BE PROFESSIONAL

P  Punctuality  Be on time-arrive early and stay until everything is ready and set-up for the next day.

R  Reliability  Be responsible: Let people know that they can depend on you to do what you say.

O  Optimistic  Be positive in your conversations and your demeanor; Smile!

F  Friendly  Be amiable with the staff, colleagues, students and your cooperating teacher.

E  Enthusiastic  Be eager to learn all you can during this most valuable educational experience.

S  Sensitive  Be wise, discerning, sensitive, and be patient with everyone.

S  Supportive  Be aware of the needs of the students and your cooperating teacher—be helpful

I  Interaction  Be personable—collegiality and congeniality are both important.

O  Organized  Be prepared and organized in your presentations (materials & procedures)—be flexible.

N  Neat  Be orderly in your work space—be professional and well groomed in your appearance.

A  Attitude  Be open, personable, pleasant, and approachable.

L  Listen  Be an active listener—glean all you can from those around you.
Professional Organizations and You

Teachers are members of numerous professional organizations and engage in a wide range of development initiatives with peers. Organization members formulate standards for teaching and learning for specific content areas, generate and share teaching techniques, and address issues affecting the different age levels of learners. You may already hold membership in one or more of the local, state, or national groups. Your involvement with any of these groups is a rich and ongoing source for learning and developing teaching strategies and exploring evolving issues in education.

Are you considering joining a professional organization? Will the next phase of your journey as a professional teacher involve you as a participant? Professional organizations provide multiple resources. As a member you receive journals and other publications produced by the organization and attend workshops and conferences sponsored by the organization. Members are invited to present research, ideas, and strategies at local and national sites throughout the year. Exchanges with other teachers are available through the World Wide Web. Using the Internet, you can access the Web site for each group and then join chat lines to dialogue current issues and teaching techniques with other members across the nation. The list below suggests several groups, journals, mailing lists, and Web site addresses.

American Alliance for Health, Physical Education, Recreation and Dance (AAHPERD)

1900 Association Dr.
Reston, VA 20191-1598
http://www.aahperd.org

AAHPERD consists of six national and district associations with the research consortium:

- American Association for Active Lifestyles and Fitness (AAALF)
- American Association for Health Education (AAHE)
- American Association for Leisure and Recreation (AALR)
- National Association for Girls and Women in Sport (NAGWS)
- National Association for Sport and Physical Education (NASPE)
- National Dance Association (NDA)

American Association for the Advancement of Science (AAAS)

1200 New York Ave. NW
Washington, DC 20005
http://www.aaas.org

American Chemical Society (ACS)

Publications Support Services
1155 16th St. NW
Washington, DC 20036
http://jchemed.chem.wisc.edu
American Council on the Teaching of Foreign Languages (ACTFL)
6 Executive Plaza
Yonkers, NY 10701
http://www.actfl.org

Association for Childhood Education International (ACEI)
17904 Georgia Ave., Ste. 215
Olney, MD 20832
Journal: Childhood Education
http://www.udel.edu/bateman/acei

Association for Supervision and Curriculum Development (ASCD)
1703 N. Beauregard St.
Alexandria, VA 22311-1714
Journal: Educational Leadership
http://www.ascd.org

Council for Exceptional Children (CEC)
1110 N. Glebe Rd., Ste. 300
Arlington, VA 22201-5704
Journals: Exceptional Children, Teaching Exceptional Children
http://www.cec.sped.org

International Reading Association (IRA)
IRA headquarter office address:
800 Barksdale Rd.
P.O. Box 8139
Newark, DE 19714-8139
Journals: The Reading Teacher; others are available at
http://www.reading.org

International Technology Education Association (ITEA)
ITEA headquarters:
1914 Association Dr., Ste. 201
Reston, VA 20191-1539
http://www.iteawww.org

Music Teachers National Association
441 Vine St., Ste. 505
Cincinnati, OH 45202-2814
http://www.mtna.org

National Art Education Association (NAEA)
1916 Association Dr.
Reston, VA 20191-1590
Journal: Journal of Art Education
http://www.naea-reston.org

National Association for Gifted Children (NAGC)
1707 L St. NW, Ste. 550
Washington, DC 20036
http://www.nagc.org

