

New Student Handbook



2019 - 2020

CSUN®

**NEW STUDENT
ORIENTATION**

**NEW STUDENT
HANDBOOK
2019-2020**

THIS HANDBOOK BELONGS TO:

Name _____

Address _____

Phone _____

E-mail _____

I am delighted to welcome you to California State University, Northridge! CSUN's distinguished faculty and staff join me in thanking you for choosing to attend this great university and for placing your trust and confidence in us. We are glad you are now part of the CSUN family, and we are dedicated to helping elevate you and the community we serve as you begin to fulfill your educational and career expectations and goals.

Student success is the number one priority at CSUN. I take great pride in the exceptional academic experiences provided here. Our campus community is deeply committed to your success, demonstrated by our exemplary record of student achievement, extensive resources available to students, and the many extraordinary opportunities created to enrich both your academic and extra-curricular involvement.

While our faculty and staff are dedicated to helping you succeed, it is essential that you take the time to become knowledgeable about CSUN's policies, available resources, and what is expected of students. Your commitment to your academic career will greatly enhance your potential for success. I strongly encourage you, therefore, to read and use this handbook often. You will find in these pages the information you need to empower yourself as a student and to become a fully engaged member of the CSUN community.

Best wishes for a productive and enjoyable academic year.

Dianne F. Harrison, Ph.D.
President



WELCOME to Cal State Northridge! We are pleased that you have chosen to become a CSUN Matador. Today is the first step toward becoming a CSUN graduate - - a goal that the faculty and staff are here to help you achieve. I personally look forward to greeting you as you receive your degree a few short years from now.



It may seem odd talking about graduation at New Student Orientation, but the two are linked more tightly than you might expect. Students who attend orientation and learn about the university and its programs and services increase their chance of graduating, but only if they use the information they receive. New Student Orientation will provide you with the “road map” that will guide you toward graduation. Choosing to attend Cal State Northridge was a good decision, choosing to attend new student orientation was an even better decision - - you’re off to a great start.

You face many more decisions as you enter CSUN. You will need to decide upon a major, which classes to take, how much studying to do, and how best to prepare for a career. You will need to decide how involved you want to be on-campus, which activities and events to attend, which clubs and organizations to join, and how much time to invest in these. You will need to make decisions about financing your education, whether or not to work, and if so, how many hours. You will need to decide how to balance your academic life, your social life, and your personal life.

We want you to continue your pattern of good decision making, but we realize that many of these decisions will be difficult to make on your own. That is why we provide a wide array of caring and concerned individuals to help you make decisions that contribute to your success. Regardless of the issue, concern, or indecision, there is someone here to help. Should you ever be unsure of whom to turn for help, please contact my office at (818) 677-2391 - - and we will make sure you are put in touch with the person who can best help.

Attending the university and seeking higher education is a wonderful journey, a journey full of exciting opportunities and challenges that contribute to one’s learning and development. On behalf of the faculty and staff, thank you for selecting California State University, Northridge for your journey. We look forward to assisting you as you work toward and achieve your goals.

Dr. William Watkins
Vice President for Student Affairs and Dean of Students

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ABOUT CSUN

MISSION

California State University, Northridge exists to enable students to realize their educational goals. The University's first priority is to promote the welfare and intellectual progress of students. To fulfill this mission, we design programs and activities to help students develop the academic competencies, professional skills, critical and creative abilities, and ethical values of learned persons who live in a democratic society, an interdependent world, and a technological age; we seek to foster a rigorous and contemporary understanding of the liberal arts, sciences, and professional disciplines, and we believe in the following values.

VALUES

Commitment to Teaching, Scholarship, and Active Learning. We demonstrate excellence in teaching. We honor and reward high performance in learning, teaching, scholarship, research, service, and creative activity. Because the quality of our academic programs is central to our mission, we encourage intellectual curiosity and protect the multiple expressions of academic freedom.

Commitment to Excellence. We set the highest standards for ourselves in all of our actions and activities and support the professional development of faculty, staff and administrators. We assess our performance so that every area of University life will be continually improved and renewed. We recognize and reward our efforts of greatest distinction and through them provide state and national leadership.

Respect for All People. We aspire to behave as an inclusive, cooperative community. Our behaviors, policies, and programs affirm the worth and personal

dignity of every member of the University community and contribute to a campus climate of civility, collegiality, tolerance, and reasoned debate.

Alliances with the Community.

We seek partnerships with local schools, community colleges, businesses, government and social agencies to advance the educational, intellectual, artistic, civic, cultural and economic aspirations of our surrounding communities.

Encouragement of Innovation.

Experimentation, and Creativity. We seek to provide an environment conducive to innovation, experimentation, and creativity. We encourage all members of our community to take intellectual and creative risks and to embrace changes that will enhance the fulfillment of the University's mission.

VISION

California State University, Northridge is inspired by the belief that our commitment to educational opportunity, inclusion and excellence will extend the promise of America to succeeding generations. Our graduates will be the vanguard of leaders—committed to sustaining a democracy in which diverse people share in the rights and responsibilities of citizenship, proficient in applying technology to wise purposes, and dedicated to securing a humane world community and sustaining the bounty of the Earth.

As an institution of higher learning:

- We will create a community of shared values in which faculty, students, staff, administrators and alumni will experience personal satisfaction and pride in our collective achievements;
- We will be the first choice for university applicants who seek a rigorous, collaborative

teaching/learning experience in a technologically rich environment:

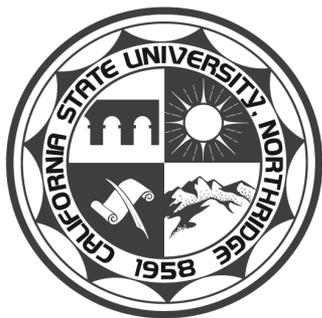
- We will be the leader in enhancing the educational, cultural and economic resources of our region; and
- We will receive local and national recognition for our distinctive achievements in teaching, learning, scholarship and service.

CAMPUS ICONS & TRADITIONS

The University Seal

The University Seal is separated into four quadrants each identifying a part of the rich culture that makes California State University, Northridge unique.

- The San Fernando Mission heritage is depicted by the arched adobe columns;
- The feather quill pen & parchment represent scholarship;
- The geomorphology of the San Fernando Valley is created by the surrounding Santa Monica, San Gabriel, & Santa Susana Mountains, along with the Chatsworth Hills;
- The Sun, which is both in our moniker, C “SUN,” as well as an attractive environmental feature which Southern California is famous for.



The typography that surrounds the pictograms was originally designed in a serif face, similar to Times Roman. It was updated to the unique sans serif face by Randall Tucker, then director of Reprographics in the early eighties, under the direction of President James W. Cleary.

The Matador Statue – History of an Icon

In 1958, students at then San Fernando Valley State College selected “The Matador” as the official mascot out of 158 recommendations. The students hoped to establish a tradition and find an icon round which to rally and represent the courageous character of the university. Their foresight was wise, and through the years students and alumni adopted The Matador as a symbol of California State University, Northridge’s spirit – nicknaming the gymnasium “The Matadome” and posing for pictures with “Matty,” Northridge’s costumed cheerleader.

The original statue campaign was launched by a campus committee in 1989. The Department of Art hosted a contest to come up with a design. The committee selected a design created by alumnus Frank Panaro '84 (Physics), '90 (Art). The design went to the foundry; however, plans stalled after the 1994 Northridge earthquake. Unfortunately, due to overriding campus priorities following the earthquake, the statue was never completed and the original full-size clay molds deteriorated and had to be destroyed. To celebrate the 50th anniversary of Cal State Northridge in 2009, a campus-wide committee, under the leadership of the late Vice President for Student Affairs Terry Piper and then Associate Vice President for Student Affairs William Watkins '74 (Urban Studies), convened to rekindle the effort. The original designer was not available so the committee began a nationwide search for an artist to bring to fruition the 20-year-old vision. In 2010, Jon Hair, a North Carolina-based sculptor, was commissioned to

create and install a bronze Matador statue.

The Matador Statue fundraising committee launched a drive to raise \$150,000 to build a bigger-than-life-size bronze statue, the first of its kind on campus. Alumni rallied to support the initiative and no state funds were used. This iconic bronze sculpture salutes the courage, grace, creativity, ability and strength of Cal State Northridge's students, alumni and the entire campus community. The statue is located across from the Matador Square in the area west of the University Student Union and east of the Oviatt Library. For more information about the statue fundraising campaign, visit www.csun alumni.com.

Tradition of the Rose

Red roses are to be laid at the base of the Matador Statue by every Matador who wants to commemorate or celebrate a significant achievement or a time of overcoming a worthy adversary, including (but not limited to):

- Passing a difficult test or class
- Overcoming a personal obstacle or difficulty
- Joining a significant campus organization
- Achieving a degree
- Getting a new job or promotion
- Celebrating a personal milestone (birthday, engagement, wedding, death)
- Athletic teams celebrating successful games or conference play
- Departments celebrating achievements or making milestones
- Significant occurrences in the life of the campus community



Alcohol, Tobacco, and Other Drugs Policy

The manufacture, possession, distribution, sale or use of alcohol, illicit drugs or drug related paraphernalia, and the misuse of legal pharmaceutical drugs on-campus, or off-campus while on university business or participating in University sponsored functions, is prohibited. Drugs and drugrelated paraphernalia may be possessed or used as permitted by law and campus policy, or when lawfully permitted for the purpose of research or instruction.

All local, state, and federal laws concerning alcoholic beverages are applicable to all individuals while on University property and are enforceable by the Department of Public Safety. Relevant state laws may be found in the Penal Code, Business and Professions Code and the Vehicle Code, and include the following prohibitions:

1. It is unlawful to furnish, sell, or give alcohol to persons under the age of 21.
2. It is unlawful to furnish alcohol to an obviously intoxicated person.
3. No individual or establishment may sell or distribute liquor on or off university property without a license from the Department of Alcoholic Beverage Control.
4. It is unlawful for any person under the age of 21 to purchase alcohol or possess it in public.
5. No person may be in a public place or drive while under the influence of alcohol. A person with a blood alcohol level of .08% or higher, or a level of .05% or higher for individuals under age 21, is presumed under the influence.
6. It is unlawful to possess open alcoholic beverages in a vehicle. All local, state, and federal laws concerning the manufacture, possession, distribution, sale or trafficking of illicit drugs are applicable to individuals while on University property and are enforceable on and off-campus by the Department of Public Safety. Relevant state laws may be found in the Health and Safety Code.

In addition to legal sanctions, students who violate University policies on alcohol and drugs are in violation of the Student

Conduct Code and may be subject to discipline pursuant to Executive Order 1043. While a minor first infraction may result in a warning, subsequent infractions will result in substantial sanctions up to and including expulsion.

While students possessing legally prescribed marijuana may be free from criminal prosecution under California law, they are, nonetheless, required to adhere to the Student Conduct Code. Students who are in possession of legally prescribed cannabis are not exempt from the University's prohibition against the manufacture, possession, or use of marijuana on campus, or off campus while on university business or participating in University sponsored functions.

If you will be living in or visiting the Residence Halls, the possession or use of alcohol by any individual under the age of 21, or provision of alcohol to an individual under the age of 21, is illegal. Possession or consumption of alcohol in a public place, including balconies, hallways and swimming pools is prohibited, regardless of age. Possession of kegs, party balls, more than one gallon of beer, wine or more than a halfgallon of hard liquor is prohibited, regardless of age.

All local, state, and federal laws concerning alcoholic beverages

Cheating

Intentionally using or attempting to use unauthorized materials, information or study aids in any academic exercise.

1. Faculty members are encouraged to state in advance their policies and procedures concerning examinations and other academic exercises, as well as the use before examinations of shared study aids, examination files and other related materials and forms of assistance.
2. Students completing any examination should assume that external assistance (e.g., books, notes, calculators, pagers, cell phones/cameras, PDAs, other electronic devices, conversation with others) is prohibited unless specifically authorized by the instructor.
3. Students must not allow others to conduct research or prepare any

work for them without advance authorization from the instructor. This includes but is not limited to the services of commercial term paper companies.

4. Substantial portions of the same academic work may not be submitted for credit in more than one course without authorization.

Executive Order & Legal Notices

The Family Educational Rights and Privacy Act (FERPA) of 1974 (20 U.S.C. 1232g) grants students certain rights concerning their educational records. Under the Act, an educational or student record is any record containing personally identifiable information that is directly related to a student and maintained by the University or its agents.

Emergency Messaging

CSUN has a mass emergency communication system known as Blackboard Connect that can send timesensitive information messages to all students, faculty and staff using voice, email, text, and social media messaging. The system can be used to broadcast pertinent information and provide details on appropriate response procedures. As a student, it's important to carefully read and listen to these messages—they provide direction on what to do, or what not to do, during the emergency or critical incident. Learn more about other communication methods at: <http://www.csun.edu/emergency/emergencycommunications>

Family Education Rights and Privacy Act (FERPA)

This policy is issued in compliance with CSU Executive Order No. 796, Privacy and Personal Information Management.

- Student Records Administration, and supercedes previous campus policy on this topic.
- This policy constitutes the University's implementation of the Family Educational Rights and Privacy Act (20 U.S.C.)
- 1232g, hereinafter referred to as FERPA, and its implementing regulations, 34 C.F.R. 99.
- This policy incorporates amendments to and interpretations of FERPA as contained in the PATRIOT Act

and the Solomon Amendment. Further, this policy articulates the University's expectations concerning the security of student records and electronic student data, and provides direction concerning the processing of subpoenas for student records.

- The purpose of FERPA is to insure the privacy of certain student educational records, hereinafter referred to as "student records" or "records." FERPA seeks to ensure:
 1. That students have access to their records
 2. That students have an opportunity to challenge the content of their records
 3. That the University will obtain consent prior to the disclosure of certain student records to third parties
 4. That students will be informed of their FERPA rights.

While FERPA does not bestow a private right of legal action to students who believe that their rights have been violated, the Act does subject universities to enforcement activities by the U.S. Department of Education, including the withdrawal of federal funds.

Accessible Technology Initiative (ATI)

As part of our commitment to excellence through diversity and inclusion, the University strives to ensure that campus communication and information technology is accessible to everyone. The California State University system statement on accessibility is articulated in CSU Executive Order 1111(Disability Support and Accommodations), in accordance with both federal and state laws including the Americans with Disabilities Act (ADA) and Section 508 of the U.S. Rehabilitation Act. Accessible means information is available to all students, regardless of abilities. For example:

- Captioning media for videos
- Audio transcripts for podcasts

Need help? Not sure who to contact? You may e-mail the Universal Design Center at udc@csun.edu to report any accessibility or usability issues, and to suggest improvements. We value the insights and ideas you may share.

Dear New Matador,

Welcome to CSUN! You have made an outstanding choice in selecting this university to help you achieve your educational goals.

In addition to welcoming you into the CSUN family as new Matadors, our team wants to make sure you are able to stay well informed and connected to campus beyond your Orientation day. From university policies to campus resources, this handbook will be able to serve as a reference point throughout your time at the university.

This handbook is organized alphabetically by **CSUN functions**, and we have added an **index in the back of the handbook** to assist you in finding things more quickly. Utilizing this handbook will not only assist you in answering your questions, but more importantly, help integrate you into CSUN life and all it has to offer. If you can't find what you're looking for, feel free to check out other great resources available to you on the university's website (ex: CSUN Catalog or "CSUN A-Z").

Be sure to reference the most recent publications on student and campus policies, requirements, and procedures, as they evolve throughout your educational journey.

Once again, welcome to CSUN new Matador – we're excited to have you here!

Sincerely,

New Student Orientation Team



CSUN CATEGORIES A-Z

A

Academic – Advising Student Services Centers & EOP Satellites (SSC/EOP)

The Matador Advising Hub

Extended University Commons (EU)
Room 150 | (818) 677-2900

The Hub offers a variety of support services in order to promote and foster student development and academic success. Holistic services include first year advisement, assistance in identifying short and long term goals, and referrals to College and University resources for academic, personal, and professional development.

Academic EOP Satellite Service Office

College of Engineering and Computer Science

Jacaranda Hall 1501 | Phone: 818-677-2191

College of Health and Human Development

Sequoia Hall 111 | Phone: 818-677-2883

College of Humanities

Jerome Richfield Hall 240 |
Phone: 818-677- 4767

College of Science and Mathematics

Eucalyptus Hall 2126 | Phone: 818-677-4558

College of Social and Behavioral Sciences

Sierra Hall 204 | Phone: 818-677- 2658

David Nazarian College of Business and Economics

Bookstein Hall 2113 | Phone: 818-677-3537

Michael D. Eisner College of Education

Education 103 | Phone: 818-677-2586

Mike Curb College of Arts, Media, and Communication

Nordhoff Hall 135 | Phone: 818-677-2024

Exploratory | Advising Resource Center (ARC)

Bayramian Hall 210 | Phone: 818-677-2108

Specialized advisement services

Two student populations receive specialized advisement services outside of the Student Services Centers/EOP and/or their designated academic department. These populations are student athletes and first-semester international students.

Matador Achievement Center

Bayramian Hall 525 | (818) 677-6356

The Matador Achievement Center assists student-athletes with their academic advisement and registration needs.

UGS - International Academic Advisement Center (for New Students)

Extended University Commons 150
818-677-6968

For their first semester enrollment process, F-1 international undergraduate students will receive academic advisement and registration assistance by the advisors in the UGS-International Academic Advisement Center.

Attending your academic advisement appointment

Undergraduate Studies

University Hall 215 | (818) 677-2969

Academic advisement is required for first-time freshmen and highly recommended for first-time transfer students, prior to registering for classes. Below outlines a general checklist for academic advisement. Please note that some majors and minors may have certain requirements and policies for academic advisement; check with your Student Service Center/EOP Satellite. For more information on the process, visit <https://www.csun.edu/undergraduate-studies/academic-advisement>.

Process:

- ✓ Most first-year freshmen receive advising, support and enrollment assistance from the Matador Advising Hub. Be sure to regularly check your CSUN Email for important messages from the Hub, including a link to sign up for a freshman registration workshop.
- ✓ Incoming EOP freshmen and transfer students are served by the Student

Services Center/EOP Satellite housed in their respective academic college. Exploratory EOP students are served by the Advising Resource Center/EOP Satellite.

- ✓ Students participating in the Liberal Studies Integrated Teacher Education Program (ITEP)-Freshmen Option are served by the Liberal Studies Program located in EA 100. Students majoring in all other options of Liberal Studies are served by the Matador Advising Hub throughout their first year at CSUN.
- ✓ New international freshmen and transfer students are served by the Undergraduate Studies International Academic Advisement Office.

Academic – Courses, Grades, and Probation

How Academic Probation is determined

Admissions and Records

Bayramian Hall lobby | (818) 677-3700
Undergraduate students are placed on probation if either their cumulative total GPA or CSUN GPA falls below 2.0 at the conclusion of any term. Students remain on probation until they either regain good standing or are placed in disqualified status. Students on probation are eligible to enroll in the University through the regular enrollment process; however, they receive registration holds and are not able to register for classes until they have received advisement to review progress toward improving academic status. While on academic probation, students will be disqualified if either their overall or campus grade point average falls below the following:

Class Level	Grade Point Average
Freshman (1 - 29 units earned)	1.50
Sophomore (30 - 59 units earned)	1.70
Junior (60 - 89 units earned)	1.85
Senior (90+ units earned)	1.95

Disqualification from CSUN means that students will be unenrolled from any courses in which they are enrolled.

Students are unable to take classes at CSUN for a minimum of one semester after disqualification and will need to apply for readmission as a previously disqualified student.

How to access Degree Progress Report

Admissions and Records

Bayramian Hall lobby | (818) 677-3700
The Degree Progress Report (DPR) is an audit that provides a full picture of your progress toward degree completion. All students (undergraduate and graduate) have access to a DPR audit. For more information on how to access and use your DPR, visit <https://www.csun.edu/admissions-records/degree-progress-report-and-planner-guide>.

Your DPR Audit:

- Helps you prepare for meetings with your academic advisor.
- Identifies CSUN requirements you still need to satisfy to graduate.
- Lists coursework completed at CSUN and at other institutions from which you have submitted official transcripts.
- Places your coursework into degree requirement sections.
- Reflects your progress toward degree completion and major objectives.
- Should be used when enrolling for classes.

Process:

- ✓ Visit the Academics tab in your myNorthridge Portal. Select the Degree Planning Tools icon to access the Degree Progress Report.
- ✓ Click the Request Audit button to run a Degree Progress Report. Either request a new audit or run the audit. The audit requested can be for your current program/major or you can select to run an audit for a different program/major.
- ✓ Read your Degree Progress Report. A green check indicated a satisfied requirement; a red X indicates a requirement that needs to be met.

a-b

c-d

e-f

g-h

i-k

l-m

n-o

p-r

s-t

u-z

Don't Forget

Student Conduct Code

Title IX

Index

How to add a class

Admissions and Records

Bayramian Hall lobby | (818) 677-3700
Registration is an essential part of your academic experience. CSUN uses a web-based registration system to sign-up for courses. For more information on how to register, visit <https://www.csun.edu/admissions-records/add-classes>.

Matador Tips:

- First Time Freshmen will need to contact their SSC/EOP advisor in order to make any changes to their schedule!
- Some courses require prerequisites, concurrent enrollment, or permission numbers. Other courses are specific for certain majors or academic colleges. Make sure to read the course descriptions prior to selecting each course.

Process:

- ✓ Visit the Academics tab in your myNorthridge Portal. Select the Enroll in a Class icon and select the term you would like to add classes.
- ✓ Select classes by typing in the five-digit class number or through the Class Search function.
- ✓ Once you have selected your desired courses, proceed to the next step in the enrollment shopping cart to confirm your class schedule.
- ✓ In the My Class Schedule tab, print a copy of your class schedule for your records. We recommend you bring it with you during the first week of classes.

