

# 2016 DEPARTMENT CHAIRS AND DEANS RETREAT

## Keynote Presentation

### **Realizing the Potential of Minority Serving Institutions: The Power of Organizational Learning and Transformation**

Keynote speaker: Dr. Marcela Cuellar, UC Davis, School of Education

Dr. Marcela Cuellar, faculty in the Department of Higher Education Leadership in the School of Education at UC Davis focuses her research on understanding access and success in higher education, particularly for groups who are typically underrepresented or marginalized. In this presentation, Dr. Cuellar will review emerging scholarship on Minority Serving Institutions (MSIs), with a focus on Hispanic Serving Institutions (HSIs). She will also discuss how institutions can engage in a process of organizational learning to better serve an increasingly diverse student population.

## Concurrent Session Descriptions

### **Policies every academic leader should know: Undergraduate and graduate student policies**

Elizabeth Adams, Associate Vice President, Undergraduate Studies

Crist Khachikian, Associate Vice President, Research and Graduate Studies

11am-11:50am; 2pm-2:50pm

Cypress Hall, Room 105

This interactive session will involve an overview and discussion of several current policies and procedures that are important for College leaders to know. The topics will include policies related to undergraduate and graduate students that have been recently passed or enacted by the CSUN Faculty Senate, CSU Board of Trustees, CSU CO, WASC and Financial Aid (FAFSA). The challenges and potential pitfalls that academic programs face in light of these new policies will be outlined and debated.

### **Knowing your students: Overview and access to your data & dashboards**

Janet Oh, Interim Director, Institutional Research

Helen Heinrich, Director of Data and Analytics, Information Technology

11am-11:50am; 2pm-2:50pm

Cypress Hall, Room 113

This session will provide an overview of a variety of data analytic tools available to chairs and deans, along with ideas and best practices for integrating these data tools into discussions with faculty and the planning process. Tools include the CSU Student Success Dashboard, the CSUN Student Success Dashboard, CSUN by the Numbers, and Institutional Research reports. Ample time will be provided for discussion and questions.

**Investigations, disciplines, grievances, & lawsuits: What every academic leader should know about staff & faculty rights**

Susan Hua, Director, Office of Equity and Diversity

Kristina de la Vega, Associate Vice President, Human Resources

Daisy Lemus, Interim Associate Vice President, Faculty Affairs

11am-11:50am; 2pm-2:50pm

Cypress Hall, Room 111

This session is intended to be an overview of the processes involved in investigations, disciplines, grievances, and lawsuits. As an academic leader, your role in these processes is critical and knowing what to look for and how to respond makes a difference in the outcomes of these processes. Follow-up sessions to cover each process in depth have been scheduled as part of the Chairs Leadership Academy throughout the Academic Year.

**Open Session: Administrivia? A focus on everything Academic Affairs**

Diane Stephens, Associate Vice President, Academic Resources and Planning

Michael Neubauer, Vice Provost

1pm-1:50pm

Cypress Hall 113

Spend some time with Michael Neubauer and Diane Stephens to discuss a variety of administrative issues. In this *no-holds-barred* session, Neubauer and Stephens will provide information on 2016/17 planned activities and initiatives and their observations on best administrative practices. More importantly, this is an opportunity for participants to ask anything they want to about Academic Affairs activities and plans for access, accessibility, accreditation, advising, assessment, budgeting, captioning, EAB, enrollment, facilities, Graduation Initiative 2025, high impact practices, hiring, planning, opportunity gap, professional development, program review, scheduling, space, web, and much more.