

**COVER SHEET FOR PROPOSED CHANGES TO DEPARTMENT PERIODIC REVIEW OF
TENURED FACULTY (POST-TENURE REVIEW) PROCEDURES**

Computer Science

DEPARTMENT

In order to facilitate a complete and expeditious review by the Personnel Planning and Review Committee (PP&R) of the change(s) you propose to your Post-Tenure Review procedures, please adhere to the format described below, and also fill out the Background Information. Attach this memo as a cover sheet for the written material you submit to PP&R. PP&R assumes that the initiating Department has determined that the proposed new or revised procedures are consistent with Section 600 and with the Collective Bargaining Agreement.

FORMAT: Please use a complete copy of your existing procedures as the starting point for the proposed revisions. Submit to PP&R for approval. Strike over any text that you wish to have deleted from your written procedures, and/or underline any text that you wish to have added to your written procedures.

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DEC 11 2014

BACKGROUND INFORMATION:

1. Date that current proposed changes were sent forward 11/12/2014
2. Describe briefly the general reason(s) for your proposed change(s) (e.g., "proposed changes were initiated by the Department to be in compliance with the current Faculty Contract and Section 600"). _____

Office of
Faculty Affairs

Required 5 year review of procedures.
All changes are cosmetic

3. The proposed changes have been approved by the tenured and probationary faculty of the Department:

DEPARTMENT APPROVAL: (Sign & Print Name)

John Noga

Department Chair or Chair, Department Personnel Committee

11/12/14
Date

COLLEGE APPROVAL: (Sign & Print Name)

College Dean

Date

PP&R APPROVAL: Sheila Trout

Chair, Personnel Planning and Review Committee

8/19/15
Date

(For PP&R use only)

SP15
Approval Date

Fall 15
Effective Date

Fall 19
Date of Next Review

Computer Science Department Criteria for Periodic Review of Tenured Faculty ("Post-tenure Review")

1. The Department intends to follow all the criteria and policies for post-tenure review found in Section 645 of the CSUN Administrative Manual.
2. The following additional policies and criteria will be used in the review of tenured faculty:
 - a) A tenured faculty member under review must submit a short statement of activities since his/her last review which may include, but is not limited to, activities related to teaching and teaching effectiveness, to scholarship and research, and to service to the Department, College, University, and profession. This document should be submitted to the Department Peer Review Committee by March 1, and it will be filed in the faculty member's Personnel Action File (PAF).
 - b) The Department Peer Review Committee shall meet with each tenured faculty member under review to discuss the faculty member's activities since their last review and to discuss the written statement submitted by the faculty.
 - c) Each year the Department shall elect three tenured full professors to the Department Peer Review Committee.

PPR edits 4.22.15