How to check grades

Admissions and Records

Bayramian Hall lobby | (818) 677-3700
Grade Point Average (GPA) is calculated by dividing the number of graded points earned in courses that assign letter grades by the number of units attempted. Courses in which grades of CR, NC, I and W are assigned are not used in GPA calculation. A student's academic status takes into account both the cumulative total GPA, which includes coursework transferred from other institutions as well as coursework taken at CSUN, and the CSUN GPA, which includes only coursework taken at CSUN. The University considers all grades reported

at the end of each semester to be final. Students are responsible for reviewing their grades for accuracy before the end of the subsequent semester. Grades are available through myNorthridge Portal and the SOLAR Student Center approximately one week after the final exam period.

Matador Tips:

- Your grades are also reported on your unofficial transcripts, which can be found in the SOLAR Student Center in your myNorthridgeportal.

Process:

- ✓ Visit the Academics tab in your myNorthridge Portal. Click on the Check Grades icon, located under the Academics Quick Links box.
- ✓ If your most recent grades do not display, click the Change Term button to select the term you wish to see.

How to correct or appeal a grade

Office of the Vice President of Student Affairs

University Hall 310 | (818) 677-2391
At times, students may feel they need to correct or appeal a grade. Students typically correct grades directly with a professor; appealing a grade is an official process done through the Office of the Vice President of Student Affairs. For more information on policies and procedures regarding correcting/appealing grades, visit <https://catalog.csun.edu/policies/alphabetical/>.

Matador Tips:

- The official grievances or appeals must be presented in writing before the end of the semester following the semester in which the matter occurred or the grade was assigned.

Process:

- ✓ Attempt to resolve a grade dispute directly with the professor first. Ask the instructor to verify your grade and, if appropriate, correct the grade.
- ✓ If the professor is unwilling to change the grade, the appropriate college chair for the department or the academic college's dean.
- ✓ If the matter cannot be resolved in this manner, the student may file a formal grievance or grade appeal.

You can access the form at <https://www.csun.edu/studentaffairs/forms>.

- ✓ Submit completed form to the Office of the Vice President of Student Affairs.

How to drop/swap a class

Admissions and Records

Bayramian Hall lobby | (818) 677-3700

You may want to drop or swap a class after you have registered. Be sure to consult the Registration Calendar prior to dropping or swapping a class, as there are registration policies and deadlines you may need to consider. For more information on how to drop/swap a class, as well as access to the Registration Calendar, visit <https://www.csun.edu/admissions-records/drop-or-swap-classes>.

Matador Tips:

- Always review your class schedule, account balance, and payment due dates after any changes to avoid disenrollment.
- First time Freshman will need to contact The Hub and meet with their advisor for any changes and questions about their schedule.
- If you are reducing the number of enrolled units, please note that your status with the university and/or financial aid may change.
- You are responsible for dropping a class you no longer want. Drop all classes if you need to withdraw from the entire term or semester. Not dropping may result in failing grades and more.

Process:

- ✓ Visit the Academics tab in your myNorthridge Portal. Select the Enroll in a Class icon and select the term you would like to drop/swap classes.
- ✓ Select the desired action – either the Drop or Swap tab at the top of the page. Select the courses you no longer want and confirm your selection.

How to read grading symbols

Admissions and Records

Bayramian Hall lobby | (818) 677-3700

Letter-grading is defined as any A-F letter

grading: A, A-, B+, B, B-, C+, C, C-, D+, D, D- and F. Grades A, A-, B+, B, B-, C+, C, C-, D+, D, D- indicate passing grades; F indicates failure. Faculty define the grading criteria for all courses. Various symbols may be used in replacement of the typical letter-grading system. These alternative symbols are indicated on grade reports as follows:
I = Incomplete indicates that a portion of required coursework has not been completed due to unforeseen but fully justified reasons. It indicates that a substantial portion of the course requirement has been completed with a passing grade and that there is still a possibility of earning credit.

IC = Incomplete Charged means that a Correction of Grade or Removal of Incomplete form is not submitted by the due date. IC is equivalent to an F.

W = Withdraw indicates that the student was permitted to drop the course after the 20th day of instruction with the approval of the instructor and appropriate campus officials. It is not used in the calculation of GPA.

WU = Withdraw Unauthorized indicates that an enrolled student did not officially withdraw from the course and also failed to complete course requirements. WU is equivalent to an F.

CR = Credit is assigned for work equivalent to A, A-, B+, B, B-, C+ or C for undergraduate courses. CR grades are not included in the calculation of GPA.

NC = No Credit is assigned for work equivalent to C-, D+, D, D- or F for undergraduate courses. NC grades are not included in the calculation of GPA.

How to register for summer/winter courses

Tseng College – Graduate, International and Midcareer Education

Extended University Commons
(818) 677-2270

CSUN offers winters and summer courses through the extended learning college, known as Tseng College. To access the schedule of classes offered for either summer or winter term, visit <https://tsengcollege.csun.edu/programs/summer>, or you can check the courses available through your myNorthridgeportal account.

Matador Tips:

- Tuition for summer/winter courses is due in full immediately upon registration.

Process:

- ✓ Visit the Academics tab myNorthridge Portal. Select the Enroll in a Class icon and select the term (summer or winter).
- ✓ Read and acknowledge the Important Student Fee Information, explaining that full tuition payment is due upon enrollment.
- ✓ Select classes by typing in the five-digit class number or through the Class Search function.
- ✓ Once you have selected your desired courses, proceed to the next step in the enrollment shopping cart to confirm your class schedule.
- ✓ In the My Class Schedule tab, print a copy of your class schedule for your records. We recommend you bring it with you during the first week of classes. Proceed through the confirmation steps and click Make a Payment to pay.

How to use My Academic Planner

Admissions and Records

Bayramian Hall lobby | (818) 677-3700

My Academic Planner is an interactive planning tool, which allows undergraduates to drag and drop courses from your Degree Progress Report (DPR) audit to a personalized term-by-term plan to complete remaining requirements. For more information on how to use My Academic Planner, visit <https://www.csun.edu/admissions-records/degree-progress-report-and-planner-guide>.

Matador Tips:

- By creating a plan, you can enhance your advisement appointments with prepared plans, as well as visualize your timeline for degree completion.
- For the department-suggested course sequence to degree completion, view Degree Road Maps at <https://catalog.csun.edu/resources/road-map/>.

Process:

- ✓ Visit the Academics tab in your myNorthridge Portal. Select the Degree Planning Tools icon to access the My Academic Planner.

- ✓ Visit the Create a New Plan tab. Fill in the required field and click the Add Plan button. Drag and drop courses from the audit to a desired plan.

How to use the Registration Planner

Admissions and Records

Bayramian Hall lobby | (818) 677-3700

The Registration Planner (found in the myNorthridge Portal or the CSUN mobile app) allows you to create your preferred class schedule for the semester. You can enter times when you want breaks for work or other activities, compare possible schedule options, and save your favorite schedule options. Once you have determined your final schedule, you can send it directly to the enrollment shopping cart. For more information on how to use the Registration Planner, visit <https://www.csun.edu/admissions-records/registration-planner>.

Matador Tips:

- Be sure to clear all registration holds beforehand; they will prevent you from viewing the enrollment cart.
- Course prerequisites, corequisites, unit limits, etc., are not checked until you submit an enrollment request. Use the Degree Road Maps and Degree Progress Report/Planner, and meet with your advisor to identify the courses needed to complete your degree.
- Registration Planner does not automatically enroll you in classes. Don't
- Forget to import your final schedule to the enrollment cart and finish adding there.

Process:

- ✓ Visit the Academics tab in your myNorthridge Portal. Select the Degree Planning Tools icon to access the Registration Planner.
- ✓ Select the term you would like to plan and enter in potential classes and breaks in your day. You can generate up to four different schedules to compare.
- ✓ Send your ideal schedule to the enrollment shopping cart using the import option. Don't
- ✓ Forget: this does not automatically enroll you in the selected classes; you must enroll manually.

Academic - Majors/Minors/Colleges

Academic Colleges with available majors/minors:

Admissions and Records

Bayramian Hall lobby | (818) 677-3700
CSUN offers a multitude of majors in which you can receive a degree. The university offers Bachelor's, Master's, and degree certificate programs. Located below is a list of general degree areas; for a detailed list of all degree focuses, visit <https://catalog.csun.edu/>.

College of Engineering & Computer Science

(<https://catalog.csun.edu/about/colleges/cecs/>)

- Civil Engineering & Construction Management Technology
- Computer Science
- Electrical & Computer Engineering
- Manufacturing System Engineering & Management
- Mechanical Engineering

College of Health & Human Development

(<https://catalog.csun.edu/about/colleges/hhd/>)

- Child & Adolescent Development
- Communication Disorders & Sciences
- Environmental & Occupational Health
- Family & Consumer Sciences
- Health Sciences
- Kinesiology
- Nursing
- Physical Therapy
- Recreation & Tourism Management

College of Humanities (<https://catalog.csun.edu/about/colleges/coh/>)

- Asian American Studies
- Chicana/o Studies
- English
- Gender and Women Studies
- Linguistics/ Teaching English as a Second Lesson
- Modern & Classical Languages & Literatures
- Philosophy
- Religious Studies

College of Science & Mathematics (<https://catalog.csun.edu/about/colleges/csm/>)

- Biology
- Chemistry & Biochemistry
- Geological Sciences
- Mathematics
- Physics & Astronomy

College of Social & Behavioral Sciences

(<https://catalog.csun.edu/about/colleges/csbs/>)

- Anthropology
- Geography and Environmental Studies
- History
- Pan African Studies
- Political Science
- Psychology
- Social Work
- Sociology
- Urban Studies & Planning

David Nazarian College of Business and Economics (<https://catalog.csun.edu/about/colleges/cobae/>)

- Accounting/Information Systems
- Business Law
- Economics
- Finance, Real Estate & Insurance
- Management
- Marketing
- Systems & Operations Management

Michael D. Eisner College of Education

(<https://catalog.csun.edu/about/colleges/educ/>)

- Deaf Studies
- Educational Leadership & Policy Studies
- Educational Psychology & Counseling
- Elementary Education
- Secondary Education
- Special Education

Mike Curb College of Arts, Media, &

Communication (<https://catalog.csun.edu/about/colleges/amc/>)

- Art
- Cinema and Television Arts
- Communication Studies
- Journalism
- Music
- Theatre

The Tseng College – Graduate, International, and Midcareer Education (<https://tsengcollege.csun.edu/>)

- Field of Arts & Humanities
- Field of Business & Industry
- Field of Education
- Field of Engineering & Technical
- Field of Health & Human Services
- Field of Public Sector Management

How to choose a major

Career Center

Each CSUN major has multiple pathways that can lead to various careers. The Career Center can provide you with a list of careers that correspond with a specific major, either one you are considering or have already chosen. When choosing a major, evaluate who you are, what you enjoy doing, your academic talents, and what is important to you. You can explore all of these on CareerLink. CSUN's career exploration and planning tool that can assist in finding the right major for you! For more information, visit <https://www.csun.edu/career>.

Process:

- ✓ Visit <https://www.csun.edu/career-link> and login with your CSUN User ID and Password.
- ✓ Go to the Self-Knowledge section, and take the O*Net Interest Profiler to clarify your interests.
- ✓ To browse CSUN academic programs, go to the Academic Programs section and select Explore CSUN Academic Programs. You can then filter the academic programs by degree type, interest, subject, department/program and college.
- ✓ If you know what career you would like to pursue but not sure what major to choose, search for your career in the Career Profile section. Each career profile has a list of CSUN majors to consider and educational requirements.
- ✓ Visit <https://www.csun.edu/career-link/academic-programs> to find additional resources on how to choose a major.

How to declare/change a major/minor

Admissions and Records

Bayramian Hall lobby | (818) 677-3700
CSUN students must declare a major by the completion of 60 units. Students who are currently Exploratory (those who have yet to declare a major) and wish to declare must have the major approved by the department chair of the new major. There are rules and requirements to change your major, add a second major, add a minor, drop a minor, etc. For detailed information, visit <https://www.csun.edu/admissions-records/change-major-minor>.

Matador Tips:

- You must use the Major/Minor Change **paper forms** if you have already completed 90 units, if your major does not allow online changes, or if enrolled in a major through the Tseng College. Visit <https://www.csun.edu/sites/default/files/chngmajor.pdf>.

Process:

- ✓ Visit the Home tab in your myNorthridge Portal. Select the SOLAR Student Center icon.
- ✓ Click the Other Academic drop-down menu and select the 'Change of Major/Minor' option.
- ✓ Add, change or delete your major(s) and/or minor(s). Keep in mind your request will require an approval process.
- ✓ A college advisor or designated administrator will review your request. A decision notice will be sent to your CSUN email account. You can also check your status on the SOLAR Student Center page.

Academic – Testing

How to register for exam assistance

Disability Resources and Educational Services (DRES)

Bayramian Hall 110 | (818) 677-2684
Disability Resources and Educational Services (DRES) provides test-proctoring services for quizzes, exams, and standardized tests. The purpose of exam accommodations is to provide you with an equal testing opportunity based on your functional limitations. Alternative Testing accommodations may include extra time, a reader, a scribe, use of a computer, enlarged print, or other accommodations determined by a DRES Counselor. A DRES Counselor must approve any alternative testing accommodations for a student. If you need exam assistance, visit the DRES office. For more information on how to register for services with DRES, visit <https://www.csun.edu/dres/>.

Process:

- ✓ Make an appointment by visiting <https://www.csun.edu/dres/make-appointment> or call (818) 677-2684 to schedule a meeting with a DRES counselor.

- ✓ Request the accommodations you will be using for each course in the Student Access and Accommodation System (SAAS). A DRES Counselor will evaluate your request and approve or deny the request.
- ✓ Contact your instructor discuss how your accommodations will be utilized in the course. The instructor will determine if exams will be proctored by DRES or the instructor. If you will be taking your exams in DRES, the instructor must log-in to SAAS and create an exam profile for the course.
- ✓ Once your instructor completes the exam profile, you may log-in to SAAS and request exam dates and times. Your instructor will review the requested exam date/time, and approve or deny the request. Approved exam dates and times are placed on the alternative testing schedule.
- ✓ You must manage your alternative testing exam schedule (requesting exams, cancellations, etc.).
- ✓ If you are taking your exam in the DRES office, arrive early, bring your CSUN photo ID and exam materials (i.e. scantron, green book, etc.). DRES does not provide testing materials for students.

How to register for the Upper Division Writing Proficiency Exam (UDWPE)

Undergraduate Studies

Oviatt Library 300 | (818) 677-3303

The Upper Division Writing Proficiency Exam (UDWPE) ensures all CSUN undergraduates have obtained a certain standard of writing by their junior year. During this exam, students read a short prompt about a current topic, and must write an essay identifying the main points of the text and to what extent they agree or disagree. Students must pass the Upper Division Writing Proficiency Exam (UDWPE) after the completion of 56 units and before completing 75 units. All students must successfully complete the UDWPE as a requirement for graduation. For more information visit <https://www.csun.edu/undergraduate-studies/UDWPE>.

Process:

- ✓ Visit <https://www.csun.edu/testing/reg/Login.php> and register for a test using your myNorthridgeportal information.
- ✓ Make sure to indicate if you need testing accommodations.
- ✓ Pay for exam during online registration. Print your admission ticket; you must take it with you on the day of your exam.
- ✓ Show up to exam date and location on time with your admission ticket and a valid form of identification. Your name on your admission ticket and your ID must match.
- ✓ You will be able to check your score within a few weeks. Visit the Academics tab in your myNorthridgeportal account and select the Check Test Scores icon, under the Tools for Academic Success box.

Academic- Tutoring Tutoring Centers

College of Engineering and Computer Science (CECS) Tutorial Center

Jacaranda Hall 1622B | (818) 677-2423

The College of Engineering and Computer Science (CECS) Tutorial Center is available beginning the 2nd week of every semester. The Tutorial Center is open Monday – Friday, 8 am to 5 pm. By request, provisions for weekend and night tutoring can be arranged. Facilitated Academic Workshops (FAW) provide a weekly, group facilitated, study session to engineering and computer science related courses that have a high academic failure rate each semester. The Cooperative Learning Participation program provides individual and group tutoring to students enrolled in over 200 engineering and computer science related sections throughout the semester. For more information, visit <https://www.csun.edu/engineering-computer-science/cecscssc/tutorial-services>.

College of Social and Behavioral Sciences (CSBS) Statistics, Methods, and Writing Tutoring Center

Sierra Hall 121

The College of Social and Behavioral Sciences (CSBS) Statistics, Methods, and Writing Tutoring Center offers walk-in tutoring for statistics and writing for all students enrolled in Africana Studies,

Anthropology, Criminology and Justice Studies, Geography and Environmental Studies, History, Political Science, Psychology, Social Work, Sociology, and Urban Planning and Studies courses. For more information, visit <https://www.csun.edu/social-behavioral-sciences/csbs-tutoring-center>.

Nazarian College Tutoring Program

Bookstein Hall 3109 | (818) 677-2466
The David Nazarian College of Business and Economics offers in-person tutoring for all areas of lower- and upper-division business core classes. The Business Honors Association, Beta Alpha Psi, and departments such as Business Law, Economics, Finance, Marketing, and Systems & Operations Management department also offer free tutoring. For more information, visit <https://www.csun.edu/nazariancollegeadvisement/general-tutoring-information>.

Chemistry Department Tutoring Center

Eucalyptus 2308
During the regular semester, free tutoring is available for students taking General Chemistry, Organic Chemistry, and Biochemistry courses. If you are a junior or senior majoring in Chemistry, Biochemistry, or Biology, and wish to volunteer as a tutor, contact the Chemistry Department Office (EH 2102). Tutoring is available Monday through Friday. For more information, visit <https://www.csun.edu/science-mathematics/chemistry-biochemistry/tutoring-center>.

The Mathematics Tutoring Center

Live Oak 1319 | (818) 677-2721
The Mathematics Tutoring Center provides tutoring for Math 102, 103, 104, 105, 140, 150A/B, 255A/B, and some upper division courses. Online tutoring is available for Math 150A and Math 255, Sunday - Thursday 8:00 PM - 11:00 PM. Additionally, there is an online forum you can post questions and receive answers on; this resource is available 24 hours a day. For more information, visit <https://www.csun.edu/science-mathematics/mathematics/tutoring>.

Learning Resource Center (LRC)

Oviatt Library 300 | (818) 677-2033
The mission of the Learning Resource Center (LRC) is to enable students to improve their academic performance through a variety of learning programs, including

workshops, one on one and group tutoring, and supplemental instruction classes. To schedule an appointment at the LRC, please call (818) 677-2033. Walk-ins are available Monday through Friday from 8 am to 4:45 pm. For more information, visit <https://www.csun.edu/undergraduate-studies/learning-resource-center>.

The LRC also provides the following resources and centers:

- **The Science, Math, and Related Topics (SMART) Lab**
Oviatt Library 300 | (818) 677-2033
The Science, Math, and Related Topics (SMART) Lab offers academic support in accounting, biology, chemistry, mathematics, physics, psychology, and economics. The tutors are undergraduate and graduate students from a variety of university disciplines who are available to assist students on a walk-in basis. For more information, visit <https://www.csun.edu/undergraduate-studies/learning-resource-center/science-math-and-related-topics-smart-lab>.
- **The University Writing Center**
Oviatt Library 300 | (818) 677-2033
The University Writing Center offers individual tutoring to students writing papers for classes in any discipline, supplemental instruction in first-year composition, workshops on various topics in reading and writing, and many ways to prepare for the Upper Division Writing Proficiency Exam (UDWPE). For more information, visit <https://www.csun.edu/lrc/udwpe-prep>.
- **Workshops offered:**
 - Avoiding the Top Five Grammar Errors
 - Building the Annotated Bibliography
 - Crafting a Standout Personal Statement / Scholarship Essay
 - Creating a Powerful Resume
 - Finding Frequent Grammar Errors for Non-Native English Speakers
 - How to Produce Good Writing that Works and Flows
 - Mastering the Essay
 - Strategies for Proofreading and Revision
 - Understanding APA Formatting

- Understanding MLA Formatting
- Using Academic Sources Effectively and Correctly
- Visual Thinking Strategies
- Writing the Literature Review

- **Freshman Tutor Lab**

Oviatt Library 300 | (818) 677-2033
Writing Lab Tutors are graduate and undergraduate students with strong writing skills, most of whom have experience as Supplemental Instruction Leaders in Stretch Composition classes.

If you are enrolled in an “Approaches to University Writing” course (113, 114, or 115, in any department) or in University 100 and require writing assistance, visit the Freshman Tutor Lab! For more information, visit <https://www.csun.edu/undergraduate-studies/learning-resource-center/freshman-tutor-lab>.

Matador Achievement Center

Bayramian Hall 525 | (818) 677-6356

The Matador Achievement Center provides free tutoring in multiple subjects for all current student-athletes. The Center does not provide tutoring for non-athletes. During the school year, tutoring is offered on a walk-in basis Sunday through Friday. A Learning Specialist is provided to a student athlete to heighten their academic support structure on a case-by-case basis. Sessions cover study skills, test prep techniques, alternative learning methods, structured study time, and campus resource referrals. For more information, visit <https://www.csun.edu/undergraduate-studies/matador-achievement-center/tutoring>.

National Center on Deafness (NCOD): Deaf and Hard of Hearing Services Student Learning Program

Jeanne Chisholm Hall | (818) 677-2054
Videophone: (818) 671-4443

The National Center on Deafness (NCOD) has tutors who can enhance your success in the classroom. From English to biology, many of the tutors major in the subject in which they tutor. Most of them are deaf or hard of hearing, and all know sign language. Tutoring services start on the second week of class instruction and end on the last day of class instruction. Students can make appointments and learn about walk-in tutoring hours by visiting the National Center on Deafness.

