

## Position Description

**Department:** Associated Students Children's Center

**Job Title:** Student Assistant II

**Position Overview:** Provide quality childcare for children of CSUN students and staff.

**Duties:** Under general direction of supervising teacher, assists preschool children or toddlers in individual and group activities. Maintains environment. Substitutes for supervising teacher or teacher in an emergency.

**Qualifications:** Must have 12 units in Child Development/Early Childhood Education as required by Department of Social Service plus paid or volunteer experience with children age 5 years and younger. Must enjoy children, be patient and be flexible. Some education and/or 1 year Kitchen or Front Desk experience needed.

**Location:** AS Children's Center

**Hours:** up to 20 hours per week

**Classification:** II

**Salary Range:** \$17.28-18.24/hour

**Desired Major(s):** any

**Desired Class Level(s):** any

Associated Students, California State University, Northridge, Inc. (A.S.) is proud to operate on the California State University, Northridge (CSUN) campus serving students. As part of the campus community, A.S. follows the California State University (CSU) policy that requires all faculty, staff and students who are accessing campus facilities at any university location to be immunized (aka vaccinated) against the virus that causes COVID-19. The policy does allow for medical or religious exemption from the immunization requirement. A.S. requires all of its employees to be fully vaccinated against COVID-19, or present a medical or religious exemption and any appropriate back up documentation. Fully vaccinated is defined as having the last immunization shot at least 14 days prior to the date being evaluated. Current and new employees of A.S. are required to adhere to this policy by September 30, 2021 and remain in adherence after that date.

*Note: A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the AS. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current AS employees who apply for the position.*