation of faculty input process
- Current and proposed tenure track hires
- Prioritizing budget cuts in response to changing circumstances
- Allocation of Unexpected funds: discretionary money
  - Follow- up to MacKenzie Scott and Dan Jewett Gift
- Infrastructure: instructional spaces
- Continuing to define the consultative process of ERC
  - Standard allocations from CSU
  - CSU RFPs
- Invite UGS, Student Success, Faculty Development with a standard set of questions