For more information, visit <https://www.csun.edu/ncod/tutoring>.

Student Housing Learning Center

Student Housing, Building 21

The Learning Center at Student Housing, also known as the SPOT, provides tutoring in a variety of subjects for residents of Student Housing. Make sure to bring a student ID card for your visit! For more information, visit <https://www.csun.edu/housing/tutoring-services-housing>.

How to make an appointment with the Learning Resource Center

Learning Resource Center (LRC)

Oviatt Library 300 | (818) 677-2033

The Learning Resource Center (LRC) enables students to improve their academic performance through a variety of learning programs, including workshops, individual and group tutoring, and supplemental instruction classes. For specific information on workshops, visit <https://www.csun.edu/undergraduate-studies/learning-resource-center>.

Matador Tips:

- Walk-ins are available Monday through Friday from 8 a.m. to 4:45 p.m.

Process:

- ✓ Call the LRC office to set-up an appointment with a peer tutor. You can also walk-in for an appointment between normal business hours.

Admissions and Records

How to get a CSUN student ID card

Admissions and Records

Bayramian Hall lobby | (818) 677-3700

All new CSUN students must purchase a CSUN Photo ID card. You can purchase your student ID card online or in-person. For more information, visit <https://www.csun.edu/admissions-records/photo-id>.

This card is required for the following services:

- All transactions offered at the Student Services Center in Bayramian Hall—including the Offices of Admissions and Records, Financial Aid and Scholarships, and University Cash Services.
- Attending CSUN athletic events and selected campus programs at reduced rates or free of charge.

- Klotz Student Health Center services.
- Obtaining tickets from the Associated Students Ticket Office at reduced rates.
- Oviatt Library services.
- University Student Union services.
- Voting for Associated Students government elections.

Process:

In Person

- ✓ Bring required photo ID (valid driver's license, other state-issued ID, or passport).
- ✓ Go to Cash Services, located in first floor lobby Bayramian Hall and pay the \$5.00 fee at the University Cash Services window.
- ✓ Take your receipt to the Admissions and Records window labeled as Photo ID, take your picture, and receive your card.

Online

- ✓ Visit the Financial Matters tab in your myNorthridge Portal. Select 'Purchase a photo ID,' located in the My Financial Obligations box.
- ✓ Pay the \$5.00 by credit card or electronic check. Make sure to print your receipt!
- ✓ Bring the receipt and a valid photo ID (driver's license, other state-issued ID, or passport) to Admission and Records, located in first floor lobby Bayramian Hall.
- ✓ Have your picture taken and receive your card.

How to request transcripts

Admissions and Records

Bayramian Hall lobby | (818) 677-3700
 CSUN students have access to both official and unofficial transcripts. Currently registered CSUN students, as well as former students with a myNorthridge account, may obtain an unofficial transcript from their SOLAR Student Center, located on the myNorthridgeportal account. CSUN students can purchase official transcripts and may have them sent electronically or may pick up or have the physical copy mailed to them. For more information, visit <https://www.csun.edu/admissions-records/order-transcripts>.

Unofficial Transcripts

Process:

- ✓ Visit the Home tab in your myNorthridge Portal. Select SOLAR Student Center icon and click on the Unofficial Transcript link to access your unofficial records.

Official Transcripts

Process:

By mail

- ✓ Visit <https://www.csun.edu/sites/default/files/transcript-request.pdf> to access the Transcript Request print-only form (.pdf) Complete the form and enclose a check or money order, equaling the amount of transcripts you are requesting.
- ✓ Send the completed form and check to the following:
 California State University,
 Northridge
 Admissions and Records
 18111 Nordhoff Street
 Northridge, CA 91330-8207

In person

- ✓ Visit <https://www.csun.edu/sites/default/files/transcript-request.pdf> to access the Transcript Request print-only form.
- ✓ Bring completed Transcript Request form and valid photo ID to Admissions and Records in Bayramian Hall. Order up to five transcripts in person.

Online

- ✓ Visit <https://www.credentials-inc.com/cgi-bin/dvcgitp.pgm?ALUMTRO001153> to complete your transcript order form.

How to submit high school transcripts

Admissions and Records

Bayramian Hall 100 | (818) 677-3700
 All transcripts sent to CSUN must be "official" (CSUN must receive them in sealed, unopened envelopes from the other institution).

Process:

- ✓ Ask your previous institution to send your official transcripts directly to CSUN by using the following address:

California State University, Northridge
 Admissions and Records
 18111 Nordhoff Street
 Northridge, CA 91330-8207

How to submit other university's transcripts

Admissions and Records

Bayramian Hall lobby | (818) 677-3700

All transcripts – preliminary and final – sent to CSUN must be “official” (CSUN must receive them in sealed, unopened envelopes from the other institution). Your official transcripts determine your admission eligibility. For more information, visit <https://www.csun.edu/admissions-records/apply-upper-division-transfer-student>.

After applying for admission to the university, send CSUN official transcripts for all of the following:

- All courses taken at other colleges and universities **previously** attended, even if the course work was not completed.
- All college courses in which you are **currently** enrolled (these are your preliminary, work-in-progress transcripts).
- Your **final** transcripts for work-in-progress as soon as you complete the courses and grades are posted.

Mail all official transcripts to:

California State University, Northridge
Admissions and Records
18111 Nordhoff Street
Northridge, CA 91330-8207

Some California community colleges can send your transcripts to CSUN electronically. If you are transferring course work from one or more of the community colleges listed at <https://www.csun.edu/admissions-records/etranscript-california>, take advantage of eTranscript California. CSUN accepts e-transcripts from California community colleges through the eTranscript California system only.

- ✓ Check <https://www.csun.edu/admissions-records/etranscript-california> to determine whether the school in question requires CSUN to request the etranscript (List 1) or for you to request the etranscript (List 2). You must request your transcripts directly from the community colleges on List 1; CSUN cannot request them for you.
- ✓ Check if CSUN has received your e-transcripts by logging on to your myNorthridgeportal account and evaluating the status in your My Checklist box.

How to submit transcripts from an international university

Admissions and Records

Bayramian Hall lobby | (818) 677-3700

Whether you are a domestic or international student, you will need to submit college coursework from international universities to CSUN. All transcripts – preliminary and final – sent to CSUN must be “official” (CSUN must receive them in sealed, unopened envelopes from the other institution). Your official transcripts determine your admission eligibility.

Process:

- ✓ Review the CSUN admissions criteria and application steps for your class level at domestic applicants.
- ✓ Send CSUN all official transcripts for secondary and post-secondary coursework taken outside the United States, including certificates, degrees or diplomas in original language of issue. Send CSUN official English translations of all academic records including certificates, degrees or diplomas.
- ✓ Have official transcripts for course work taken in the United States sent directly from the U.S. institution(s) to CSUN. Send a hardcopy of all official domestic and international transcripts and translations to:

California State University, Northridge
Admissions and Records
18111 Nordhoff Street
Northridge, CA 91330-8207

Athletics

University Athletics Men's and Women's teams

Intercollegiate Athletics

Intercollegiate Athletics Office | (818) 677-3208

The CSUN Athletic Department consists of a broad range of competitive sports for both male and female student-athletes, providing them with the opportunity to further develop their athletic talents while obtaining a college education and degree. These teams require trying out for the official university team. For information on tryouts or the official University Athletics event calendar, visit <http://www.gomatadors.com/>.

University Athletic Men's Teams:

- Baseball

- Basketball
- Cross country
- Golf
- Soccer
- Track and field (indoor and outdoor)
- Volleyball

University Athletic Women's Teams:

- Basketball
- Cross country
- Golf
- Soccer
- Softball
- Tennis
- Track and field (indoor and outdoor)
- Volleyball
- Water polo

Associated Students Sports Clubs Program

Sports Clubs

Student Recreation Center | (818) 677-7678
Associated Students (AS) sponsors the Sport Clubs program, which provides CSUN students an opportunity to participate in regionally and nationally competitive sports and recreational activities. The program is designed to allow each CSUN student a chance to participate in a sport club individually or as a member of a team. For more information, visit <https://www.csun.edu/as/sport-clubs>.

Sport Clubs offered:

- Archery
- Ballroom Dance Club
- Baseball Club
- Boxing Club
- Brazilian Jiu-Jitsu Club
- Cheer Club
- Climbing Club
- Dance Club
- Fasmode Dance Crew
- Hip-Hop Club
- Ice Hockey Club
- Men's Basketball Club
- Men's Rugby Club
- Men's Soccer Club
- Men's Volleyball Club
- Men's Wrestling Club
- Salsa Libre Club
- Table Tennis Club
- Tennis Club
- Triathlon Club
- Water Polo Club
- Weightlifting Club

- Women's Basketball Club
- Women's Lacrosse Club
- Women's Rugby Club
- Women's Soccer Club
- Women's Volleyball Club
- Women's Wrestling Club

Intramurals Sports teams

Intramural Sports

Student Recreation Center | (818) 677-5865
The Intramural Sports Program offers CSUN students, faculty and staff the opportunity to participate in a variety of individual and team sports at various levels of competition. The University Student Union sponsors the Intramural Sports Program. For more information, visit <https://www.csun.edu/src/intramural-sports>.

Intramural Sports offered:

- Basketball
- Dodgeball
- Flag Football
- Floor Hockey
- Indoor Volleyball
- Indoor Soccer
- Outdoor Soccer
- Softball
- Ultimate Frisbee

How to attend home games at CSUN

Intercollegiate Athletics

Intercollegiate Athletics Office
(818) 677-3208

Attending athletic events is an exciting part of your college experience! To find out when the university teams are playing and how you can participate as a fan, visit <http://www.gomatadors.com/>.

Process:

- ✓ Visit the University Athletics' website – [gomatadors.com](http://www.gomatadors.com) – for detailed information on a CSUN Athletic sports game you would like to attend.
- ✓ Bring your CSUN student ID card to any regular home game and receive a FREE ticket to the game by visiting the designated ticket office/desk.

How to register to participate in Intramurals

University Student Union (USU)

Student Recreation Center
(818) 677-5865

All CSUN students, staff and faculty may participate in the Intramural Sports Program. An individual participates in a certain league or division according to their self-identified gender. For more information, visit <https://www.csun.edu/src/intramural-sports>.

Process:

- ✓ Register with the Student Recreation Center (SRC). You must have an active membership to participate in any intramurals sport.
- ✓ Register for intramurals by creating an account at IMLeagues.com. Make sure to register with your CSUN email.
- ✓ Once you have created your personal account on IMLeagues.com, sign up for an intramurals sport through the IMLeagues portal. You can join the sport one of three ways: create a team (for team captains), join a team, or join as a free agent.
- ✓ Complete the participation waiver and pay the intramurals fee at the Student Recreation Center prior to participating in your first game. Make sure to bring your CSUN student ID with you to participate.

C

Campus Auxiliaries On-campus auxiliaries

Associated Students (AS)

University Student Union
(818) 677-2477

Associated Students (AS) is the primary advocate for students at California State University, Northridge and provides excellent, meaningful programs and services designed to enhance and create a spirited learning-focused campus environment. AS is also the official seat of student governance for the campus. For more information on the services provided or how to get

involved with AS, visit <https://www.csun.edu/as>.

Services provided:

- Children's Center
- Outdoor Adventures
- Productions
- Sports Clubs
- Student Leadership
- Sustainability & Recycling
- Ticket Office

Popular events:

- AS Elections
- AS Fair
- AS Farmer's Market
- Big Comedy
- Big Lecture
- Big Politics
- Big Show
- Earth Week Fair
- Sol Fest
- Summer Movie Fest

The University Corporation (TUC)

Sierra Center, 3rd floor
(818) 677-5298

The University Corporation (TUC) is a non-profit auxiliary corporation that provides commercial and administrative services to CSUN. For more information, visit <https://www.csun.edu/tuc>.

Services provided:

- CSUN Campus Store
- Dining services
- Meal Plan Support
- Research grants
- Contracts
- Community-oriented programs
- Endowments
- Licensing
- On Campus Employment Opportunities

The University Student Union (USU)

University Student Union
(818) 677-2491

The University Student Union (USU) at California State University, Northridge is a student-centered, non-profit organization that works to expand the college experience through various programs, services, employment, and involvement opportunities. The mission of the USU is to foster the achievement of students' educational goals by facilitating a

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strong connection between students and their campus community. The University Student Union develops students through inclusive activities, meaningful employment opportunities, leadership experiences and innovative technologies, facilities, and services. For more information, visit <https://www.csun.edu/usu>.

Services provided:

- Computer Lab
- Games Room
- Oasis Wellness Center
- Pride Center
- Reservations & Event Services
- Student Recreation Center
- The Veterans Resource Center
- USU Events

Popular Events:

- Carnaval
- Crunch Time
- Expressions
- Laugh Your Class Off
- Matador Nights
- Noontime Concerts + Craft Corner
- Sex Week
- Veterans Awareness Week

Campus Safety & Emergencies

Services offered by Department of Police Services (DPS)

Department of Police Services (DPS)

West of the B3 parking structure
(818) 677-2111

The Department of Police Services (DPS) is a full-service, accredited law enforcement agency that provides police and emergency services to the university community 24 hours a day/seven days a week. For further detail on the programs and services offered by DPS, visit <https://www.csun.edu/police>.

Services provided:

- Bicycle registration
- Blue-light emergency phones
- Child safety seat inspection/installation
- Employer Pull Notice Program
- Live Scan Fingerprinting
- Lockout assistance
- Lost and Found
- Matador Bik Compound
- Matador Patrol
- Notary Services
- Police detail/special event procedures

- RAD Self Defense Program
- radKIDS Self Defense Program
- Rape Crisis Advocate
- S.T.O.P. security plates for electronics
- Safety workshops
- Vehicle jumpstart
- We-Tip Hotline

How to call for Matador Patrol

Matador Patrol

818-677-5042 or 818-677-5048

The Matador Patrol is a student-operated, public-service organization under the guidance of the Department of Police Services (DPS). Matador Patrol members provide free personal safety escorts for students, faculty, staff, and visitors on campus. Matador Patrol members wear easily recognizable uniforms that are red, white and black in color; do not be alarmed if you find a Matador Patrol member asking you if you would like to be escorted to your next destination! Matador Patrol escorts work from dusk to 11:00 pm Monday - Thursday during the Fall and Spring semesters. For more information, visit <https://www.csun.edu/police/matador-patrol>.

Matador Tips:

- You can also request a Matador Patrol escort through the CSUN Mobile app.

Process:

- ✓ Call either of the numbers listed above to request a Matador Patrol escort. Provide your name, your location on campus, your intended destination, and your contact number.
- ✓ Wait for your Matador Patrol escort to arrive at your given location and then walk to your designated location.

How to register information with CSUN Emergency Communications Systems

Emergency Management and Preparedness

Department of Police Services |
(818) 677-5973

CSUN has developed a communication plan to foster a safe environment, as well as provide real-time communication to alert the campus community in the event of a significant emergency or dangerous situation on campus. The CSUN Emergency Communications Systems use a layered

communication approach with several technologies. Each communication method augments the others. The Emergency Communications System is used to immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, staff, or faculty occurring on the campus, unless issuing a notification would compromise efforts to contain the emergency. For more information, visit <https://www.csun.edu/emergency/emergency-communications>.

Process:

- ✓ Visit the Home tab in your myNorthridge Portal. Select the myCSUN-profile icon to access your contact information. Ensure your contact information is correct, especially your personal phone number, as this will be the number the university will send emergency notification texts to.
- ✓ Click on the Emergency Contact link, located under Other Personal information, to add emergency contacts.

How to use a Blue Light Emergency Phone

Department of Police Services (DPS)

West of the B3 parking structure
(818) 677-2111

To report an emergency, faculty, staff and students can utilize the blue light emergency phones located on the campus. When activated, the phone connects directly to a CSUN police dispatcher. There are 94 Blue Light phones strategically placed throughout campus, including the parking lots and structures. There are also Yellow Emergency Call Boxes that are TTY compatible for the hearing impaired.

Process:

- ✓ Locate a blue-light emergency phone. They are identifiable by their distinct tower design and the blue light located at the top of the call box.
- ✓ Press the button next to the word 'EMERGENCY.' You will automatically be connected to a University Police dispatcher.
- ✓ For the deaf and hard-of-hearing community, yellow TTY boxes can be

utilized for emergencies:

- ✓ Locate a yellow emergency phone and use the available keyboard to type a message to University Police dispatch.
- ✓

CSUN with a Heart

Addressing Hunger/Homeless and Emergency Needs with Assistance and Resources Together.

Here you will find valuable information that will connect you to various resources regarding the basic needs of students in the CSUN campus community. All students in the CSUN community are encouraged to explore the following resources and benefit from them. This is a component of the CSU Basic Needs Initiative, which is to strengthen the welfare of all students inside and outside the classroom.

CalFresh Outreach

Laurel Hall

CalFresh is a nutrition assistance program that helps low-income individuals buy the foods they need and allows for the incorporation of fresh fruits and veggies. The CalFresh Outreach program is located inside the CSUN Food Pantry. CalFresh Outreach assists with the CalFresh application completion process. A California ID and Social Security card are needed to complete the application. Additional documentation may be necessary. For more information, visit <https://www.csun.edu/as/housing-instability-project/food-resources>

CalFresh – Retail and Restaurant Meal Program

The CalFresh – Retail and Restaurant Meal Program provides EBT redemption for meals purchased at on-campus food eateries. Eligible EBT participants can utilize this program.

CSUN Breastfeeding Coalition

The CSUN Breastfeeding Coalition provides breastfeeding support and information on lactation accommodations on campus. All breastfeeding families are welcome. For more information, email csunbreastfeeding-coalition@gmail.com.

CSUN Food Pantry

Laurel Hall | (818) 677-2730

The CSUN Food Pantry offers pre-packed emergency nourishment and basic necessities

ties at no cost to CSUN's students, faculty and staff. Bring your CSUN ID for service. For more information, visit <https://www.csun.edu/mic/csun-food-pantry>.

CSUN Housing Instability Project (HIP)

The CSUN Housing Instability Project (HIP) provides web-based referral for local housing, food and other basic need resources. For more information on resources, visit <https://www.csun.edu/as/hip>.

CSUN Sustainability Food Garden

Directly behind Northridge Academy High School, east side of campus | (818) 677-7710
The CSUN Sustainability Food Garden provides free food harvesting for volunteers. The food garden is used for teaching about composting, sustainable practices, food cycle, and more. Completion of a volunteer waiver is necessary. Must volunteer at least an hour at the garden to participate in the food harvest. For more information, visit <https://www.csun.edu/sustainability/sustainable-garden-education-center>.

CSUN Women's Research and Resource Center (WRC)

18356 Halsted St. | 818-677-2780
The CSUN Women's Research and Resource Center provides a food and toiletry pantry, referrals, computer and printer access, and a lending library. Must have proof of CSUN affiliation, such as a CSUN ID card, to utilize services. For more information, visit <https://www.csun.edu/womens-research-resource-center>

Food Recovery Network

Sequoia Hall 120 | (818) 677-3102
The Food Recovery Network redistributes recovered food goods throughout the CSUN campus and surrounding community. For more information, visit <https://www.csun.edu/marilyn-magaram-center/food-recovery-network-csun>

The network provides food to the following locations:

- Women's Resource Center, 18356 Halsted Street
- EOP, Bayramian Hall 245
- Veterans Resource Center, University Student Union
- Pride Center, University Student Union
- DREAM Center, University Student Union

EOP DREAM Center

University Student Union Building C
(818) 677 – 7069

The EOP DREAM Center is a resource center for undocumented students and allies. DREAM stands for Dreamers, Resources, Empowerment, Advocacy and Mentorship. We address the needs of undocumented students, members of mixed-status families, campus faculty and staff by providing the following services and resources:

- Assistance with AB 540, Dream Act, DACA & scholarships (walk-in or by appointment)
- Peer mentoring program – GEIP (Graduate Education Immersion program)
- Programs & services addressing the specific needs of undocumented students
- Legal services referrals
- Referrals to counseling resources
- Ally & policy literacy trainings
- Policy & legislative updates
- Computer and printer access

The EOP DREAM Center aims to provide a holistic approach to increase student success and foster an undocumented student-receptive culture. Please feel free to contact us or visit us in the USU Building C for any further questions. For more information you may visit <https://www.csun.edu/eop/dreamcenter>

The Pride Center

The Pride Center, a department of the University Student Union, supports LGBTQ+ students, faculty and staff through programming and educational outreach to improve the campus climate for LGBTQ+ individuals as well as advocate for the respect and safety of all members of the campus community.

Pride Center Values: Advocacy, Communication, Empowerment, Fun, Inclusivity, Intersectionality, Learning, Social Justice

(818) 677-4355

<https://www.csun.edu/pride>

Revolutionary Scholars

Revolutionary Scholars was co-founded by Lily Gonzalez and Johnny Czifra in 2014 to create a pathway for formerly incarcerated and systems impacted individuals into higher education. As a student initiative, we are building a prison-to-school pipeline through recruitment, retention, and advocacy. Our

success will directly challenge the stigmas associated with our population. The goal of Revolutionary Scholars is to provide support services to current and prospective formerly incarcerated and systems impacted students with the purpose of helping them achieve their personal, academic and professional goals. (818) 677-4672 <https://www.csun.edu/humanities/revolutionary-scholars>

TRIO SSS

Bayramian Hall 220 | 818-677-2358
The TRIO SSS program provides free lunch on selected Tuesdays throughout the semester. No ID is required, only a sign-in with the office. For more information, visit <https://www.csun.edu/trio>

Veterans Resource Center (VRC)

University Student Union
818-677- 4672
The Veterans Resource Center (VRC) services student veterans, military reserve, and their allies. The VRC provides the Student Veteran Emergency Relief Fund, free food during their finals week event, and free toiletry bags. The VRC is an entity of the USU. For more information, visit <https://www.csun.edu/vrc>

The Women's Research and Resource Center

The Women's Research and Resource Center, supported by the College of Humanities and Associated Students, serves as a place where students on campus and in the community can find resources and services. Our mission is to enhance campus and community understanding of gender and women's issues and concerns.
(818)677-2780 | www.csun.edu/wrrc

D

Dining Services

On-campus food eateries

CSUN Dining

Sierra Center, 3rd floor |
(818) 677-5298

The following locations offer a variety of food options, right on CSUN's

campus! The University Corporation provides on-campus food eateries. For more information on dining hours and locations, visit <https://www.csun.edu/csundining/locationhours>.