National Association for the Education of Young Children (NAEYC)
1509 16th St. NW
Washington, DC 20019
Journal: Young Children
http://www.naeyc.org
National Association of Biology Teachers (NABT)
12030 Sunrise Dr., Ste. 110
Reston, VA 20191
http://www.nabt.org

National Council for the Social Studies (NCSS)
8555 16th St., Ste. 500
Silver Springs, MD 20910
Journal: Social Education
http://www.ncss.org

National Council of Teachers of English (NCTE)
(Educators in English studies, literacy, and language arts)
1111 W. Kenyon Rd.
Urbana, IL 61801-1096
Journals: English Journal, Primary Voices K-6, Voices from the Middle
http://www.ncte.org

National Council of Teachers of Mathematics (NCTM)
NCTM headquarters:
1906 Association Dr.
Reston, VA 20191-1502
Journals: Arithmetic Teacher, Mathematics Teacher
http://www.nctm.org

National Council on Economic Education (NCEE)
1140 Avenue of the Americas
New York, NY 10036
http://www.nationalcouncil.org

National Middle School Association (NMSA)
4151 Executive Pkwy., Ste. 300
Westerville, OH 43081
Journal: National Middle School Journal
http://www.nmsa.org

National Science Teachers Association (NSTA)
1840 Wilson Blvd.
Arlington, VA 22201-3000
Journals: The Science Teacher, Science and Children
http://www.nsta.org

School Science and Mathematics Association (SSMA)
16734 Hamilton Ct.
Strongsville, OH 44149-5701
Journal: School Science and Mathematics
http://www.sasma.org

Teacher Organizations: American Federation of Teachers (AFT)
555 New Jersey Ave. NW
Washington, DC 20001
Journals: American Educator, American Teacher
http://www.aft.org

National Education Association (NEA)
1201 16th St. NW
Washington, DC 20036
Journals: Today's Education, NEA Reporter
http://www.nea.org
Professionalism

As a teacher, you are responsible for the health and safety of the children, before instruction.

2004-2006 UTLA Contract

Article IX - Hours, Duties, and Work Year

4.0 Other Professional Duties:

Each employee is responsible not only for classroom duties (or, in the case of non-classroom teachers, scheduled duties) for which properly credentialed, but also for all related professional duties. Such professional duties include the following examples:

- instructional planning;
- preparing lesson plans in a format appropriate to the teacher’s assignment;
- preparing and selecting instructional materials;
- reviewing and evaluating the work of pupils;
- communicating and conferring with pupils, parents, staff, and administrators;
- maintaining appropriate records;
- providing leadership and supervision of student activities and organizations;
- supervising pupils both within and outside the classroom;
- supervising teacher aides when assigned;
- cooperating in parent, community, and open house activities;
- participating in staff development programs, professional activities related to their assignment, independent study, and otherwise keeping current with developments within their areas or subjects of assignment;
- assuming reasonable responsibility for the proper use and control of District property, equipment, material and supplies;
- and attending faculty, departmental, grade level, and other meetings called or approved by the immediate administrator.
NEW WEBSITE FOR MANDATED REPORTER TRAINING

About the Project

The Child Abuse Mandated Reporter Training Project is funded by the California Department of Social Services (CDSS), Office of Child Abuse Prevention (OCAP), and University of California, Davis. The goal of this project is to have training available for mandated child abuse reporters so they may carry out their responsibilities properly.

It is estimated that three children die each day in this country as a result of child abuse and neglect (From the Crime and Prevention Center, California Attorney General’s Office, 1999). The Federal Child Abuse and Reporting Act was passed in 1974 to address this issue. Over the years, numerous amendments have expanded the definition of child abuse and the list of persons who are required to repost suspected child abuse.

Child Abuse Mandated Reporter Training

http://humanservices.ucdavis.edu/resource/camrt/
In a safe place
I am wanted.
Me, all the edges
And the angles
And the hidden
parts that are me.

And no one says,
"You just won't do.
You'll never be
The things I want
You never will."
No one says that
In a safe place.

And no one comes
With sudden anger
Or a "What am I
going to do with you?"
Look... in hopeless eyes.
Not in a safe place.

For there
If I reach my hand out only a little,
If I gently touch someone,
Then someone reaches back
As gently,
As softly,

And no one breaks
apart our reaching
And no one tears
apart our silence
In the safe place—
We make together.