



GETTING HELP

Regardless of what type of emergency it is, (police, fire or medical) you will need to call for help. It's important to know that emergency contact numbers for the university police differ than those for local law enforcement.

◆ University Police (24-hour emergency):

From a cell phone: (818) 677-2111
From a campus phone: 911

◆ University Police (Non-emergency):

From any phone: (818) 677-2111
From a campus phone: x 2111

◆ Emergency Blue Light Phones:

There are over 75 blue light phones and yellow TTY call boxes that connect you to university police dispatchers 24 hours a day. Press the button for help and your call will be placed automatically. *Don't know where you are?* Don't worry, your location is provided to police dispatchers when you call.



◆ Department of Police Services:

Located at the corner of Darby Avenue & Prairie Street the university police department is open for service 24 hours a day. Walk in to make a police report, pay a parking citation or obtain free crime prevention tips. (Not all services are available after hours).



◆ **Police Substation:** Just south of UPA 14 is the CSUN PD substation staffed by the Community Policing Team, two officers dedicated to the UPA complex. The team is on duty Wednesday-Saturday, 6 PM - 4 AM.
Call: (818) 677-2107/email: communitycops@csun.edu

HELPFUL PHONE NUMBERS FOR THE DEPARTMENT OF POLICE SERVICES

All phone numbers are (818) area code

24-hour Emergency (from a cell phone)	9-1-1 677-2111
24-hour Non-Emergency From a campus phone:	677-2111 x 2111
Matador Patrol <i>Personal Safety Escorts</i>	677-4997 677-5042 / 5048
Crime Prevention & Community Relations Unit	677-7922 / 5820
Community Policing Team	677-2107
Emergency Preparedness	677-5973
Amber Light Patrol <i>Vehicle lock outs and jumpstarts</i>	677-2111
Parking Division <i>Citation Information, Citation Appeals</i>	677-2157
Transportation Programs	677-3946
Lost and Found	677-3946
Records Unit <i>To request a copy of a police report</i>	677-3224



California State University, Northridge
Department of Police Services

Crime Prevention & Community Relations Unit
18111 Nordhoff St.
Northridge, Ca 91330-8282
<http://www-admn.csun.edu/police>
Phone: 818-677-7922/5820
Fax: 818-677-5816

California State University
Northridge

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DORM SAFETY



SECURITY MEASURES



WHAT YOU SHOULD KNOW WHEN LIVING ON CAMPUS



CALIFORNIA STATE
UNIVERSITY, NORTHRIDGE

DEPARTMENT OF POLICE SERVICES

SAFETY IN YOUR DORM

Theft, burglary and other criminal activity does occur within the on-campus housing complex. Following a few basic crime prevention tips will help reduce your risk of becoming a victim and discourage criminal activity.

- Always lock your door whenever you leave your room—even if you're just going to the restroom or visiting a friend down the hall.
- **Close and lock your windows and balcony door when not in use.** If your door or window locks do not work, submit a maintenance request ASAP.
- Keep your valuables, laptop, iPod, etc. out of plain view from windows.
- Expecting guests? Lock valuable property in a secure location and not left out in the open.
- Do not tape or put any objects in your door jam to prop open the door.
- Keep your blinds closed to prevent outsiders from seeing into your apartment.
- Check your doors viewfinder before you open the door. If you can't see anyone, or do not recognize who it is, don't open the door.

PERSONAL SAFETY

Anyone can be a victim of crime. Crimes occur at all hours of the day, in any given location so be mindful of the following safety tips wherever you are.

- Be alert and aware of your surroundings. Pay attention to street signs and landmarks in case you need to call for help.
- **Always Trust Your Instincts.** If something or someone makes you feel uneasy, avoid the person or the area.
- **Don't Walk Alone, Especially at Night.** You are less vulnerable to a would-be attacker or robber in groups or pairs. Call for a Personal Safety Escort. The Matador Patrol provides free safety escorts to your car, dorm or other campus location. Call **(818) 677-2111 or x5048/5042.**
- Learn how to use pepper spray by taking a class offered by Department of Police Services.
- Report suspicious persons/circumstances to the police or your resident advisor immediately.



PROTECTING YOUR PROPERTY

Think twice about the valuables you bring into your apartment. Items like flat screen TVs, video game consoles and audio players are tempting items for thieves.

◆ The permanently bonded security plate and warning sticker known as **STOP (Security Tracking of Office Property)** is a cost-effective theft deterrent and recovery program for valuables. Available for items like laptops and electronics, the STOP plate labels items as "Police Identifiable." To purchase the STOP plate for your property, contact the Crime Prevention Unit: **(818) 677-5820** (\$10 per item).



◆ **Keep a Record.** Record the make/model, serial number, value, etc. of your valuables in the event the item is lost or stolen. Providing a serial number to police will increase the likelihood the item gets back to you if recovered. Use our Valuable Property Record to keep track of your valuables.

◆ **Register Your Bike & Buy a Good Lock.** Take advantage of our FREE bicycle registration program and invest in a quality lock. No lock is 100% but a "U" shaped lock is more effective than a cable lock. Secure the bike frame and front tire with the "U" lock to a fixed, immobile object. **For additional security, park your bicycle at the enclosed Matador Bicycle Compound.** For more bicycle safety tips pick up our brochure, *"The Smart Route to Bicycle Safety."* To register your bike, contact the Crime Prevention Unit: **(818) 677-5820.**

VEHICLE SAFETY

- ◆ **Don't Leave it for the Burglar:** Remember to take your valuables (removable stereo face-plate, GPS device, iPod, charger cords, laptops, backpacks/text books). "Hiding" items under a seat or even in the trunk is no match for burglars. Avoid leaving such items in your vehicle—especially in plain sight!
- ◆ Always lock your car, close ALL windows and set the alarm, even if you're coming 'right back.'
- ◆ **Dead battery? Locked out?** Parking enforcement officers provide free vehicle jumpstarts and key lock out services to vehicles parked on campus. Call **(818) 677-2111.**



GUESTS/VISITORS

The guest visitation policy created by Residential Life is designed with the safety and consideration of community members. The following are reminders for residents with guests.

- Residents are responsible for their guests conduct and must accompany them at all times.
- Between the hours of 7:00 p.m. and 12:30 a.m. guests must obtain a guest pass from the Guest Registration Assistants located at the Lindley Avenue or Zelzah entrances to University Park. Guests must have proper photo ID in order to be registered.
- If your guest will be staying past 1:00 a.m. you must register and gain approval to host an overnight guest using the on-line overnight guest registration system on the housing website.
- Guests must be registered by 3:00 p.m. on the business day PRIOR to the guest's arrival.
- Any guest not registered to stay overnight must leave the complex by 12:30 a.m. and not return before 7 a.m.

RESTRICTED ACCESS

As a measure to help create a safer environment in the residents halls the following procedures have been implemented within the University Park Apartments.

- Security guards will control access to the University Park complex at Lindley Avenue and Zelzah Avenue entry points each night from 7:30 p.m. – 2:30 a.m.
- Residents/guests must present valid ID to gain access.
- All other walkways and driveways will be locked during this period of time.
- Cars parked in lots south of Heather Hall (13) or west of Burdock Hall (4), should be moved prior to these times as the gates are only opened for emergency situations.