- Located in Arbor Court (north campus, located near Bookstein Hall)
 - o Arbor Grill & Convenience Store
 - o Freudian Sip
 - o Located in the Campus Store Complex (CSC)
 - o Freudian Sip
 - o Matador Mercado
 - o Burger King
 - o El Pollo Loco
 - o Panda Express
 - o Juice It Up
- Located in the Oviatt Library
 - o Freudian Sip
- Located near the Orange Grove
 - o Orange Grove Bistro
- Located in Sierra Center (west campus, located across from Sierra Hall)
 - o Freudian Sip
 - o Matador Mercado
 - o The Marketplace
- Located in Student Housing
 - o Geronimo's
 - o Bamboo Terrace at Geronimo's
 - o Freudian Sip
 - o Matador Mercado
- Located in the University Student Union
 - o Freudian Sip
 - o Matador Mercado
 - o Pub Sports Grill
 - o Shake Smart
 - o Subway

How to apply for a meal plan

The Meal Plan Office

Student Housing Office, 1st Floor |
(818) 677-2655

Meal Plans are available to all students, including those living off-campus. Annual Meal Plans start Sunday August 26, 2018 and end Friday, May 17, 2019. Currently there are six types of Meal Plans for you to choose from. Each meal plan consists of two components: Meal Swipes and Dining Dollars. Both of these accounts are preloaded on

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to your meal plan card at the beginning of each semester. Meal Swipes are to be used at Geronimo's and Bamboo Terrace, our two all you care to eat facilities located in Student Housing. Dining Dollars work similar to a preloaded gift card, visit any of our on-campus dining locations and simply swipe at the register to complete your purchase. Plus, when you use your dining dollars to purchase items at our dining locations you get 10% off your purchase. For more information about the plans we offer, please visit our meal plan website at <https://www.csun.edu/csundining/mealplan-descriptions>

Process:

- ✓ Determine your meal plan needs based on: your living situation (on-campus vs. off-campus, kitchen vs. no kitchen), cooking habits, and class schedule.
- ✓ Download and complete a meal plan application at <https://www.csun.edu/csundining/mp-forms>.
- ✓ Turn in your meal plan application to the Meal Plan Office, located in student housing.
- ✓ Keep an eye on your myNorthridge portal and CSUN email address for more information about meal plan fees and meal plan card pick up.
- ✓ Pick up your card at Move In Day, August 25 or on the first day of school, August 27.

How to use a MataMoney Card

CSUN Dining

Sierra Center, 3rd floor | (818) 677-5298

The MataMoney Card is a campus-dining card that provides a 5% discount with every purchase made. Load the card with money and use it at any on-campus food eatery. The University Corporation (TUC) provides the MataMoney card.

Process:

- ✓ Visit a CSUN Dining Location and ask the cashier for a FREE MataMoney card.
- ✓ Fill your MataMoney card with at least \$5. Use your card at any CSUN food eatery to obtain a discount on your purchase.
- ✓ Refill your card at any CSUN Dining Location, excluding those in the Campus Store Complex. You can also

refill your card online by visiting the Services tab in your myNorthridge-portal account and selecting the MataMoney icon.

How to use the Tapingo app

CSUN Dining

Sierra Center, 3rd floor | (818) 677-5298

Tapingo is a free mobile app that allows you to order food and beverages from CSUN Dining locations using your smartphone. The University Corporation (TUC) provides the Tapingo service. Order through the app or online at <https://www.tapingo.com/order/campus/northridge/pickup/>.

Process:

- ✓ Download the Tapingo app or visit the link above to begin your order. Make sure to input California State University, Northridge as your location. Then select an on-campus food eatery from the list of options.
- ✓ Visit Payment Methods to input your debit, credit, or Meal Plan card information and verify your payment.
- ✓ The app will notify you when your ordered is prepared and ready to be picked up. When arriving at the location, look for the 'Pick Up Here' Tapingo sign. Tell the person over the counter your name or order number to claim your food.

E

Educational Services

Services offered by Disability Resources and Educational Services

Disability Resources and Educational Services (DRES)

Bayramian Hall 110 | (818) 677-2684

Disability Resources and Educational Services (DRES) believes that each individual has strengths, abilities, and talents. Through student service, training, and education programs, DRES furthers the vision of an inclusive society that supports the attainment of academic, professional, and personal goals for persons of all abilities. For detailed information on the programs and services offered by DRES, visit <https://www.csun.edu/dres/student-services>.

Services provided:

- Adjustable classroom furniture
- Alternative exam testing
- Alternative formatting for instruction material
- Assistive Technology Consultation
- Audio recording
- Disability Related Counseling
- Early registration
- Shared course notes

How to register with Disability Resources and Educational Services

Disability Resources and Educational Services (DRES)

Bayramian Hall 110 | (818) 677-2684

To receive accommodations and support services, you must be an admitted student or CSUN applicant. For more information on how to register with DRES, visit <https://www.csun.edu/dres/register-services>.

Process:

- ✓ Submit physical disability documentation or mental health disability documentation prior to scheduling an appointment with a DRES counselor. Either submit documentation in person to Bayramian Hall 110 or email documentation to dres@csun.edu.
- ✓ After submitting your documentation, schedule an intake appointment. Visit <https://www.csun.edu/dres/make-appointment> to make an appointment.
- ✓ Meet with an intake counselor at the DRES office. The appointment should take approximately an hour to complete. Your intake counselor will determine the type of accommodations you are eligible to receive.
- ✓ Request your accommodations and services through the Student Access and Accommodations System (SAAS). For more information on how to register with SAAS, visit <https://www.csun.edu/dres/saas-information>.

Services offered by QuickCopies and Reprographics

QuickCopies and Reprographics

Campus Store Complex |

(818) 677-2898

CSUN has its very own print shop! QuickCopies and Reprographics offers affordable photocopying, graphic design, sign making, and installation services for the CSUN community. For more information, visit <https://www.csun.edu/facilities/quickcopies-reprographics>.

Services provided:

- Binding
- Buttons
- License Plate Frames
- Mounting & Laminating
- Name Plates
- Name Tags
- P.O. Box Rentals
- Plaques
- Postcards & Brochures
- Poster Printing
- Scanning
- Signs & Banners

Services offered by the National Center on Deafness

National Center on Deafness (NCOD)

Jeanne Chisholm Hall | (818) 677-2054

The National Center on Deafness (NCOD) provides various academic support services to assist students who are deaf or hard-of-hearing. For more information on the services provided by NCOD, visit <https://www.csun.edu/ncod>.

Services provided:

- Interpreting
 - Deaf-Blind
 - Oral Transliteration
 - Sign-Language
- Notetaker Program (NP)
- Transcription
 - Computer Aided Realtime Translation (CART)
 - TypeWell

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Services offered by the Oviatt Library

Delmar T. Oviatt Library

Center of campus | (818) 677-2285
The Delmar T. Oviatt Library – known as the Oviatt Library – provides relevant collections, transformative information literacy education, innovative physical and virtual spaces, user-focused services, and diverse educational and cultural programming in support of student success, faculty scholarship, staff resource needs, and the greater CSUN community. For detailed information on the programs and services offered by the Oviatt Library, visit <https://library.csun.edu/Services>.

Services provided:

- Borrow & renew books
- Computers
- Course Reserves
- Interlibrary loan
- Laptops & Tablets check out
- Music & media
- Printing & photocopying
- Study rooms

Centers:

- Creative Media Studio
- Learning Commons
- Learning Resource Center
- Teacher Curriculum Center

How to rent books from the Campus Store

CSUN Campus Store

Campus Store Complex | (818) 677-2932
The CSUN Campus Store offers textbooks to rent or buy. The book rental program at the campus store offers to reduce the cost of materials for students who only plan to use course material until a class is complete. At the end of the term, the student is responsible for returning the book to the store in good condition (you can write in it or highlight reasonably). The Campus Store also price matches for books found cheaper elsewhere. For more information on the rental policies, visit <https://www.bkstr.com/webapp/wcs/stores/servlet/HelpRentalView?langId=-1&catalogId=10001&storeId=10057&demoKey=d>.

Matador Tips:

- Not all products are available for rent.
- Some textbooks may be CSUN specific; therefore, you will need to buy/rent the textbook through the CSUN Campus Store.

Process:

In-person:

- ✓ Visit the CSUN Campus store with your required list of books. Go to the back left-hand corner of the store to find your required text by department and course number.
- ✓ Bring books to the counter. Tell the cashier whether you want to buy or rent each textbook. Make sure to keep your receipt, as it lists the date you need to return all textbooks you choose to rent.
- ✓ Return your textbook by the date on your receipt to avoid incurring any additional fees.

Online

- ✓ Visit <https://www.bkstr.com/csu-northridgestore/home> to create an account with the Campus Store.
- ✓ Click on Textbooks & Course Materials, located in the grey box on the lower half of the page. Shop for your course textbooks by entering in each courses' information.
- ✓ Select the book option you want – buy or rent a new or used book. Pay for your books by using the check-out function. An email confirmation will be sent to your CSUN email address.
- ✓ You will receive an email when your books are ready to be picked up. Visit the pick-up desk in the back-left hand corner of the Campus Store and give them your name to receive your order.
- ✓ Return your textbook by the date on your confirmation email to avoid incurring any additional fees.

How to reserve a study room at the Oviatt Library

Delmar T. Oviatt Library

Center of campus | (818) 677-2285
The Delmar T. Oviatt Library – also known as the Oviatt – offers both individual and group study rooms for CSUN students' use. Study rooms are reserved online. You can reserve a study room for up to 1 hour a day. For more information on study room policies,

visit <https://library.csun.edu/Services/Study-Rooms>.

Matador Tips:

- Make sure to reserve your study room early, especially during midterms and finals week! Study rooms tend to fill up quickly.
- You can make same-day reservations for study rooms.

Process:

- ✓ Visit <http://csun.libcal.com/> to make a reservation. Select the type of study room you want, the room number, and what time you want to reserve the space.
- ✓ Use your CSUN email address to create the reservation. After you have booked the room, you must confirm your reservation through the email sent to your CSUN email address. If you do not confirm your reservation online within 30 minutes, you will forfeit your reservation.
- ✓ Show up to your designated room at your assigned time. If there are individuals using the room, politely tell them your reservation time has started. Make sure to show up on time for your reservation; if you are more than 10 minutes late, you forfeit your use of the room.

LRC Learning Programs

Oviatt Library 3rd Floor, East Wing
18111 Nordhoff Street
Northridge, CA 91330-8325
Telephone: (818) 677-2033
Fax: (818) 677-3632
E-mail: lrc@csun.edu

We do not make appointments via email

Since 1973, our mission is to enable students to improve their academic performance through a variety of learning programs including workshops, one on one and group tutoring, and supplemental instruction classes.

CSUN students who use LRC learning programs will develop and strengthen their:

- critical thinking skills
- study strategies
- writing skills
- performance in subject matter courses

Employment

Student Employment Opportunities

Career Center

Bayramian Hall 413 | (818) 677-2878
Student jobs and employment opportunities can be found all around California State University, Northridge, it is simply knowing where to look! Many academic colleges and their departments, advising centers, and tutoring centers hire student assistants to help with general tasks and other office procedures. Student service departments and programs also hire student assistants to work on various programming efforts. You can apply for a majority of these jobs using the Career Center website Handshake (csun.edu/careerlink/handshake). Note: some departments on campus have their own job portals where they list job openings.

The largest CSUN employers, in terms of the number of students employed, are with the following resources and departments:

Associated Students (AS)

<https://www.csun.edu/as/jobs>

CSUN Dining

<https://www.csun.edu/tuc/careers>

CSUN Campus Store

(818) 677-2932

Delmar T. Oviatt Library

<https://library.csun.edu/>

Employment Opportunities:

- Creative Media Studio
 - o (818) 677-2595
- Learning Resource Center
 - o <https://www.csun.edu/undergraduate-studies/learning-resource-center/job-opportunities>
- Information Technology Help Center
 - o (818) 677-1400

Educational Opportunity Program (EOP)

<https://www.csun.edu/csun-eop/student-jobs-and-internships>

University Student Union (USU)

<https://www.csun.edu/usu/jobs>

How to apply for the Federal Work-Study Program

Federal Work Study Office
Bayramian Hall 130 | (818) 677-2373
Federal Work-Study (FWS) is a federally funded program that issues awards according to financial aid campus policy. Funds are limited and awarded on a first-come, first-served basis. Priority is given to students who demonstrate the highest need. For more information, visit <https://www.csun.edu/financialaid/students>.

Matador Tips:

- If FWS is not a part of your financial aid package but you would like to be considered for an award, send an email to work.study@csun.edu. Include your full name and CSUN student ID in the body of your email request.

Process:

- ✓ You must have filled out a FAFSA application by the March 2nd priority filing deadline.
- ✓ To find out if you are eligible for the FWS program, email work.study@csun.edu with the subject line 'Request to be Considered for FWS.' Include your name and student ID in the body of the email, including a note asking if you are eligible for the FWS program. Note: the FWS Office can only notify you of your eligibility once your Federal Financial Aid package has officially been awarded for the academic year.
- ✓ Read the Federal Work-Study Student Handbook (https://www.csun.edu/sites/default/files/cws_student_manual_0.pdf) and take the Federal Work Study Handbook Quiz (<https://www.csun.edu/financialaid/students>). When you successfully complete the quiz, fill out the certificate of completion. This certificate should be given to your future hiring manager.
- ✓ When you go to job interviews, bring proof of your FWS eligibility, copy of your financial aid award online from your myNorthridge Portal, or the form from the FWS Office.
- ✓ If offered a job, have your supervisor complete the Student FWS Awards Request Form. The form can be

found at <https://www.csun.edu/financialaid/employers>. Submit the completed form to the FWS Office for processing.

- ✓ Your employer will then give you the H.R. Student Employee Hire Form to complete the payroll hiring process. Submit this form to the Human Resources Office, located in University Hall 165. Note: visit <https://www.csun.edu/hr/new-student-employees> to see what documents you need to bring with you to complete your HR application.

How to prepare for employment

Career Center

Bayramian Hall 413 | (818) 677-2878
The Career Center at CSUN offers career exploration and advisement along with job-search strategies for students and eligible alumni. By providing guidance on choosing a major, advice on how to make decisions, and set goals and plan, the Career Center helps students advance on their career paths. For employment workshops, programs, and assistance, visit <https://www.csun.edu/career>.

How to setup your Handshake account

Career Center

Bayramian Hall 413 | (818) 677-2878
SUNlink offers access to CSUN's job board and online career services. Handshake is a service provided by the Career Center. In Handshake, you can find and apply for jobs and internships, sign-up for Career Center events and workshops, upload your resume, or schedule an on-campus interview. All on-campus federal work-study jobs and most student assistant positions are posted in SUNlink. For more information on how to register and use Handshake,

Process:

- ✓ Go to: <https://www.csun.edu/career-link/handshake> and login using your portal username and password.
- ✓ Once logged in, select the Go to Handshake button.
- ✓ Select the California State University, Northridge blue button. You will be prompted to fill out your career interests profile making your job search personalized and unique. Begin your job search!

F

Finances/Aid/Scholarships CSUN-specific scholarships

Scholarship Office

Bayramian Hall 130 | (818) 677-4907

CSUN offers both on and off-campus

scholarships to assist in paying

for education. All scholarships

have different requirements and

qualifications for applying students.

There may be many opportunities

for you to get money to assist you

in your education; all you need to do

is apply! For more information, visit

<https://www.csun.edu/financialaid/scholarships>.

CSUN scholarships:

- CSUN Dreamers Scholarship
- Dianne F. Harrison Leadership Award
- Honors at Entrance
- MataCare Emergency Grant
- Matador Scholarship Program
- Mike Mahoney Marine Corps Scholarship
- Outstanding Graduating Senior Award
- Outstanding Graduating Veteran Award
- Presidential Scholarship
- Sheila Gold Foundation Scholarship
- University Scholarship

California State University (CSU)

Foundation scholarships:

- CSU Trustees' Award for Outstanding Achievement
- Dale M. Schoettler Scholarship for Visually Impaired Students
- Edison Scholars Scholarship
- Glenn and Dorothy Dumke Fellowship
- Hampton Scholars Scholarship
- Howard C. Christiansen Trust Endowment
- Jim Sanders Media and Leadership Scholarship
- Nathaniel R. and Valerie Dumont Scholarship
- Richard K. Leffingwell Scholarship
- The William & Janet Lahey Art Education and Visual Arts Scholarship

Academic departments with scholarships:

- Art
- Biology
- Business & Economics
- Chemistry and Biochemistry
- Chicana & Chicano Studies
- Civil Engineering and Construction Management
- Child & Adolescent Development
- Cinema & Television Arts
- Delmar T. Oviatt Library
- Education
- Educational Opportunity Program (EOP)
- Elementary Education
- Engineering & Computer Science
- English
- Family & Consumer Sciences
- Gender and Women's Studies
- Geography and Environmental Sciences
- Health Sciences
- History
- Humanities
- Jewish Studies
- Journalism
- Mathematics
- Music
- Physics and Astronomy
- Social Work
- Sociology
- Spanish
- Student Affairs
- Theatre
- University 100
- Urban Studies & Planning

How to apply for financial aid

Financial Aid and Scholarship Department

Bayramian Hall lobby | (818) 677-4085

Financial aid is money set aside by

the US government and the state

of California to assist students in

attaining their educational degree.

Financial aid can come in the form of

a grant, fee-waiver, work-study, or a

loan. For more information on financial

aid, visit <https://www.csun.edu/financialaid/>.

Matador Tips:

- Completing a financial aid application is free!
- Grants are funds that are gifted

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to you; loans are funds you will eventually have to pay back, most likely with interest fees.

- Pay attention to the application deadlines. The sooner you submit your application, the sooner you will know what kind of aid you will receive from CSUN.

Process:

- ✓ Visit <https://fafsa.ed.gov/> to begin your Free Application for Federal Student Aid (FAFSA).
- ✓ Create a FSA ID to sign your FAFSA form electronically at the end of the process. Create a FSA ID by visiting <https://fsaid.ed.gov/npas/index.htm>. It will take a few business days for your FSA ID to be created. Once you receive the confirmation email, click on the verification link sent to you via email and continue the FAFSA process.
- ✓ Have certain documents ready and accessible during your application process. You may need some or all of the following documents: your social security number, your parent's social security numbers, your driver's license, your Alien Registration number (if applicable), federal tax information/tax returns, untaxed income records, and information on spending accounts, investments, and stocks.
- ✓ Determine what kind of student you are (dependent or independent): if you are a dependent student, you will need to report your parents' information on the form.
- ✓ Complete and submit the application using your FSA ID. You will receive a confirmation email once you submit.
- ✓ You will receive an email from CSUN regarding the aid you have been awarded. Click on the Check Your Awards link, located under the Financial Matters tab in your myNorthridgeportal account.
- ✓ Accept or decline your awards. You may have a combination of grants and loans awarded to you. Make sure you understand which funds are grants and which are loans; you can decide which funds to accept.

How to apply for scholarships

Scholarship Office

Bayramian Hall 130 | (818) 677-4907

CSUN scholarships are mainly available on <https://csun.academicworks.com/>. To access specific academic department scholarships, visit <https://www.csun.edu/financialaid/college-and-department-scholarships>.

Matador Tips:

- Many scholarships require you to complete a Free Application for Federal Student Aid (FAFSA) application to determine if you need aid. Visit <https://fafsa.ed.gov/> to submit your financial aid application.
- When applying for scholarships, use CSUN's school code: 001153.

Process:

- ✓ Visit <https://csun.academicworks.com/> and sign in with your myNorthridgeportal credentials.
- ✓ Complete the general application. Once your application is complete, click the Opportunities tab to view the scholarships available.
- ✓ Look at the requirements for each scholarship opportunity and get the needed documents prepared before you officially apply. Make sure to apply before the application deadline!
- ✓ The department or entity will notify you if you have been chosen to receive the scholarship.

How to apply for the California Dream Act

Financial Aid and Scholarship Department
Bayramian Hall lobby | (818) 677-4085
The California Dream Act Application allows students enrolled in eligible California colleges, universities and career education programs to apply for state and institutional grants, as well as privately funded scholarships. For more information, visit <https://www.csun.edu/financialaid/california-dream-act/>.

Matador Tips:

- You should not submit a California Dream Act application if you have or are eligible to submit a Free Application for Federal Student Aid (FAFSA).

Process:

- ✓ Visit <https://dream.csac.ca.gov/> to determine your California Dream Act eligibility.
- ✓ If eligible, complete the California Dream Act application to apply for a Cal Grant. Depending on your answers, you may need a parent to complete part of the application with you.
- ✓ Any aid granted to you will be offered by CSUN. Click on the Check Your Awards link, located under the Financial Matters tab in your myNorthridgeportal account to check your grant funding.

