

# Dean, College of Humanities

**Job no:** 506307

**Work type:** Management (MPP)

**Location:** Northridge

**Categories:** MPP, Administrative, At-Will, Full Time

California State University, Northridge is seeking a Dean, College of Humanities.

At CSUN we aspire to continually grow as an inclusive, cooperative community! CSUN strives to be a destination workplace, where everyone understands that they belong to a community that is vital in advancing student success and providing exemplary service to all stakeholders. We foster an environment of success, both for our students and our employees. We have a relentless passion for celebrating diversity, equity, and inclusion as well as being an employer of choice. You will also have the opportunity to realize your own personal goals and be recognized for the work you do and enjoy the unique value the CSUN community can offer. As a leader you will have the opportunity to thrive in a community in which our leaders share common traits as identified in our Leadership Principles <https://www.csun.edu/leadership-principles>. If this sounds like you, you've come to the right place.

## The University:

One of the largest universities in the country, California State University, Northridge (CSUN) is an urban, comprehensive university that delivers award-winning undergraduate and graduate programs to nearly 40,000 students annually and counts more than 330,000 alumni who elevate Southern California and beyond. Since its founding in 1958, CSUN has made a significant and long-term economic impact on California, generating nearly \$1.9 billion in economic impact and more than 11,700 jobs each year. The LAEDC recognized CSUN as its 2015 Eddy Award winner for its positive economic impact. Serving more students on Pell Grants than any other institution in California, CSUN is also a social elevator and one of the most diverse universities in the country. CSUN ranks 13th in awarding bachelor's degrees to underrepresented minority students and seventh in bachelor's degrees to Latino students, serves the 13th largest Jewish student population, and enrolls the largest number of students who are Deaf and hard-of-hearing of any U.S. state university. The journal *Nature* recently named CSUN a Rising Star for scientific research, and the NSF ranks CSUN in the top five nationally among similar institutions for graduates who go on to earn doctorates in the sciences. CSUN is where individuals rise. And through them, so does Greater Los Angeles and beyond.

## The College of Humanities:

With nine academic departments and six interdisciplinary programs, the College comprises disciplines that traditionally make up the study of Humanities — including Philosophy, English

and Modern & Classical Languages — while also housing the oldest and largest Chicana/o Studies Department in the United States and the only Central American Studies Department in the country. Also core to the College is a Liberal Studies Program that puts CSUN among the top three institutions in California in preparing K-6 educators for the classroom. Among the College's newest programs are minors in Middle Eastern & Islamic Studies, Queer Studies and Civic & Community Engagement. In all, the College offers students over 40 major, minor and graduate degree paths, with many potential options for specialization. The college has approximately 122 full-time faculty, enrolls nearly 2,000 undergraduate and nearly 200 graduate students, and offers courses to more than 25,000 students. Additional information about the College of Humanities and the university can be found at the university's web address at: <http://www.csun.edu>.

### **The Position of Dean, College of Humanities (COH):**

As a member of the university's senior academic team, the dean is the chief administrator of the college. The dean reports to the provost and vice president for Academic Affairs and oversees departments and programs in the college. The dean has primary responsibility for administering college instructional programs; creating and sustaining an environment supportive of academic excellence in teaching, research, and scholarship; developing and promoting long-range goals for the college; supporting interdisciplinary activities among departments of the college; planning, administering, and communicating about the college annual budget; implementing and interpreting university and state policies; making independent recommendations on all college personnel matters; managing, supporting, and evaluating college managers and staff; and recommending appointments of chairs and supervising their administrative functions. The dean plays a major role in developing external relations with organizations, individuals, community, and government; and in seeking supplemental external support for the college. The dean is responsible for providing effective leadership to the increasing ethnic and gender diversity and the international character of the college. The dean represents the college in the university and community, and performs other duties assigned by the provost and vice president for Academic Affairs.

As a leader, the dean demonstrates a commitment to student success that is mission aligned with the university's vision, values and priorities. Establishes an ethical and collegial work environment, promoting a collaborative, accountable and inclusive team. Encourages a courageous and resilient solution-oriented environment by participating in new opportunities to further the mission of the university. Participates in developing initiatives that further support the campus mission with a service-oriented and catalytic mind set. Strengthens employees by being communicative and a talent builder that develops team attributes, furthering departmental goals.

### **Qualifications:**

Required qualifications include: earned doctorate from an accredited institution and qualifications for a faculty appointment at the rank of Professor; a strong record of scholarly/creative and professional accomplishments that align with the mission of the college; demonstrated excellence in university teaching; a record of progressive administrative executive management or organizational administrative leadership, preferably in higher education, including resource management, fundraising, and academic personnel

decision making; demonstrated ability to provide effective leadership in responding to the increasingly diverse array of students and colleagues; demonstrated commitment to promoting equity, access, and inclusion in the college and the university; proven ability to work collaboratively with students, faculty, university administrators, alumni, and community leaders; ability to promote interprofessional relationships across various departments, disciplines, and professional areas.

Preferred qualifications include: ability to articulate a clear strategic vision; skills in leading diverse teams to support the operational mission and vision of the college by fostering an ethical, inclusive, and collegial work environment; a demonstrated commitment to regional recruitment of students and retention planning; ability to function in a collective bargaining environment; a record of effective and innovative leadership in advancement, grants, and contracts; demonstrated leadership in program development in various instructional modalities.

**Effective Date of Appointment:** As soon as possible.

**How to Apply:** The University is being assisted by Academic Search, Inc. Applications should consist of a substantive cover letter, a curriculum vitae and a list of five professional references with full contact information. No references will be contacted without the explicit permission of the candidate. Applications, nominations and expressions of interest can be submitted electronically, and in confidence, to:

[CSUNDeanHumanities@academicsearch.org](mailto:CSUNDeanHumanities@academicsearch.org)  
(<mailto:CSUNDeanHumanities@academicsearch.org>).

The position is open until filled but only applications received by January 27, 2022, can be assured full consideration. Additional information can be found in the position profile available at URL. Confidential discussions about this opportunity may be arranged by contacting consultants Ann Die Hasselmo at [Ann.Hasselmo@academicsearch.org](mailto:Ann.Hasselmo@academicsearch.org) and Chris Butler at [Chris.Butler@academicsearch.org](mailto:Chris.Butler@academicsearch.org). Further information about California State University Northridge is available at <http://csun.edu/>.

**General Information:** CSU requires faculty, staff, and students who are accessing campus facilities to be immunized against COVID-19 or declare a medical or religious exemption from doing so. Any candidates advanced in a currently open search process should be prepared to comply with this requirement. To learn more visit our Matadors Forward site: <https://www.csun.edu/matadors-forward/faculty-and-staff-fall-guidelines>.

**Background check:** This position is a sensitive position as designated by the CSU. A background check (including a criminal records check) must be completed satisfactorily. Failure to satisfactorily complete the background check may affect the status of candidates who apply for the position.

**CANRA:** The person holding this position will be considered a 'limited reporter' under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

**Conflict of Interest:** This position is a "designated position" in the California State University's Conflict of Interest Code. The successful candidate accepting this position is required to file Conflict of Interest forms subject to the regulations of the Fair Political Practices Commission.

**Equal Employment Opportunity:** CSUN is an Equal Opportunity Employer and prohibits discrimination on the basis of race, color, ethnicity, religion, national origin, age, gender, gender identity/expression, sexual orientation, genetic information, medical condition, marital status, veteran status, and disability. Our nondiscrimination policy is set forth in CSU Executive Order 1096. Reasonable accommodations will be provided for applicants with disabilities who self-disclose by contacting Recruitment Services at 818-677-2101.