

Google Site Instructions

In order to apply to the Bridge to the Future program, you will need to set-up a **Google Site** website to be included in your application. Please create and finalize your site by the Bridge to the Future Application Deadline. **In creating your site, ensure that all your documents, photos, videos, and Google Site website are available for public view.**

You will be required to upload:

- ✓ Your *B2F Community Service Resumé* (see B2F Community Service Resumé on the CollegeCenter webpage for instructions).

You may consider including the following in your Google Site website:

- ✓ Personal Resumé.
- ✓ Awards/Certificates.
- ✓ Video introduction about yourself.
- ✓ Photos (i.e., your sports team photo, you volunteering, you participating in event.).
- ✓ An essay you have written, or other academic work, of which you are proud.
- ✓ Additional creative items like: interviews, art, digital media, Powerpoint presentations, or other items to express who you are as a person, student, community volunteer, and potential Bridge to the Future Scholar.

How to access Google Sites:

1. Sign into your LAUSD Gmail Account. Click on the Google Apps tab, scroll the bottom, and click on the “More from G Suite” button.
2. Once you are on the Google Sites page, you will click the + sign in the bottom, right hand corner of the screen to create a new site.
3. Give your site a name. This will be used to create your URL as well, so be mindful of what you name it. Ex: Jane Smith B2F Site or John Smith B2F Applicant
4. Use the template options on the right side of the page to create your website! Be creative!
5. When you are finished with your website, be sure to publish it and make it public for all to view (this is how B2F Application Reviewers will be able to see your site).
6. Copy your Google Site link and paste into your B2F Application!

Tip: You can create a folder for your B2F documents in your Google Drive and upload all of the things you want to include in your site. All of that can be linked to your Google Site and will pop up for you to use!

- This is a Youtube tutorial that shows you step by step in creating a Google Site: [Google Site Youtube Tutorial](#)
- This is the link to a Sample B2F Google Site: [B2F Sample Google Site](#)
You can use this example as a template on how to create your own Google Site but be creative with your own site!