How to apply for the CSU fee waiver program

Student Accounting

University Hall 360 | 818 677-8000, Option 2

The California State University (CSU) system offers some fee waiver programs for qualifying student participants. Fee waivers may apply to portions of your tuition or other fees through any of the designated university-sanctioned programs. All fee waiver programs have requirements and application processes; visit <https://www.csun.edu/stufin/sa-fee-waivers> for detailed information on how to submit for a fee waiver program.

Programs offered:

- Alan Pattee Scholarship Waivers
- CSU Employee and Dependent Waivers
- Dependents of Victims of September 11, 2001 Terrorist Attacks
- Intrasystem Visitor – Concurrent Enrollment Waivers
- National Student Exchange
- Talented High School Student Waivers
- Teaching Associate (TA) Waivers
- Veteran’s Dependent Waivers

G

Graduate School

Graduate programs

Office of Research and Graduate Studies

University Hall 275 | (818) 677-2138
CSUN offers 92 Master’s degrees and 2 Doctoral degrees. CSUN also offers 27 post-baccalaureate (after Bachelor’s degree) educational certificates, which add professional expertise to one’s credentials. Lastly, CSUN offers credentials in three main categories: Teaching Credentials (Multiple Subject, Single Subject and Education Specialist), Specialist Credentials and Service Credentials, as well as Added Authorizations in a number of areas. Located below is a list of general degree areas; for detailed information on the graduate, doctoral, certificate, and credential programs offered, visit <https://catalog.csun.edu/graduate-studies/>.

College of Engineering and Computer Sciences

- Civil Engineering and Construction Management
- Computer Science
- Electrical and Computer Engineering
- Manufacturing Systems Engineering and Management
- Mechanical Engineering

College of Health and Human Development

- Assistive Technology
- Communication Disorders and Sciences
- Environmental and Occupational Health
- Family and Consumer Sciences
- Health Sciences
- Kinesiology
- Nursing
- Physical Therapy
- Recreation and Tourism Management

College of Humanities

- Chicana and Chicano Studies
- English
- Humanities

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- Linguistics/Teaching English as a Second Language
- Modern and Classical Languages and Literatures

College of Social and Behavioral Sciences

- Anthropology
- Geography and Environmental Sciences
- History
- Political Science
- Psychology
- Public Administration
- Social Work
- Sociology
- Urban Studies and Planning

College of Science and Mathematics

- Biology
- Chemistry and Biochemistry
- Geological Sciences
- Mathematics
- Physics and Astronomy

David Nazarian College of Business and Economics

- Accounting and Information Systems
- Business Administration
- Systems and Operations Management

Michael D. Eisner College of Education

- Educational Leadership and Policy Studies
- Educational Psychology and Counseling
- Elementary Education
- Secondary Education
- Special Education

Mike Curb College of Arts, Media, and Communication

- Art
- Cinema and Television Arts
- Communication Studies
- Journalism
- Music
- Theatre

How to apply for CSUN graduate programs

Admissions and Records

Bayramian Hall lobby | (818) 677-3700
To be eligible for any post-baccalaureate (after Bachelor's degree) programs, you must apply to both the university and to the academic program. You must meet requirements for both the university and

the department/program to be potentially accepted; additionally, you must be accepted to both the university and the department/program to be extended admission. For more information on the application process, visit <https://www.csun.edu/admissions-records/apply-graduate-student>.

Matador Tips:

- Many departments have higher admission standards than the university admission criteria and require a separate departmental application.
- Some programs have earlier application deadlines than the university application deadline. Additionally, some departments may only accept students for the Fall semester. For departmental application requirements and deadlines, contact the department of interest directly.

Process:

- ✓ Visit <https://www.csun.edu/admissions-records/apply-graduate-student> to verify that you meet the university requirements for admission.
- ✓ Research your program of interest to see if there is a separate departmental application. Prepare any additional documents you may need to submit prior to submitting your university application.
- ✓ Visit <https://www2.calstate.edu/> apply and complete the university application for your desired program. Be sure to submit any additional documentation as indicated by your intended program's requirements.
- ✓ Pay for the nonrefundable CSU application fee through the Cal State Apply website. Your application will be submitted only upon payment of this fee.
- ✓ Review and submit any supplemental department applications, if applicable.
- ✓ Send your official paper transcripts to:
California State University, Northridge
Admissions and Records
1811 Nordhoff Street
Northridge, CA 91330-8207
- ✓ Your myNorthridgeportal account will produce an Applicant tab, which you can use to monitor your application status. Should you meet the

university requirements, your My Status box will state you have been provisionally accepted to CSUN. Your program of interest will send an admission decision to your CSUN email if you are accepted.

Graduation and Commencement Commencement celebrations

Office of Student Involvement and Development (OSID)

University Student Union | (818) 677-4100
The Commencement ceremonies are events held at the end of each Spring semester to honor those who have already been awarded degrees in the preceding Fall term, as well as those who have applied for graduation for the Spring or Summer terms. The Office of Student Involvement and Development (OSID) oversees the official Commencement and Honors Convocation ceremonies. Students are conferred their degrees at the official university Commencement ceremonies. Honors Convocation celebrates outstanding graduates with academic and personal achievement. In conjunction with Commencement ceremonies, many academic colleges and their respective departments host special receptions for their students, including Master's hooding ceremonies. Additionally, there are cultural celebrations and receptions offered for various student populations. For detailed information and the schedule for the Commencement ceremonies, receptions, and celebrations, visit <https://www.csun.edu/commencement>.

Official Commencement ceremonies:

- Honors Convocation
- University ceremonies

Celebrations and receptions:

- Commencement ceremony receptions
- Departmental receptions
- Master's hooding ceremonies

Cultural celebrations*:

- Aztlan Graduation celebration
- Black Graduation celebration
- Greek Graduation celebration
- International & Exchange Student Graduation reception
- Jewish Graduation celebration
- Rainbow Graduation celebration
- Undocu-Graduation celebration
- Veterans Graduation celebration

**Cultural celebrations are organized by different campus departments and are subject to change.*

How to apply for graduation

Undergraduate Degree Services

Bayramian Hall 170 | (818) 677-3781

Graduation means that you have completed all of your degree requirements and have been awarded the degree. Your application for the Bachelor's/Master's Degree and Diploma initiates the graduation evaluation process, participation in Commencement, and receipt of your diploma. For detailed information on how to apply to graduate, visit <https://www.csun.edu/admissions-records/uds/apply-graduate>.

Matador Tips:

- Apply for graduation one year prior to your planned graduation date. This gives you time to correct any mistakes on your application or address common roadblocks. Visit the Graduation Checklist, located at <https://www.csun.edu/admissions-records/uds/graduation-checklist>, to ensure you will not hit a graduation roadblock.

Process:

- ✓ Visit <https://www.csun.edu/admissions-records/uds/calendar> to determine when you need to submit your application.
- ✓ Review your Degree Progress Report (DPR) to determine an accurate graduation date.
- ✓ To apply, visit the Home tab in your myNorthridge Portal. Select the SO-LAR Student Center icon. Click the Other Academic drop-down menu and select the 'Apply to Graduate' option. Complete the online application and pay the application fee.
- ✓ Your graduation advisor will notify you via CSUN email once your graduation evaluation is ready to review.
- ✓ Ensure your Diploma Address and Diploma name are correct in your myNorthridgeportal account.

H

Health and Wellness

Health and Wellness related resources

CSUN thinks your physical and mental health are of the utmost importance; this is why CSUN offers a variety of health and wellness related services for its students, staff, and faculty. Many of these resources offer basic need resources, which are resources that meet foundational human needs.

Exercise and fitness resources:

- Center of Achievement through Adapted Physical Activity
- University Student Union Oasis Wellness Center
- University Student Union Student Recreation Center

Food resources:

- CalFresh Outreach
- CSUN Dining
- CSUN Food Pantry
- CSUN Sustainability Food Garden
- Food Recovery Network
- Marilyn Magaram Center for Food Science, Nutrition, and Dietetics

General health resources:

- CSUN Women's Research and Resource Center
- Institute for Community Health and Wellbeing
- Klotz Student Health Center
- University Counseling Services

Specialty resources:

- Associated Students Sustainability Center
- CSUN Breastfeeding Coalition
- Language, Speech, and Hearing Center
- National Center on Deafness
- Special Supplemental Nutrition Program for Women, Infants, and Children

Services available at the Center of Achievement through Adapted Physical Activity

Center of Achievement through Adapted Physical Activity

Northeast side of campus, near Redwood Hall | (818) 677-2182

The Center of Achievement through Adapted Physical Activity provides

adapted fitness programs for people with disabilities. The Center of Achievement offers both aquatic and land-based therapeutic exercise programs for individuals with specialized needs, while training students and professionals in health and rehabilitation-related fields. For detailed information on the programs and services, visit <https://www.csun.edu/center-of-achievement>.

Services provided:

- Adapted Therapeutic Exercise Program
 - Aquatics
 - Adapted Aquatics For Children
 - Aqua Arthritis
 - Aqua Dance
 - Aquatic Evaluation
 - Aquatic Pilates
 - Aquatic Therapeutic Exercise (Assisted Program)
 - Deep Water Exercises
 - Adapted Therapeutic Exercise Program
 - Land-based
 - Adapted Motor Assessment
 - Adapted Therapeutic Exercise (Assisted Program)
 - Adapted Therapeutic Exercise (Independent Program)

Services available at the Klotz Student Health Center

Klotz Student Health Center

Southeast side of campus, between Chaparral Hall and the G3 parking structure | (818) 677-3666. We are open 8-5 on Mon, Tues, Wed, and Friday, 9-5 on Thurs.

All health and wellness services at the Klotz Student Health Center are provided at little or no cost to currently enrolled students. CSUN student fees include a health fee that pays for many of the services provided by the health center. For more information on the Klotz Student Health Center, visit <https://www.csun.edu/shc>.

Matador Tip:

The Klotz Student Health Center is cashless. Outside lab tests and prescriptions can be billed to most insurance policies or Medi-Cal policies. All other fees for services will be charged to your student account.

Services Provided:

- Acupuncture*
- Birth Control Education & Pregnancy

- Options Counseling
- Chiropractic*
- Physical Therapy*
- Dental*
- Health Promotion
- Immunizations*
- In-house Lab Services
- Lactation Room
- Massage Therapy*
- Men's & Women's Health
- Nutrition Counseling
- Optometry*
- Outside Lab Services*
- Pharmacy *
- Doctor/ Nurse Practitioner Visits
- Sports Medicine
- Wellness Coaching
- X-Rays

*Low cost services

How to make an appointment at the Klotz Student Health Center, University Counseling Services, or Oasis Wellness Center

Many appointments can be made online for the Klotz Student Health Center, University Counseling Services, and Oasis Wellness Center at myhealth.csun.edu. Through this portal, you can schedule appointments, read messages from your healthcare providers, fill out necessary forms, and access your medical records.

Services available at the Language, Speech, and Hearing Center

The Language, Speech and Hearing Center (LSHC)

Monterey Hall 100 | (818) 677-2856
The CSUN Language, Speech and Hearing Center (LSHC) is a non-profit, university-based clinical facility. The LSHC provides comprehensive diagnosis and therapeutic services to children and adults with communication disorders. LSHC offers 5 diagnostic/evaluation clinics and 12 speech therapy clinics throughout the semester calendar at CSUN. The Center also operates an Early Intervention Program (EIP) throughout the year. For detailed information on services, visit <https://www.csun.edu/language-speech-hearing-center>.

Services provided:

- Audiology services
 - o Auditory training
 - o Aural rehabilitation
 - o Central auditory processing disorder (CAPD) therapy
 - o Cochlear mapping
 - o Electrophysiological testing
 - o Hearing aid services
 - o Hearing assessment
 - o School hearing screenings
 - o Speech or language services
- Individual speech therapy
- Speech and Language Services
 - o Articulation
 - o Augmentative and alternative communication (AAC) clinic
 - o Communication skills/social interactions clinic
 - o Neurological clinic
 - o Phonology
 - o Receptive and expressive language
 - o Stuttering
 - o Voice

Services available at the Marilyn Magaram Center for Food Science, Nutrition, and Dietetics

Marilyn Magaram Center for Food Science, Nutrition, and Dietetics

Sequoia Hall 120 | (818) 677-3102
The Marilyn Magaram Center for Food Science, Nutrition, and Dietetics provides students with evidence-based nutrition information, services, and resources. Here, you will find information on many topics, including healthy eating on a budget, healthy eating on and off campus, sports nutrition, nutrition for families, and more! Many of the services available are for purchase. For further detail, visit <https://www.csun.edu/marilyn-magaram-center>.

Services provided:

- BodPod
- Diet analysis
- Matador Marmalade and Spicy Matador products
- MMC Wellness Cookbook



- Nutrition counseling
- Recipe analysis
- ServSafe® Food Protection Manager Certification

Services available at the Oasis

Wellness Center

Oasis Wellness Center

University Student Union | (818) 677-7373
The Oasis Wellness Center, also known as the Oasis, is a welcoming destination where CSUN students can find serenity and relaxation amid the rush and activity of campus life. It offers resources focused on wellness and managing stress — all intended to promote student academic success. The Oasis Wellness Center is an entity of the USU. For more information on the Oasis Wellness Center, visit <https://www.csun.edu/oasis>.

Services provided:

- Nap pods
- Peer Nutrition Counseling

Some Klotz Student Health Center services are available at the Oasis:

- Acupuncture
- Massage Therapy
- Nutrition Counseling
- Reiki Therapy
- Wellness Coaching

Services available at the Student

Recreation Center

Student Recreation Center

University Student Union | (818) 677-5434
The Student Recreation Center is a 138,000 square foot facility for exercise and leisure activity that promotes lifelong health and wellness. The eco-friendly facility has it all — the most up-to-date equipment, a friendly and welcoming staff and tons of school spirit! The Student Recreation Center is an entity of the USU. For detailed information on services, programs, and exercise classes, visit <https://www.csun.edu/src>.

Services provided:

- First Aid, CPR, and AED Training
- Lockers
- Personal Training
- Private Instruction
- Rental equipment
- Room/field reservations
- Towels

Programs provided:

- Aquatics
- Associated Student's Outdoor Adventures department
- Boxing training
- Group exercise classes
- Intramurals
- Open recreation activities
- Ridge-Rock Climbing Wall
- Sports clubs

Services available at University

Counseling Services

University Counseling Services

Bayramian Hall 520 | (818) 677-2366, option 1

University Counseling Services (UCS) provides a variety of free short-term counseling services to students, including individual counseling, crisis intervention, group and workshops, and psychiatric consultation. UCS has a remarkable team of psychologists, marriage and family therapists, social workers, psychiatrists, doctoral interns, postdoctoral fellows, psychiatric residents and administrative staff. Each team member promises you ethical, respectful and professional care. For detailed information on the services provided by UCS, visit <https://www.csun.edu/counseling>.

Matador Tips:

- UCS provides urgent concern services. If you are in crisis or have an urgent concern, please call UCS at (818) 677-2366, option 1, or go to the office and ask to see a Triage Counselor.
- You can also contact UCS for urgent services after regular business hours. Call (818) 677-2366 and select option 3. You will be immediately transferred to a live crisis counselor with whom you can discuss your concerns.

Services provided:

- Case management services
- Couples counseling
- Group counseling
- Individual counseling
- Peer education programs (The BLUES Project, Project D.A.T.E., JADE, Men-CARE)
- Psychiatric consultation
- RIO (Recognition/Insight/Openness) workshops
- Urgent care assistance

How to make an appointment with the Klotz Student Health Center, University Counseling Services, or Oasis Wellness Center

Many appointments can be made online for the Klotz Student Health Center, University Counseling Services, and Oasis Wellness Center at myhealth.csun.edu. Through this website, you can schedule appointments, read messages from your healthcare providers, fill out necessary forms, and access your medical records.

Process:

- ✓ Visit the Services tab in your myNorthridge Portal. Select the Klotz Student Health Center icon to access the Center's homepage. Next, select the Make an Appointment icon.
- ✓ You will be taken to the MyHealth@CSUN portal. There you can schedule appointments, read messages from care specialists, fill out necessary forms, and access your medical records.

How to register for the Student Recreation Center

Student Recreation Center (SRC)

University Student Union | (818) 677-5434
If you are a currently enrolled student (enrolled in one or more courses during any given term), your SRC student membership is included in your campus fees. Please note: if you are not enrolled in a summer/winter course, your membership may not be applicable. The Student Recreation Center is an entity of the USU. Visit <https://www.csun.edu/src/membership> for further detail.

Process:

- ✓ Submit signed copies of the SRC's Guidelines and Waiver forms to the SRC front desk or use one of the registration computers located in the SRC's front lobby. If you are under the age of 18, you will need to have your parent/guardian's consent and signature on the Guidelines and Waiver forms.
- ✓ Visit the SRC front desk to register your handprint for entry. Your hand

will be your entry into the gym each time you visit! Enter your CSUN ID number, then scan your hand to access the SRC.

How to register for a class at the Student Recreation Center or Oasis Wellness Center

University Student Union (USU)

Students can register for group exercises classes online by using the SRC MINDBODY portal. Group exercise classes take place at both the Student Recreation Center (SRC) and the Oasis Wellness Center. The SRC and Oasis Wellness Center are both entities of the USU. For a schedule and class descriptions, visit <https://www.csun.edu/src/classes> or download the MINDBODY app onto your smartphone.

Matador Tips:

- All classes have a limited capacity; registrations are made on a first-come, first-serve basis.
- You can register for classes one day in advance.

Process:

- ✓ Create an account and login to the SRC MINDBODY Portal. You can access the portal by visiting <https://www.csun.edu/src/classes>.
- ✓ "Purchase" the SRC Complimentary Services package from the Online Store tab of the portal. You will not have to pay for the services, as the package amounts to \$0.
- ✓ Choose a class from the schedule and click the Sign Up Now button.
- ✓ Arrive at the SRC at least 10 minutes prior to your reservation (you might forfeit your spot otherwise). After scanning in, visit the Total Training Zone desk – it is located on your left as you head to the lockers – to receive a Group Exercise (GX) class pass.
- ✓ Once you arrive to the room or area your class is being held, give your GX class pass to the instructor.

How to submit proof of required immunizations

Klotz Student Health Center
Southeast side of campus, between
Chaparral Hall and the G3 parking structure
(818) 677-3666

Students must meet the immunization requirements mandated by the California State University (CSU) Chancellor's Office. Requirements for Measles, Rubella, and Hepatitis B are determined by your age. To fulfill the requirement, you must provide written proof of immunization or immunity to measles, rubella and hepatitis B from a doctor or clinic to the Klotz Student Health Center. A school transcript is also acceptable. If written proof is not available, students can receive the immunization at the Klotz Student Health Center or from their private doctor or clinic. For detailed information on immunization requirements, visit <https://www.csun.edu/shc/immunizations>.

Process:

By email

- ✓ Send a scanned document to immune@csun.edu. Be sure to include your name, student ID number, and phone number in the body of your email.

By mail

- ✓ Mail documentation along with your student ID number, current address, and phone number to:
California State University,
Northridge
Klotz Student Health Center
Attn: Health Information
Management
18111 Nordhoff Street
Northridge, CA 91330

In person

- ✓ Bring proof of immunizations to the Klotz Student Health Center.

Housing **Student Housing options**

Student Housing and Conference Services

17950 Lassen St. | (818) 677-2160

Student Housing exists to promote individual development, academic success and conscientious citizenship among future and cur-

rent residents through its facilities, services and programs. Student Housing also provides the resources students need to foster respectful and responsible living in a learning environment. For detailed information, visit <https://www.csun.edu/housing>.

Housing options:

- Apartments at University Park
- Apartments at University Village (family housing)
- Living Learning Communities (LLC)
 - Cinema Television Arts LLC
 - Engineering and Computer Science LLC
 - First-Year Experience LLC
 - Honors LLC
 - Lighthouse LLC
 - MataExplore LLC
 - Music LLC
 - The Health and Wellness Studies LLC
- Suites at University Park (freshmen only)
- Themed Living Communities (TLC)
 - Living Above the Influence TLC
 - MATA+MORE TLC
 - Matosphere TLC
 - SPEAK TLC

How to apply for Student Housing

Student Housing and Conference Services

17950 Lassen St. | (818) 677-2160

Registering for Student Housing is handled through the customized Student Housing online portal. For detailed steps on how to apply for Student Housing, visit https://housing.csun.edu/pdf/steps_to_apply_for_housing.pdf.

Matador Tips:

- If you select a room without a kitchen, you will be required to purchase a Meal Plan.

Process:

- ✓ Visit <https://housing.csun.edu/portal/shplindex.php> to complete your application. Select the applicable application from the list of choices.
- ✓ Select if you would like to be placed in an LLC or TLC community.
- ✓ Select your room type, as well as the individual you would like to room with. You will select the actual building, apartment (if applicable), and room within which you will live. The Student Housing application will

contain a questionnaire to assist you in sharing information with potential roommates and learning about them as well.

- ✓ Verify your room choice and pay your initial Student Housing fee by credit card or by checking/savings account payment.

Internships

How to apply for internships

The Career Center

Bayramian Hall 413 | (818) 677-2878

Some CSUN degree programs may require you take internships for academic credit, or you may just want to gain applicable job experience in a career field. You can apply for internships through Handshake, CSUN's campus job board. Handshake is a service provided by the Career Center. For more assistance on finding internships, visit <https://www.csun.edu/career/students>.

Process:

- ✓ Go to: <https://www.csun.edu/careerlink/handshake> and login using your portal username and password.
- ✓ Once logged in, select the Go to Handshake button.
- ✓ Select the California State University, Northridge blue button. You will be prompted to fill out your career interests profile making your job search personalized and unique.

M

Mentoring

On-campus mentoring programs

On-campus mentoring programs provide students the ability connect with other students or alumni to assist in their pursuit of a college degree. Some on-campus mentoring programs have CSUN students providing the mentoring services to younger students, predominantly in high school. Listed below are the most well known

mentoring programs at CSUN. Please note: these programs are not the only mentoring programs available on campus.

For more information please feel free to visit <https://www.csun.edu/matador-momentum/mentoring-and-peer-programs-csun-z> for more information regarding all CSUN Mentorship programs.

Academic Mentor Program (AMP)

Student Housing Office | (818) 677-6115

The Academic Mentor Program (AMP) is a mentoring program coordinated by Student Housing and is an integral part of residential life at CSUN. Mentors foster a supportive learning environment for academic and personal success in the residence halls, and provide leadership, information and resources to residents. Mentors offer valuable experiences for residents, retaining and supporting students up to graduation and promoting achievement, character development, engagement and independence. For more information about the Academic Mentor program, please contact Matthew Soto, Senior Coordinator for Residential Student Success (matthew.soto@csun.edu)

Student leadership programs are a unique way to get involved with CSUN's campus. Student leadership programs offer students the ability to develop leadership skills, learn how to network and build relationships, define their identity, and achieve tasks effectively. In addition, many of these leadership opportunities offer benefits, such as priority registration, stipends, and CSUN gear!

Build PODER

Build PODER is a large undergraduate biomedical research training program. BUILD PODER believes in diversifying the biomedical workforce, which will lead to researchers generating innovative and relevant research questions, methods, and interpretations that will lead to health equity. For more information, visit <https://www.csun.edu>.

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[edu/build-poder.](#)

CSUN Mentorship Program

The CSUN Mentorship Program is a peer-mentoring program that promotes student success at Cal State Northridge. The program aims to help students more easily navigate university life by exploring various campus resources and engagement/involvement opportunities. The student mentors are committed to sharing their own experiences, motivating their fellow CSUN students, and helping them set goals to be successful. The Office of Student Involvement and Development (OSID) coordinates the CSUN Mentorship Program. For more information on how to become involved, visit <https://www.csun.edu/osid/csun-mentorship-program>.

Educational Opportunity Program (EOP)

The Educational Opportunity Programs (EOP) at CSUN designs, administers, and supports programs that deliver access and retention services to CSUN students. EOP provides services to historically low-income, historically educationally disadvantaged, first-generation college students, a population that not only reflects the diversity of CSUN's feeder communities but also the diversity of the University itself. For more information, visit <https://www.csun.edu/csun-eop>.

Matador Network

The Matador Network is an online mentoring program that connects CSUN students and recent graduates with seasoned CSUN alumni and industry professionals. The program is designed to help Matadors prepare for success by connecting to alumni willing to share their personal experiences, industry expertise, and career advice. The Alumni Association coordinates the Matador Network. For more information, visit <https://www.csun.edu/alumni/matadornetwork>.

Mosaic

MOSAIC (Mentoring to Overcome Struggles and Inspire Courage) at CSUN provides a national model for linking college students with youth at risk for educational failure, gang and family violence, drug and alcohol abuse, and emotional trauma. Mentoring services are provided to students within the Los Angeles Unified School District (LAUSD). The College of Social and

Behavioral Sciences (CSBS) coordinates the Mosaic program. For more information on how to be a mentor, visit <https://www.csun.edu/social-behavioral-sciences/sociology/csun-mosaic-mentoring-program>.

N

National Student Exchange and Study Abroad Programs

International student resources

International and Exchange Student Center (IESC)

University Student Union
(818) 677-3053

The International and Exchange Student Center (IESC) organizes and supports programming and special events for international students and scholars. The Center offers a wide variety of unique and entertaining social, academic and cultural activities throughout the year. Our office also offers social support through programming to aid international students and scholars as they settle into the Northridge community and adjust to living in the United States. For more information on involvement opportunities, visit <https://www.csun.edu/international>.

Involvement opportunities:

- Coffee Hour
- International Education Week
- International Students Association (ISA)
- Phi Beta Delta
- Photography Competition
- Student Panels for an International Curriculum and Education (SPICE)

Study Abroad programs

International and Exchange Student Center (IESC)

University Student Union
(818) 677-3053

The International and Exchange Student Center (IESC) provides services to newly admitted and continuing international F-1 and J-1 visa students, Fulbright students, and participants of the study abroad program and National Student Exchange (NSE). The IESC also coordinates cultural and social events that allow students to share their national heritage and get involved with the

campus educational community. For detailed information on study abroad programs, visit <https://www.csun.edu/international>.

Matador Tips:

- Attend an information session or schedule an appointment with an IESC advisor to get specific details on each program.

Programs offered:

- California State University International Programs (CSU IP)
- Campus Based Exchange Program (CBEP)
- China Scholarship Council program Fulbright program
- National Student Exchange (NSE) program

P

Performances, Galleries, and Exhibits

On-campus spaces/locations

CSUN has a variety of on-campus theaters, galleries, and exhibits for you to experience different forms of art! You can buy a majority of on-campus performance tickets at the Associated Students (AS) Ticket Office, located in the University Student Union (USU). For detailed information on event scheduling and purchasing tickets, visit <https://www.csun.edu/calendar>.

Art Galleries:

- Library Exhibit Gallery – Oviatt Library
- Main Gallery Exhibition – Art and Design Center
- Soraya Gallery Exhibition – The Soraya
- West Gallery Exhibition – Art and Design Center

Theaters and Recital Halls:

- Alan and Elaine Armer [Movie] Theate
- 1r – Manzanita Hall
- Campus Theater – Nordhoff Hall
- Experimental Theater – The Soraya
- Little Theater – Nordhoff Hall
- Music Recital Hall – Cypress Hall

- Plaza del Sol Performance Hall – University Student Union
- The Younes and Soraya Nazarian Center for the Performing Arts (The Soraya) – south campus

S

Social – Clubs and Organizations

Types of clubs and organizations

The Matador Involvement Center (MIC)

University Student Union | (818) 677-5111

The Matador Involvement Center (MIC) is the place to learn more about getting involved on campus and meeting people with similar interests. Whether you are a new or returning student, make your mark at CSUN by discovering clubs and organizations, volunteer projects, fraternities and sororities, and resources for leadership development. For a detailed list of the clubs and organizations offered, visit <https://www.csun.edu/mic/club-and-organizations-directory>.

Club/organization categories:

- Academic college-based organizations
- Community service organizations
- Cultural organizations
- Greek-lettered organizations (fraternity & sorority)
- Political clubs
- Religious clubs
- Special interest organizations
- Sports clubs
- University sponsored (Honor Societies)
- University programs

How to apply for Associated Students funding

Associated Students Student Leadership

University Student Union (818) 677-2477
Associated Students (AS) Student Leadership department offers CSUN students and on-campus clubs/organizations the ability to request funding for events, programs, conferences, and research. For more information, visit <https://www.csun>.

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[edu/as/finance](https://www.csun.edu/as/finance).

Funding provided:

- Annual budget allocation (for student clubs and organizations)
- Instructionally Related Activity (IRA)
- Student Travel and Academic Research (STAR)
- Unassigned Contingency Account (Supplemental Funding)

Process:

- ✓ Visit the <https://www.csun.edu/as/finance> to apply for your funding request online. The only funding that you cannot apply for online is the annual budget allocation for clubs and organizations.
- ✓ Attend the Finance Committee meeting to present your request. You should be prepared to explain all aspects of your request. The Chair of Finance will notify you of the Committee's recommendation to Senate regarding your request.
- ✓ Attend the Senate meeting to present your request. The Finance Director will email you regarding the Senate's decision and funding amount, if approved.
- ✓ Complete the Authorized Signature Form and Expenditure Request Form, available at <http://www.csunas.org/finance/>, and submit to the Associated Students Finance department to access your funds.

How to rent a room on campus

Depending on the type of event you are looking to host, CSUN offers room reservations. Some room reservations are free while others have a cost associated with use, set-up/clean-up, and additional services, such as audio/visual equipment. The two departments that assist in booking rooms for meetings and events are the Academic Resources and Planning department and the University Student Union (USU).

Academic Resources and Planning

University Hall 270 | (818) 677-3283

Academic Resources and Planning offers student organizations access to on-campus classroom and lecture hall reservations. For information on the Academic Resources and Planning reservation process, visit <https://www.csun.edu/academic-resources->

[planning/room-reservations](https://www.csun.edu/academic-resources-).

Matador Tips:

- No reservations can be made within the first two weeks of each semester.

Process:

- ✓ Visit <https://www.csun.edu/sites/default/files/ResForm.pdf> to complete the Lecture Room Form. You will need to get your on-campus advisor to sign the form, as well as a staff member's signature from the Matador Involvement Center.
- ✓ Once you have completed the form and have obtained the appropriate signatures, fax a copy to the fax number listed on the form.
- ✓ The Academic Resource and Planning Office will send you a confirmation copy back by fax or email. Make sure to read over the policies and procedures regarding classroom and lecture hall reservations.

Reservations and Event Services

University Student Union | (818) 677-3644

The University Student Union (USU) offers large event spaces at a cost; the USU Reservations and Event Services department handles all room reservations for the University Student Union. For information on the USU's process, visit <https://www.csun.edu/usu/reservations/bookaroom>.

Process:

In person

- ✓ Visit USU Reservations and Event Services, located diagonally from the Subway in the Union.
- ✓ Complete the Reservation Request form and submit it to one of the employees.
- ✓ You will receive a confirmation via email, which will begin the reservation process. Once your reservation is confirmed, you will also be prompted to submit an Agenda, Room Diagram, and Final Signature paperwork. You are expected to pay the cost associated with renting the room prior to the Final Signature.

Online

- ✓ Visit <http://usu.csun.edu/olea/AccountManagement.aspx> to create an online account with the USU.

- ✓ See which rooms are available for the time and date you want to book by visiting <https://usu.csun.edu/olea/BrowseForSpace.aspx>. Have a few different options in mind, as you will need to list your room preference in order on the request form.
- ✓ Once your online account has been confirmed, submit a Reservation Request form online.
- ✓ You will receive a confirmation via email, which will begin the reservation process. Once your reservation is confirmed, you will also be prompted to submit an Agenda, Room Diagram, and Final Signature paperwork. You are expected to pay the cost associated with renting the room prior to the Final Signature.

How to start a new club/organization

The Matador Involvement Center (MIC) University Student Union | (818) 677-5111 With help from the staff at the Matador Involvement Center (MIC), you can start a new campus club or organization! For more information, visit <https://www.csun.edu/mic/start-new-club>.

Process:

- ✓ Attend a New Club Workshop to learn about the process, responsibilities, benefits and basic requirements for starting a university-recognized club.
- ✓ Visit <https://orgsync.com> and select California State University, Northridge from the Orgsync login list to create a personal profile on Matasync.
- ✓ You will be required to submit university recognition documents to the MIC through the Matasync portal. Additionally, you must list five officers within your club and your on-campus advisor.
- ✓ Attend the Annual Recognition Conference hosted by the MIC.

Social – University Events **University-sponsored events**

These larger university events are held to expose the campus and community to all that CSUN has to offer, as well as a way to promote CSUN spirit.

Annual President's Picnic

The Annual President's Picnic is held at the beginning of each new academic year. Each fall, faculty and staff volunteer to serve as hosts to over 8,000 students who stop by to enjoy music, food and spirited activities. The Office of Student Involvement and Development (OSID) coordinates the Annual President's Picnic

Explore CSUN

Explore CSUN occurs annually for students interested in coming to CSUN. Parents and students have the opportunity to attend workshops, speak with departments, and learn about the different resources and services provided on campus. For more information, visit <https://www.csun.edu/explore-csun>.

Matadors Day of Service

Matadors Day of Service is an exciting way to get involved and meet other CSUN students while contributing to your local CSUN community! Lunch and entertainment is provided, and CSUN's tradition of the rose is taught to attendees. The Matador Involvement Center (MIC) coordinates Matadors Day of Service. Register for Matadors Day of Service at <https://www.csun.edu/mic/volunteer>.

Meet the Clubs

This event offers student clubs and organizations an opportunity to have greater visibility, and publicize their events, early in the fall and spring semesters. New and returning students, faculty, and staff can see the many opportunities for involvement on campus in a centralized, energetic and festive setting! The Matador Involvement Center (MIC) coordinates Meet the Clubs. For more information, visit Matasync at https://orgsync.com/login/california-state-university-northridge?redirect_to=%2Fhome%2F192.

New Student Convocation

The New Student Convocation is an annual celebration of learning collaboratively planned by Student Affairs and Academic Affairs for the new students entering CSUN each fall. The event serves as a formal welcome extended to the entering class by the President, administration and campus community. It also connects the concepts of in-classroom and out-of-classroom learning by focusing on themes drawn from the Freshman Common Reading. The Office

of Student Involvement and Development (OSID) coordinates New Student Convocation. For more information, visit <https://www.csun.edu/nso/new-student-convocation>.

Parent Day

Parent Day is an on-campus orientation event for students' families. This program assists parents/guardians/support systems in becoming a partner in their student's success by learning key information about the academic opportunities, support services, and out-of-class experiences available to CSUN Students. Parent Day offers an opportunity to ask questions based on real experiences a student may be having, including the many transitional issues that challenge both students and families. The Office of Student Involvement and Development (OSID) coordinates New Student Convocation. For more information on how to register for Parent Day, visit <https://www.csun.edu/nso/parent-day>.

Social – Volunteer Programs **On-campus programs**

The Matador Involvement Center (MIC) University Student Union | (818) 677-5111 CSUN has a variety of volunteer programs and activities in which students, staff, and faculty can participate. The Matador Involvement Center (MIC) oversees the main campus volunteer program. Unified We Serve. Unified We Serve programs the majority of volunteer efforts on campus. For more information on volunteering with Unified We Serve, visit <https://www.csun.edu/mic/volunteer>.

Unified We Serve annual events:

- Adopt-A-Family for Thanksgiving
- AIDS Walk
- Campus Clothing & Food Drive
- Cesar Chavez Service Fair
- Matadors Day of Service
- MEND Super Saturday

Student Identity and Advocacy **Accessibility/Accessible Technology services**

Universal Design Center (UDC)

Oviatt 5, Garden level (818) 677-5898
The CSU Accessible Technology Initiative (ATI) is an effort made by the

California State University (CSU) system to ensure that information and communication technology (ICT) is accessible to all students, faculty, staff, and the wider community. ICT includes websites, computer software and hardware, and multimedia such as video. For more information on ATI, visit <https://www.csun.edu/universal-design-center>.

The ATI focuses on three areas:

- Instructional materials: documents, multimedia, Canvas courses, etc.
- Procurement: purchases of ICT
- Web: the CSUN web environment and domain, as well as web-based ICT, including instructional materials.

Identity and Advocacy spaces/centers

CSUN has a number of on-campus student identity and advocacy centers. Each space or center focuses on the needs of a specific student population.

General:

- Office of Equity and Diversity
Accessibility:
- Disability Resources and Educational Services
- Language, Speech, and Hearing Center
- The Universal Design Center

Cultural/Ethnicity:

- Chicano House
- Glenn Omatsu House
- Hillel Student Jewish Center
- Rohr Chabad House at CSUN
- The CSUN Black House

Health:

- CSUN Women's Research and Resource Center
- Department of Police Services
 - Rape Crisis Advocate
- Klotz Student Health Center
 - Campus Care Advocate
- Strength United
- University Student Union Lactation Space
- University Counseling Services
 - Valley Trauma Center

LGBTQIA+:

- Pride Center

Religious:

- University Student Union Prayer/Meditation/Reflection Room

Student-Athletes:

- Intercollegiate Athletics Office
- Matador Achievement Center
- Office of Academic Services for

- Student Athletes
- Undocumented students:
- The EOP Dream Center
 - The Student Legal Support Clinic (The Clinic)
- Veterans:
- Veteran Affairs Office
 - Veterans Resource Center

How to file a Title IX complaint

Office of Equity and Diversity

University Hall 285 | (818) 677-2077

The Office of Equity and Diversity oversees the Title IX complaint process. Title IX of the Education Amendments of 1972 prohibits discrimination based on sex in educational programs and activities. Under Title IX, sex discrimination includes sexual harassment and sexual violence. CSUN does not tolerate sexual violence in any form. This includes physical sexual acts such as sexual touching, sexual assault, sexual battery, rape, domestic violence, dating violence, and stalking (when based on gender or sex) perpetrated against an individual against his/her will and without consent or against an individual who is incapable of giving consent. Title IX protects all people regardless of their gender or gender identity from sexual harassment and violence. The Campus Title IX Coordinator assists in the reporting process for Title IX offenses. For more information on the Title IX process, visit <https://www.csun.edu/eqd/discrimination-harassment-retaliation>.

Process:

- ✓ Visit <https://www.csun.edu/sites/default/files/title-ix-complaint-form-c.pdf> and complete the Title IX form.
- ✓ To file an official complaint with the university, submit the form to the Office of Equity and Diversity. You can also call the Office of Equity and Diversity to request an appointment with the Campus Title IX Coordinator.

Student Leadership Programs **On-campus leadership programs**

Student leadership programs are a unique way to get involved with CSUN's campus. Student leadership programs offer students the ability to develop leadership skills, learn how to network and build relationships,

define their identity, and achieve tasks effectively. In addition, many of these leadership opportunities offer benefits, such as priority registration, stipends, and CSUN gear!

Academic Mentor Position

Student Housing Office | (818) 677-6115

The Academic Mentor Program is coordinated by Student Housing. Mentors foster a supportive learning environment for academic and personal success in the residence halls, and provide leadership, information and resources to residents. Mentors offer valuable experiences for residents, retaining and supporting students up to graduation and promoting achievement, character development, engagement and independence.

For more information about the Academic Mentor program, please contact Matthew Soto, Senior Coordinator for Residential Student Success (matthew.soto@csun.edu)

Board of Directors (BOD)

University Student Union | (818) 677-2491

Under the leadership of the student Chair and Vice Chair, the Board of Directors (BOD) of the University Student Union (USU) is comprised of a diverse representation of the university community that includes various committees that review programs, adopt policies, maintain facilities and oversee financial matters for the USU and its programs. Students are encouraged to run for a seat on the BOD. For application information, visit <https://www.csun.edu/usu/boardofdirectors>.

New Student Orientation (NSO) Leadership Program

University Student Union | (818) 677-4100

The Office of Student Involvement and Development (OSID) oversees large university programs, namely New Student Orientation (NSO), Parent Day, New Student Convocation, and Commencement. OSID is able to coordinate these large university events with the assistance of student volunteers involved in the NSO Leadership Program. There are four different positions in which students can be involved: Orientation Leader, Matador Mentor, TAKE Cast member, or Student Coordinator. For application information, visit <https://www.csun.edu/nso/nso-leadership-team>.

Student Leadership

University Student Union | (818) 677-2477
Associated Students (AS) is the official seat of student governance for the campus. The Student Leadership division represents the student body, advocates its needs, and defends its interests in dealings with faculty, campus administrators, and government officials. Student Government is comprised of student leaders who seek to provide the ultimate college experience and uphold the mission and vision of AS. Student leaders encourage shared governance, student advocacy, and collaboration with other campus and community entities. For application information, visit <https://www.csun.edu/as/student-government>.

R.E.D. Leadership Academy

University Student Union | (818) 677-5111
The R.E.D. Leadership Academy is a six-week program for CSUN student leaders to Reflect on what it means to lead, learn how to Evolve into great leaders, and Develop their leadership skills. The Matador Involvement Center (MIC) coordinates the R.E.D. Leadership Academy. For more information on how to apply, visit <https://www.csun.edu/mic/leadership> or inquire about the program in person at the MIC.

Resident Advisor Position

Student Housing Office | (818) 677-6116
Student Housing coordinates the Resident Advisor position. Resident Advisors have many different roles. They are peer counselors, community builders, programmers and administrators. RAs spend a significant amount of time getting to know residents as individuals and generating enthusiasm as they bring students together to create floor and hall communities. As residence hall community leaders, RAs encourage residents to respect one another, get involved with floor, hall and area activities and provide information about campus resources. For more information about the Resident Advisor position, please contact Jessica Fred, Assistant Director for Residential Life, at jessica.fred@csun.edu or visit <http://www.csun.edu/housing/resident-advisor>.

Residence Halls Association (RHA)

Student Housing Office | (818) 677-6115
The Residence Halls Association (RHA) is an organization with the goal of promoting a healthy academic and social environment while serving as the student voice for

concerns of the community in CSUN Student Housing. RHA provides engaging programs for students to get involved, and hosts regular community meetings to discuss concerns and suggestions.

For more information about RHA, please contact Matt Soto, Senior Coordinator for Residential Student Success, at matthew.soto@csun.edu or <http://www.csun.edu/housing/resident-halls-association>.

University Ambassadors Program

Bayramian Hall 190 | (818) 677-2967
The University Ambassadors program, overseen by Guest Relations and Campus Tours in Student Outreach and Recruitment (SOR), is a diverse group of student leaders who volunteer time to facilitate campus tours, host special events and represent CSUN in a manner that exemplifies campus pride and professionalism. For application information, visit <https://www.csun.edu/outreach/university-ambassadors>.

Sustainability

On-campus sustainability efforts

One important initiative at CSUN is sustainability! CSUN sustainability efforts can be found all around campus, whether through sustainability programs, resources, or educational programs. For more information on the sustainability projects happening on campus, visit <https://www.csun.edu/sustainability>.

Academic options:

- Climate Science Program
- General Education (GE) Path in Sustainability
- Graduate Program in Sustainability
- Liberal Studies Sustainability Track
- Undergraduate Minor in Sustainability

Campus resources:

- Alternative transportation programs
- Asset Management Public Surplus
- Associated Student Transportation Guide
- Associated Students Recycling program
- Associated Students Sustainability Center
- Campus Utility Dashboard
- CSUN Food Pantry
- CSUN Institute of Sustainability
- Food Garden and Compost program

- LimeBike
- Sustainable Office Program
- Tree Programs
- Water bottle refill stations

T

Technology

On-campus technology resources and services

Information Technology (IT)

Oviatt Library, Learning Commons (818) 677-1400
 CSUN's Information Technology (IT) department provides students technology services and products, such as computer rentals, printing, free software, and wireless internet access. For a detailed look at the technology services offered throughout the campus, visit <https://www.csun.edu/it>.

Academic technology:

- CSUN email account
- myCSUNportal

Network and Wireless:

- Eduroam wireless internet access
- Remote Access

Services:

- Apple Genius Bar
- Creative Media Studio
- CSUN Campus Store software/hardware purchasing
- CSUN Tech Center
- IT Help Desk and Center
- Learning Commons technology study rooms
- Media equipment/service rentals
 - Audio
 - Audio Visual
 - Telephones
 - Telecom
 - Network infrastructure
 - Virtual server hosting
- Oviatt Library computer rental
- Pay-by-app parking
- PrintAnywhere wireless printing
- Security Tracking of Office Property (S.T.O.P.) program
- Tapingo app
- University Student Union Computer Lab

Software and Applications:

- Canvas

- CSUN Mobile app
- eLearning
- eTexts
- Hobsons
- Lecture Capture
- Lynda.com
- Microsoft Office suite
- myCSUNbox
- myCSUNsoftware
- myCSUNtablet
- OnBase
- Portfolium
- Security software
- Skype for Business
- Software download
- Software/hardware purchasing
- WordPress
- Yammer
- Zoom

Transportation

Transportation services

CSUN offers a variety of transportation services, from renting a car or bicycle to free jumpstart and lockout assistance. Additionally, CSUN has a shuttle service that runs most of the day to take students to Student Housing and to the Metrolink. Associated Students, the Parking Office, and the Department of Police Services (DPS) provide transportation services on campus.

For more information on public transit options, visit <https://www.csun.edu/parking/transportation>.

For more information on CSUN shuttle services, visit <https://www.csun.edu/parking/csun-shuttle-services>.

For more information on the transportation services provided by Associated Students, visit <https://www.csun.edu/as>.

Bicycles:

- Associated Students Matador Bike Shop
- Associated Students Limebike
- Bicycle compounds
- Bicycle registration

Carpooling:

- Associated Students Zimride Program

Parking:

- Amber Light Vehicle patrol units
- Daily parking pass

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- Electric vehicle charging stations
- MobileNOW! App for daily parking permit
- Pay-by-space parking
- Semester/yearly parking permits

Shuttle and Bus services:

- Antelope Valley Transit Authority (AVTA) Express Bus
- CSUN Shuttle
- CSUN Transit station
- Metro Bus
- Metrolink Train
- Associated Students Metro U-Pass
- Northridge DASH Transit

Transportation Rentals:

- Associated Students Limebike
- Associated Students Zipcar

Vehicle Assistance:

- Jumpstart assistance
- Lockout assistance

Parking lots/structures

Parking Office

Department of Police Services
(818) 677-2157

CSUN has on-campus student parking lots and structures to accommodate those who commute to campus. Listed below are all of the CSUN lots and structures in which students can park. For more information on parking, visit <https://www.csun.edu/parking/student-parking-information>.

Parking locations:

- B1 Parking lot – near Nordhoff and Cypress Hall
- B2 Parking lot – near Nordhoff, Cypress and Manzanita Hall
- B3 Parking structure – near Manzanita Hall, Sierra Hall, Sierra Center, Jerome Richfield Hall, Bayramian Hall and the Oviatt Library
- B5 Parking structure – near Education, Juniper Hall, Noski Auditorium, Jacaranda Hall and the Oviatt Library
- B6 Parking lot – near Noski Auditorium, Juniper Hall, and Education
- D6 Parking lot – near the Art Gallery and the Art and Design Center
- E6 Parking lot – near Art and Design Center, Sagebrush Hall, Jacaranda Hall and the Intercollegiate Athletics department
- F5 Parking lot – near Redwood Hall, the University Student Union, the

Associated Student Sustainability Center and the Intercollegiate Athletics department

- F10 Parking lot – near Student Housing
- G3 Parking lot – near Monterey Hall and the Klotz Student Health Center
- G4 Parking lot – near University Student Union, Student Recreation Center, East Field, and SRC Field

How to buy a daily parking pass

Parking Office

Department of Police Services
(818) 677-2157

Depending on how often you come to campus, you may not want to buy a semester or yearly parking pass. CSUN offers hourly and daily parking pass options. You can purchase a daily parking pass at an Information Booth, a parking pass dispenser, and through your smartphone. For more information on daily parking pass options, visit <https://www.csun.edu/parking>.

Matador Tips:

- If you pay for a daily parking pass with cash at a dispenser, you might want to use exact change. The parking dispenser does not give back change; however, you can receive change for a daily parking pass by showing your receipt at the Parking Office, located in the Department of Police Services.

Process:

CSUN app (MobileNOW!)

- ✓ Click on the Daily or Hourly Parking link on your CSUN app to access the MobileNOW! system.
- ✓ Fill out the registration information to create your account. Make sure to have your license plate information handy for the registration process.
- ✓ Input your location as 2786, or 'CSUN,' to begin.
- ✓ Select the amount of time you want the permit to be for, then start your pass.
- ✓ Turn notification settings on to let the app remind you when your pass is about to expire.

Information Booth

- ✓ Visit one of the three Information Booths on campus and ask the attendant for a daily parking pass. The Information Booths are

accessible from Nordhoff Street, Darby Avenue, or Zelzah Avenue.

Parking pass dispenser

- ✓ Drive into the parking lot/structure you are interested in parking at.
- ✓ Locate a parking dispenser; you can typically spot one by the yellow street sign containing a large 'P', which accompanies it.
- ✓ Select how long you want your parking pass for (hourly/full day) and pay by cash or card.
- ✓ Display the daily parking pass on your dashboard. Be sure it is visible to you outside the car; this will ensure a parking services representative does not give you a ticket. Additionally, make sure to move your car or buy more time by the time listed on your parking pass, or risk receiving a parking citation!

How to buy a Metro pass

Associated Students (AS) Ticket Office
University Student Union | (818) 677-2477
The Metro U-Pass is a reduced-fare transit pass, offering students unlimited rides to campus, work, shopping, or anywhere they choose on any of Metro's bus or rail lines. The Metro U-Pass subsidy is provided for students by Associated Students (AS). The pass can be purchased either online or in person. For more information on the Metro U-Pass, visit <https://www.csun.edu/as/student-transportation-guide/u-pass>.

Matador Tips:

- You must be currently enrolled in courses to purchase the Metro U-Pass. The Metro U-Pass is only available to buy for the term in which you are enrolled.

Process:

In person

- ✓ Visit the AS Ticket Office, during regular business hours, to purchase a Metro U-Pass.

Online

- ✓ Visit the Financial Matters tab in your myNorthridge Portal. Select the Purchase a CSUN Metro U-Pass link. Purchase or renew a Metro U-Pass.

How to buy a parking permit

Parking Office

Department of Police Services |

(818) 677-2157

You can purchase a parking permit in person at the Department of Police Services (DPS) or online through your myNorthridge portal account. For more information on parking, visit <https://www.csun.edu/parking>.

Process:

In person

- ✓ Visit the Parking Services office inside the Department of Police Services, located at 9222 Darby Avenue (west side of campus).
- ✓ Pay for a parking permit at the Parking Office window.
- ✓

Online

- ✓ Visit the Financial Matters tab in your myNorthridge Portal. Select the Buy a Parking Permit icon.
- ✓ Select the type of pass you want to buy. You will have the option to purchase the entire academic year, per semester, for student housing, or for specific parking lots. Input the address where you want your permit delivered.
- ✓ Pay for your parking permit using a debit or credit card.
- ✓ Print out your temporary parking permit. Display this permit on your dashboard until you receive your parking permit in the mail. When you receive your parking permit, adhere the sticker to the right side of your windshield.

How to pay a parking citation

Parking Office

Department of Police Services |

(818) 677-2157

Parking citation payments are due within 21 days after the issuance of the citation or within 14 days after the mailing of a Notice of Delinquent Parking Violation. There is no grace period. Payments can be made online, by mail or in person. For more information on

paying parking citations, visit <https://www.csun.edu/parking/parking-citations-and-appeals>.

Process:

By mail

- ✓ Mail a money order or check for the amount on your citation to
CSUN P.O. Box 2081
Tustin, CA 92781-2081

In person

- ✓ Visit the Parking Services office inside the Department of Police Services, located at 9222 Darby Avenue (west side of campus).
- ✓ Provide your citation number or vehicle license plate to pay the citation by cash or credit/debit card.

Online

- ✓ Visit www.pticket.com/csun and enter your citation number or vehicle license plate number to pay your ticket.

How to register a bicycle on campus

Department of Police Services (DPS) |

West of the B3 parking structure
(818) 677-2111

Department of Police Services provides the free Bicycle Registration Program. Registering your bicycle improves your chances of getting it back in the event it is ever stolen and recovered. For more information, visit <https://www.csun.edu/police/bike-security>.

Process:

- ✓ Bring your bicycle, state ID, and CSUN student ID card to DPS during normal business hours.
- ✓ Complete a CSUN Bicycle Registration Form.
- ✓ A representative from DPS will affix a sticker to your bicycle. You will be given a copy of your registration form for your records, in the off chance you ever need to report your bicycle stolen.

How to register a bicycle with on-campus bicycle compounds

Department of Police Services (DPS) |

West of the B3 parking structure
(818) 677-3946

Department of Police Services provides Matador Bicycle Compounds (MBC) across campus as a secure option for bicycle parking. For more information, visit <https://www.csun.edu/police/bike-security>.

Matador Tips:

- You can use your state ID or CSUN student ID card as your access into any Matador Bike Compound. Make sure to bring the card you want to use during your registration.

Process:

- ✓ Bring your bicycle and state ID or CSUN student ID card to DPS during normal business hours.
- ✓ Complete a CSUN Matador Bicycle Compound form.
- ✓ A representative from DPS will affix a sticker to your bicycle. You will be given a copy of your registration form for your records, in the off chance you ever need to report your bicycle stolen.

U

University Communications On-campus communication systems

88.5 FM

CSUN has its very own radio station! 88.5 FM is a radio station that is a service provided by CSUN. The station primarily airs adult album alternative (AAA) and Americana music with a mix of legends, new music, and local music with some specialty programming on weekends. For more information, visit <http://www.885fm.org/>.

Canvas

Canvas is a modern, open, user-friendly teaching and learning platform for today's faculty and students. Most campus professors utilize Canvas for assignment submission, forum discussions, and supplemental course materials. If a professor utilizes Canvas for a course, be sure to visit your Canvas course page frequently to stay up-to-date on course assignments. For more information, visit <https://www.csun.edu/it/canvas>.

CSUN Gmail Account

Students are issued CSUN Gmail accounts when they apply to the university. You should have received a letter from Admissions and Records with your CSUN email address and initial password. Use this information to access your account for the first time. Your CSUN student Gmail account serves as your official communication with the University and you are responsible for monitoring this account. To sign on to your CSUN Gmail account, visit <https://www.csun.edu/it/gmail-students>.

MIND Screens

Matador Information Network Display (MIND) screens are used to advertise on-campus events and announcements. The MIND screens can be found throughout campus in Bayramian Hall, the Campus Store and other high-traffic areas. Associated Students (AS) maintains and posts to the MIND Screens. To post information on the MIND screens, visit <https://www.csun.edu/as/matador-information-network-displays>.

The Sundial

CSUN also has its very own student-run newspaper! The Sundial is an award-winning, and financially independent, student newspaper and website. Student journalists gather, write, edit and publish, or disseminate news for CSUN students and the community. The Sundial produces content both online and in print to embrace the changes in journalism. The Sundial aims to be the go-to source for information and the voice of CSUN. For CSUN news, visit <https://sundial.csun.edu/>.

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Summer 2019 Term

May 28, 2019	Tuesday	Session 1 (12 weeks) Officially begins
May 28	Tuesday	Session 2 (6 weeks) Officially begins
July 4	Thursday	Independence Day Observed - Campus Closed
July 9	Tuesday	Session 2 Ends
July 10	Wednesday	Session 3 (6 weeks) Officially begins
August 20	Tuesday	Session 1 and Session 3 Ends

Fall 2019 Semester

August 21, 2019	Wednesday	Fall 2019 Officially Begins; Department Mtgs
August 22-23	Thursday-Friday	Department Meetings / Registration Continues
August 24	Saturday	Classes Begin
August 26	Monday	Weekday Classes Begin
August 31-September 1	Saturday-Sunday	No Instruction
September 2	Monday	Labor Day Holiday; Campus Closed
November 11	Monday	Veterans' Day Holiday; Campus Closed
November 28-29	Thursday-Friday	Thanksgiving Recess; Campus Closed
November 30-December 1	Saturday-Sunday	No Instruction
December 10	Tuesday	Last day of formal instruction
December 11-17	Wednesday-Tuesday	Final examinations
December 18-19	Wednesday-Thursday	Department meetings and conferences
December 20	Friday	Evaluation Day
December 23	Monday	Instructors' grades due
December 24	Tuesday	Last day of the Fall 2019 semester
December 25 - January 1, 2020	Wednesday-Wednesday	Campus Closed *

Fall 2019 Saturday Classes: August 24; September 7, 14, 21, 28; October 5, 12, 19, 26; November 2, 9, 16, 23; December 7
Sunday Classes: August 25; September 8, 15, 22, 29; October 6, 13, 20, 27; November 3, 10, 17, 24; December 8

Spring 2020 Semester

January 17, 2020	Friday	Spring 2020 Officially begins; Department Mtgs
January 20	Monday	Martin Luther King, Jr. Day; Campus Closed
January 21	Tuesday	Classes begin
March 16 -22	Monday-Sunday	Spring Recess; No instruction
March 31	Tuesday	César Chávez Holiday; Campus Closed
May 8	Friday	Last day of formal instruction
May 9	Saturday	Honors Convocation
May 9-15	Saturday-Friday	Final examinations
May 15-18	Friday-Monday	Commencements
May 21	Thursday	Instructors' grades due
May 22	Friday	Last day of 2019-2020 academic year
May 25	Monday	Memorial Day Holiday; Campus Closed

Spring 2020 Saturday Classes: January 25; February 1, 8, 15, 22, 29; March 7, 14, 28; April 4, 11, 18, 25; May 2
Sunday Classes: January 26; February 2, 9, 16, 23; March 1, 8, 15, 29; April 5, 12, 19, 26; May 3

University Holiday Schedule

Independence Day - Thursday, July 4, 2019	
Labor Day - Monday, September 2, 2019	Washington's Birthday Observed - Friday, December 27, 2019
Veterans' Day Observed - Monday, November 11, 2019	Columbus Day Observed - Monday, December 30, 2019
Thanksgiving Day - Thursday, November 28, 2019	New Year's Day Observed - Wednesday, January 1, 2020
Admission Day Observed - Friday, November 29, 2019	Martin Luther King, Jr. Day - Monday, January 20, 2020
Christmas Day Observed - Wednesday, December 25, 2019	César Chávez Day - Tuesday, March 31, 2020
Lincoln's Birthday Observed - Thursday, December 26, 2019	Memorial Day Observed - Monday, May 25, 2020

* Note: No Holiday available to cover closure on Tuesday, December 31, 2019

Calendar subject to change based on policy or state regulations. For additional academic dates & deadlines, see Academic

Semester Calendar at: www.csun.edu/admissions-records/calendars

Don't Forget!

To graduate in 4 years, a student needs to complete 15 units per semester or the equivalent quarter units (30 units per academic year).

If you are receiving a Cal Grant the award is limited to four academic years. Depending on your education level, Cal Grant eligibility may be less than four academic years. Consult the financial aid office if you have questions about your Cal Grant award.

If you have questions about financial aid, please call us at (818) 677-4085 or visit us in Bayramian Hall, Student Services Lobby during business hours. We are here to help!

Sincerely,
Financial Aid Team

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STUDENT CONDUCT CODE

Title 5. California Code of Regulations, § 41301. Standards for Student Conduct

(a) Campus Community Values

The university is committed to maintaining a safe and healthy living and learning environment for students, faculty, and staff. Each member of the campus community should choose behaviors that contribute toward this end. Students are expected to be good citizens and to engage in responsible behaviors that reflect well upon their university, to be civil to one another and to others in the campus community, and contribute positively to student and university life.

(b) Grounds for Student Discipline

Student behavior that is not consistent with the Student Conduct Code is addressed through an educational process that is designed to promote safety and good citizenship and, when necessary, impose appropriate consequences. The following are the grounds upon which student discipline can be based:

1. Dishonesty, including:
 - A. Cheating, plagiarism, or other forms of academic dishonesty that are intended to gain unfair academic advantage.
 - B. Furnishing false information to a university official, faculty member, or campus office.
 - C. Forgery, alteration, or misuse of a university document, key, or identification instrument.
 - D. Misrepresenting one's self to be an authorized agent of the university or one of its auxiliaries.
2. Unauthorized entry into, presence in, use of, or misuse of university property.
3. Willful, material and substantial disruption or obstruction of a university related activity or any on-campus activity.
4. Participating in an activity that substantially and materially disrupts the normal operations of the university, or infringes on the rights of members of the university community.
5. Willful, material and substantial obstruction of the free flow of pedestrian or other traffic, on or leading to campus property or an off-campus university-related activity.
6. Disorderly, lewd, indecent, or obscene behavior at a university related activity, or directed toward a member of the university community.
7. Conduct that threatens or endangers the health or safety of any person within or related to the university community, including physical abuse, threats, intimidation, harassment, or sexual misconduct.
8. Hazing or conspiracy to haze. Hazing is defined as any method of initiation or pre-initiation into a student organization or student body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury to any former, current, or prospective student of any school, community college, college, university or other educational institution in this state (Penal Code 245.6), and in addition, any act likely to cause physical harm, personal degradation or disgrace resulting in physical or mental harm to any former, current, or prospective student of any school, community college, college, university or other educational institution. The term "hazing" does not include customary athletic events or school sanctioned events. Neither the express or implied consent of a victim of hazing, nor the lack of active participation in a particular hazing incident is a defense. Apathy or acquiescence in the presence of hazing is not a neutral act, and is also a violation of this section.
9. Use, possession, manufacture, or distribution of illegal drugs or drug-related paraphernalia, (except as expressly permitted by law and university regulations) or the misuse of legal pharmaceutical drugs.
10. Use, possession, manufacture, or distribution of alcoholic beverages (except as expressly permitted by law and university regulations), or public intoxication while on campus or at a university related activity.
11. Theft of property or services from the university community, or misappropriation of university resources.
12. Unauthorized destruction or damage to university property or other property in the university community.
13. Possession or misuse of firearms or guns, replicas, ammunition, explosives, fireworks, knives, other weapons, or dangerous

chemicals (without the prior authorization of the campus president) on campus or at a university related activity.

14. Unauthorized recording,

dissemination, or publication of academic presentations (including handwritten notes) for a commercial purpose.

15. Misuse of computer facilities or resources, including:

A. Unauthorized entry into a file, for any purpose.

B. Unauthorized transfer of a file.

C. Use of another's identification or password.

D. Use of computing facilities, campus network, or other resources to interfere with the work of another member of the university community.

E. Use of computing facilities and resources to send obscene or intimidating and abusive messages.

F. Use of computing facilities and resources to interfere with normal university operations.

G. Use of computing facilities and resources in violation of copyright laws.

H. Violation of a campus computer use policy.

16. Violation of any published university policy, rule, regulation or presidential order.

17. Failure to comply with directions, or interference with, any university official or any public safety officer while acting in the performance of his or her duties.

18. Any act chargeable as a violation of a federal, state, or local law that poses a substantial threat to the safety or well-being of members of the university community, to property within the university community or poses a significant threat of disruption or interference with university operations.

19. Violation of the Student Conduct Procedures, including:

A. Falsification, distortion, or misrepresentation of information related to a student discipline matter.

B. Disruption or interference with

the orderly progress of a student discipline proceeding.

C. Initiation of a student discipline proceeding in bad faith.

D. Attempting to discourage another from participating in the student discipline matter.

E. Attempting to influence the impartiality of any participant in a student discipline matter.

F. Verbal or physical harassment or intimidation of any participant in a student discipline matter.

G. Failure to comply with the sanction(s) imposed under a student discipline proceeding.

20. Encouraging, permitting, or assisting another to do any act that could subject him or her to discipline.

(c) Procedures for Enforcing This Code

The chancellor shall adopt procedures to ensure students are afforded appropriate notice and an opportunity to be heard before the university imposes any sanction for a violation of the Student Conduct Code. Note: At the time of publication, such procedures are set forth in California State University Executive Order 1098 (Revised June 23, 2015).

(d) Application of This Code Sanctions for the conduct listed above can be imposed on applicants, enrolled students, students between academic terms, graduates awaiting degrees, and students who withdraw from school while a disciplinary matter is pending. Conduct that threatens the safety or security of the campus community, or substantially disrupts the functions or operation of the university is within the jurisdiction of this Article regardless of whether it occurs on or off campus. Nothing in this Code may conflict with Education Code Section 66301 that prohibits disciplinary action against students based on behavior protected by the First Amendment.

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CSUN

OFFICE OF
EQUITY AND DIVERSITY

STUDENT RESOURCES AND REPORTING OPTIONS FOR SEXUAL VIOLENCE AND RELATIONSHIP ABUSE



What Do I Do?

911 TO GET EMERGENCY ASSISTANCE FOR MY SAFETY

Call 911.

+ TO GET MEDICAL HELP

The medical centers, on and off campus, provide treatment of injuries, STD screenings and pregnancy tests. If you wish to have an evidence collection kit ("rape kit"), you can do so at Northridge Hospital Medical Center's Center for Assault Treatment Services (CATS). If possible and to preserve evidence, do not wash your face or hands, shower or bathe, brush your teeth, urinate or change clothes prior to doing the medical exam.

📶 TO TALK

There are confidential resources who can provide you with support while allowing you the time and space you need to process what has happened and who can provide you with basic information about your options and available resources.

🗨️ TO REPORT A CONCERN AND GET SUPPORT*

Students who wish to report a concern may seek assistance from staff listed as "Reporting Options and Resources." These staff will protect your privacy; however, to further protect you and the campus community, they cannot guarantee complete confidentiality.** They will also explain your options and resources and attend to your immediate needs for safety and interim measures (e.g., no-contact orders, housing and academic accommodations, counseling, safety escorts).

* If you have experienced sexual misconduct, dating or domestic violence, or stalking, you should not be deterred from reporting the incident out of concern that you might be disciplined for related violations of drug, alcohol, or other university policies. Except in egregious circumstances, University students or employees who are victims of sexual misconduct will not be subject to discipline.

** If you report certain sex offenses to local or University Police, the police are required to notify you that your name will become a matter of public record unless confidentiality is requested. If you request that your identity be kept confidential, the police will not report your identity to anyone else at the University. However, University police will report the facts of the incident itself to the Title IX Coordinator being sure not to reveal your name/identity, or compromise their own criminal investigation.

💡 TO UNDERSTAND THE UNIVERSITY'S TITLE IX ADMINISTRATIVE/ DISCIPLINARY PROCESSES

You are encouraged to contact the University Title IX Coordinator in the Office of Equity & Diversity, who oversees the investigation of all reports of sexual assault and relationship violence, including the provision of interim measures and final administrative remedies.

In certain rare circumstances where it is necessary to ensure your safety and that of the university community, the university may be obligated to investigate known incidents of sexual assault and relationship violence, even if you may not feel ready. Such a decision would be discussed with you in advance, however, and the university would ensure that you have a support person throughout the process.

! TO REPORT A CRIMINAL CONCERN

Sexual violence is a crime. We encourage you to contact the CSUN Department of Police Services or the police department responsible for the area where the incident took place for more information about how to report a crime and the criminal process. A criminal investigation does not relieve the university of its obligation to respond under Title IX, and both a criminal and university investigation can proceed at the same time.

? WHAT IF I WANT TO BE LEFT ALONE?

This may be a confusing and difficult time. Remember that these resources are always available to you, and you can seek support at any time. Friends and family can offer support as well. You are not alone. There are people who can help you. You have options.

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CONFIDENTIAL RESOURCES

These resources will keep your identity and information private and anonymous.

Care Advocates

Stephanie Hansen & Danielle Samuel
Email: stephanie.hansen@strengthunited.org,
danielle.samuel@strengthunited.org
Phone: (818) 677-7492
Klotz Student Health Center, Rm 201

University Counseling Services

CSU Northridge Bayramian Hall, Rm 520
(818) 677-2366, Option 1
www.csun.edu/counseling
After-hours urgent care: (818) 677-2366, Option 3

Strength United 24/7 Hotline

(818) 886-0453
or (661) 253-0258
www.csun.edu/eisner-education/strength-united

Crisis Text Line

Text HOME to 741741 for free, 24/7 crisis support for anyone in the US via text. Communication with Crisis Counselors is confidential unless sharing it with emergency services is absolutely necessary for your safety. Website: <https://www.crisistextline.org/>

Santa Monica Rape Treatment Center

1250 Sixteenth St. Santa Monica, CA
(310) 319-4000
www.911rape.org

RAINN - Rape, Abuse & Incest National

Network Sexual Assault
(800) 656-HOPE (4673)
www.rainn.org

MEDICAL RESOURCES

Under California law, medical clinicians are required to report to the police instances in which they observe physical injury caused by assaultive conduct.

Klotz Student Health Center

18111 Nordhoff St. Northridge, CA
(818) 677-3666
www.csun.edu/shc

Northridge Hospital Medical Center

18300 Roscoe Blvd. Northridge, CA
(818) 885-8500
www.northridgehospital.org

Reseda Medical Clinic

18355 Sherman Way Reseda, CA
(818) 343-0964

Valley Urgent Care Center

9346 Corbin Ave. Northridge, CA
(818) 349-9966
www.svalleyurgentcare.com

Olive View Medical Center

14445 Olive View Dr. Sylmar, CA
(818) 364-1555
www.uclaoliveview.org

REPORTING OPTIONS AND RESOURCES

Title IX Coordinator

Barrett Morris
Office of Equity & Diversity
University Hall, Rm. 285
(818) 677-2077
www.csun.edu/eqd

Office of Student Affairs & Dean of Students

University Hall, Rm. 310
(818) 677-2391
www.csun.edu/studentaffairs

CSUN Police Services

24 Hr. Police Dispatch
9222 Darby Ave. Northridge, CA
(818) 677-2111
www.csun.edu/police

I think I have experienced some type of sexual violence or relationship abuse, but I'm not sure...

SEXUAL MISCONDUCT IS

Engaging in any sexual activity without first obtaining affirmative consent to the specific activity.

Sexual activity includes, but is not limited to, kissing, touching intimate body parts, fondling, intercourse, penetration of any body part, and oral sex. It also includes any unwelcome physical sexual acts, such as unwelcome sexual touching, sexual assault, sexual battery, rape, and dating violence. When it is based on gender, domestic violence and stalking also constitute sexual misconduct. Sexual misconduct may include physical force, violence, threat, or intimidation, ignoring the objections of the other person, causing the other person's intoxication or incapacitation through the use of drugs or alcohol, or taking advantage of the other person's incapacitation (including voluntary intoxication). Men as well as women can be victims of these forms of sexual misconduct. Sexual activity with a minor under 18 years old is never consensual.

SEXUAL ASSAULT IS

A form of sexual violence and is an attempt, coupled with the ability, to commit violent injury on the person of another because of that person's gender or sex.

SEXUAL BATTERY IS

A form of sexual misconduct and is any willful and unlawful use of force or violence upon the person of another because of that person's gender or sex as well as touching an intimate part of another person against that person's will and for the purpose of sexual arousal, gratification, or abuse.

RAPE IS

A form of sexual misconduct and is non-consensual sexual intercourse that may also involve the use of threat of force, violence, or immediate and unlawful bodily injury or threats of future retaliation and duress. Any sexual penetration, however slight, is sufficient to constitute rape.

STALKING IS

A repeated course of conduct directed at a specific person (when based on gender or sex) that places that person in reasonable person for her/his safety or others' safety or causes the victim/survivor to suffer substantial emotional distress.

AFFIRMATIVE CONSENT IS

An informed, affirmative, conscious, voluntary, and mutual agreement to engage in sexual activity. It is the responsibility of each person involved in the sexual activity to ensure that he or she has the affirmative consent of the other participant(s) to engage in the sexual activity. Lack of protest or resistance does not mean affirmative consent, nor does silence mean affirmative consent. Affirmative consent must be voluntary, and given without coercion, force, threats, or intimidation.

The existence of a dating or social relationship between those involved, or the fact of past sexual activities between them, should never by itself be assumed to be an indicator of affirmative consent. A request for someone to use a condom or birth control does not, in and of itself, constitute affirmative consent.

Affirmative consent can be withdrawn or revoked. Consent to one form of sexual activity (or one sexual act) does not constitute consent to other forms of sexual activity (or other sexual acts).

Affirmative consent cannot be given by a person who is incapacitated. A person is unable to consent when s/he is asleep, unconscious, or is incapacitated due to the influence of drugs, alcohol or medication so that s/he could not understand the fact, nature, or extent of the sexual activity. A person is incapacitated if s/he lacks the physical and/or mental ability to make informed, rational decisions.

RELATIONSHIP VIOLENCE (INCLUDING DATING, DOMESTIC AND INTIMATE PARTNER VIOLENCE) IS

A form of sexual violence and abuse committed by a person who is or has been in a social, dating, cohabitating, or intimate relationship with the victim/survivor regardless of the length of the relationship or gender of the individuals in the relationship. Relationship violence is about power and control. Physical violence frequently is accompanied by other forms of abuse, including emotional, psychological, financial or sexual, and relies on the use of threats, isolation and intimidation. The most dangerous time is shortly after a relationship has ended.

CSUN prohibits retaliation against any person for reporting sexual violence and relationship abuse or who cooperates with investigations of such reports.

Office of Equity & Diversity
For more information, visit www.csun.edu/shinealight

For further information regarding Title IX and Rights and Options Brochures please visit <https://www.csun.edu/eqd/title-ix>

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Don't Forget

Student Conduct Code

Title IX

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Campus Map

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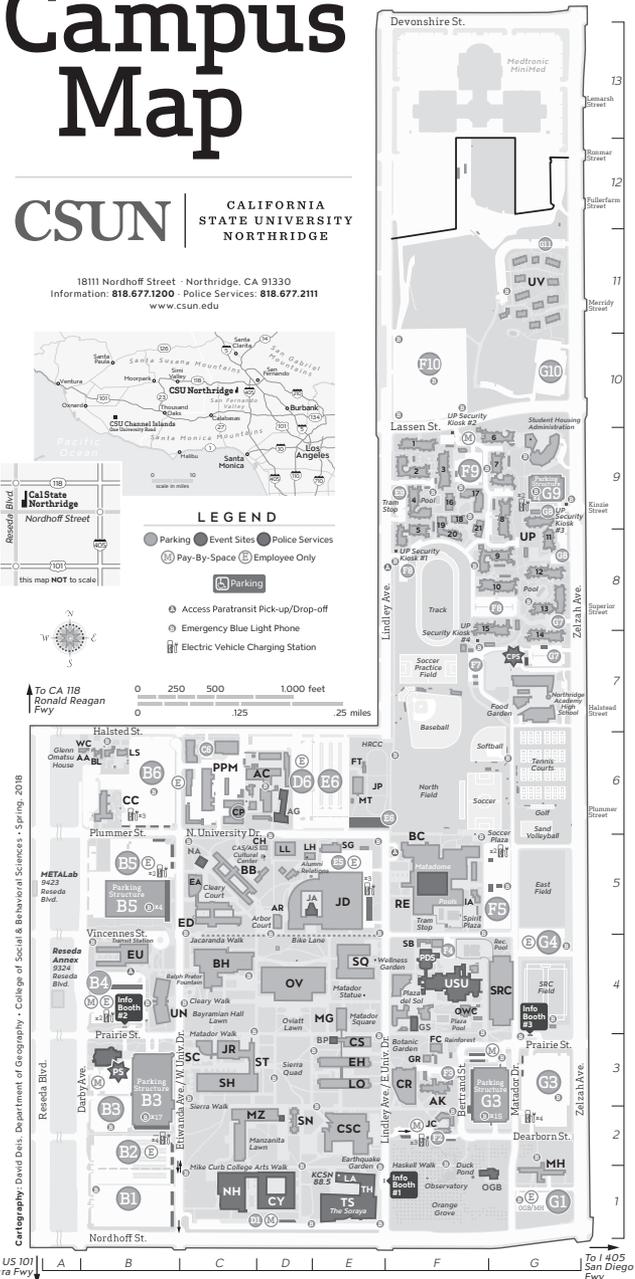
- Parking
- Event Sites
- Police Services
- Pay-By-Space
- Employee Only
- Access Paratransit Pick-up/Drop-off
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Cartography: David Denis, Department of Geography | College of Social & Behavioral Sciences | Spring, 2018

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- Building Name—Grid Location**
- AK Addie Klotz Student Health Center—F3
 - AA Asian American Activities Center—B6
 - AC Art and Design Center—D6
 - MA Studios [AC]—D6
 - AG Art Gallery—D6
 - ARmer Screening Room[MZ100]—D2
 - AR Arbor Grill—D5
 - BB Bookstein Hall—C5
 - BC The Abbott and Linda Brown Western Center for Adaptive Aquatic Therapy—F5
 - Baseball Field—F7
 - BH Bayramian Hall—C4
 - BL Black House—B6
 - BP Donald Bianchi Planetarium—E3
 - CC Campus Theatre[NH100]—C1
 - CC Children's Center—B6
 - CH Chicano House—D5
 - CP Central Plant—C6
 - CPS Community Policing Substation—G7
 - CR Chaparral Hall—F3
 - CS Citrus Hall—E3
 - CSC Campus Store Complex—E2
 - CY Cypress Hall—D1
 - Rectal Hall [CY158]
 - EA Education Administration—C5
 - ED Education—C5
 - East Field—G5
 - EH Eucalyptus Hall—E3
 - EU Extended University Commons—B4
 - FC Fuel Cell—F3
 - FT Fitness Center/Nautilus—E6
 - Golf—G6
 - GR Greenhouse—F3
 - GS Grand Salon—F4
 - High Ropes Challenge Course (HRCC)—E6
 - IA Intercollegiate Athletics Office—F5
 - JA C.R. Johnson Auditorium—D5
 - JC Jeanne Chisholm Hall/NCOD—F2
 - JD Jacaranda Hall—E5
 - JP Jogging Path—E6
 - JR Jerome Richfield Hall—C3
 - KCSN 88.5 [LA380]—E1
 - LA Kurland Lecture Hall—E1
 - LH Laurel Hall, Alumni Relations—D5
 - LL Lilac Hall—D5
 - Little Theatre [NH121]
 - LO Live Oak Hall—E3
 - LS Child and Family Studies Lab School—B6
 - MG Magnolia Hall—E4
 - Matadome[RE140]—F5
 - Monterey Hall—G1
 - MT Matador Hall—E6
 - MZ Marzanita Hall—D2
 - Armer Screening Room [MZ100]
 - NA Charles H. Noski Auditorium—C5
 - North Field—B6
 - NH Nordhoff Hall—C1
 - Little Theatre [NH121]
 - Campus Theatre [NH100]
 - OGB Orange Grove Bistro—F1
 - OY Delmar T. Oviatt Library—D4
 - OWC Oasis Wellness Center—F4
 - PDS Plaza del Sol Performance Hall—F4
 - PPM Physical Plant Mgmt./Corp. Yard—C6
 - PS Police Services—B3
 - Rainforest—F3
 - RE Redwood Hall—F5
 - Matadome[RE140]—F5
 - Rectal Hall [CY158]—D1
 - Sand Volleyball—G6
 - Softball Field—F6
 - Sustainability Center—F4
 - SC Sierra Center—C3
 - SG Sagebrush Hall—E5
 - SH Sierra Hall—C3
 - Whitsett Room [SH451]
 - SN Santa Susana Hall—D2
 - Soccer Practice Field—F7
 - Soccer Plaza & Field—G6
 - SO Sequoia Hall—E4
 - Student Recreation Center—G4
 - ST Sierra Tower—C3
 - Track—F8
 - Transit Station—B4
 - TH Experimental Theatre—E1
 - TS The Soraya—E1
 - Younes and Soraya Nazarian Center for the Performing Arts
 - Tennis Courts—G6
 - UN University Hall—B4
 - UP University Park Apartments—F-G, B-9
 - USU University Student Union—F4
 - UV University Village Apartments—G1
 - Whitsett Room [SH451]—C3
 - WC Women's Center—B6

University Student Union

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Sol Center

- FIRST FLOOR**
 - ATMs
 - Information Desk
 - Monitor Involvement Center
 - TV Lounge
 - USU Lounge
 - USU Events
- SECOND FLOOR**
 - USU Administration
 - Adoptrip
 - Raza Vito Study Lounge
 - Pride Center
 - USU Center
 - USU Internal Conference Room
 - Santo Antonio Mountains
 - Kenura
 - Woodland Hills
- THIRD FLOOR**
 - Executive Board Room
 - Santo Centro
 - Santo Sistema
 - Verdugo Mountains

Northridge Center Complex

- FIRST FLOOR**
 - Granada Hills
 - Lake Balboa
 - North Valley
 - Northridge Center
 - Reardo
 - South Valley
 - West Valley
- SECOND FLOOR**
 - Piazza Sol Performance Hall
 - USU Theatre (Entrance is on First floor)

East Conference Center

- FIRST FLOOR**
 - Alondra
 - East Conference Lounge
 - La Cresento
 - Panorama City
 - Proyer/Medkhlor/Redaction Room
 - Sun Valley
 - Tanjung
 - Van Nuy
- SECOND FLOOR**
 - Accidia
 - Burbank
 - Flintbridge
 - Glendale
 - Lake View Terrace
 - Pandora
 - Sunny Days Camp

Southwest Addition

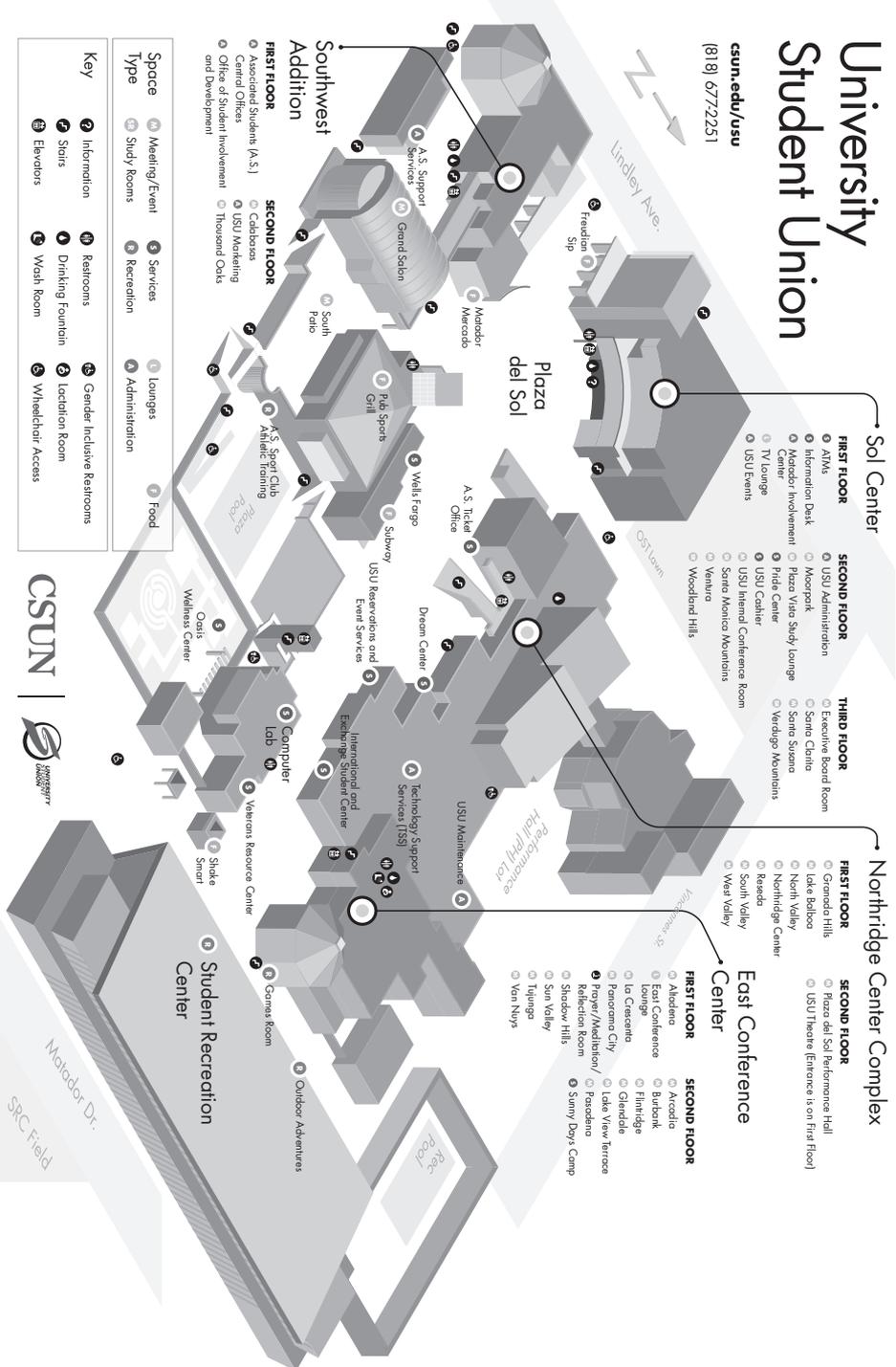
- FIRST FLOOR**
 - Associated Students (A.S.)
 - Carroll Offices
 - Office of Student Involvement and Development
 - Cobolans
 - USU Meeting
 - Thousand Oaks
- SECOND FLOOR**
 - Services
 - Recreation

Plaza del Sol

- Pub Sports
- Walls Fargo
- A.S. Spirit Club Athletic Training
- South Patio
- USU Reservations and Events Services
- USU Maintenance
- International and Exchange Student Center
- Technology Support Services (TSS)
- USU Maintenance
- Game Room
- Outdoor Adventures

Student Recreation Center

- Gender Inclusive Restrooms
- Laundries
- Administration
- Food
- Restrooms
- Drinking Fountain
- Wash Room
- Information
- Stairs
- Elevators
- Gender Inclusive Restrooms
- Location Room
- Wheelchair Access



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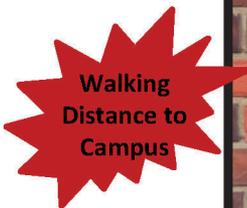
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By: Richard Kaufman, '72

Hail to all the Matadors

And to our school so dear.

As we move along the road of life,

let us keep from doubt or fear,

For the knowledge which we find here,

for all who urge us on.

The spirit of the Red and White

will brighten every dawn.

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And where truth leaves an open door,

To honor strong and courage tall

We hail our Matador!

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