



Application Checklist

Deadline: December 18, 2017

Thank you for your interest in applying to the HSI Pathways to the Professoriate program at CSUN. Please compile the components listed below and contact Heidi Schumacher at Heidi.Schumacher@csun.edu when you are ready to turn in the materials. You will receive an email confirming receipt of your completed application.

If selected as a finalist, you will be interviewed on either December 21st or 22nd. You will be contacted to schedule this interview with at least 24 hours of notice.

If you have questions or need clarification on any part of the application, please contact hsipathways@csun.edu or call our campus coordinator at 818.677.2486.

Please include the following required items in your application packet:

Application Form

Transcript(s)

Please submit your unofficial CSUN transcript, detailing all coursework completed at California State University, Northridge. Instructions for obtaining a transcript can be found here:

<http://www.csun.edu/admissions-records/order-transcripts>. Optional: You can also include transcripts from any previous post-secondary institution(s). This includes community college, other 4-year universities, etc.

Consent for Release of Student Information

So that application readers can look at your transcript(s), please print, fill out, and sign the Consent for Release of Student Information.

Resume or CV

Please include a resume or CV that details any involvement in your field and that demonstrates your commitment to the stated goals of HSI Pathways at CSUN. The resume or CV can include academic achievement, co-curricular activities, and/or employment that helps illustrate the ways in which you meet the selection criteria.

Optional: One or Two Letters of Recommendation

You can provide one or two letters of recommendation from faculty who have taught you at the college level. You should select faculty who are familiar with your academic work so they can speak to your potential success in graduate school. They should also be able to assess your personal qualifications for the HSI Pathways program at CSUN. You should fill out the top portion of the faculty recommendation form and

deliver it to each person you have selected. The faculty member can send their letter directly to Heidi.Schumacher@csun.edu. This portion of the application is optional.

☐ **Academic Writing Sample**

Your writing sample should be a paper of at least four full double-spaced pages that you have written for a college course in one of the listed HSI Pathways fields (available at <http://www.csun.edu/humanities/pathways-professoriate/apply>). Ideally, this would be a paper written for a class in your field of study. You should include the complete paper.

☐ **Statement of Purpose**

Write a statement of purpose. Your statement should not exceed 1000 words in length. Your statement should address the following three points:

- Why are you passionate about pursuing a Ph.D. in your chosen field?
- Address how the mission of HSI Pathways to the Professoriate connects with your own goals and aspirations.
- Describe your research interests and how the HSI Pathways program will help you pursue them. If you know the exact project you hope to undertake in a Ph.D. program or the exact independent research project you hope to undertake if selected as an HSI Pathways/Mellon Student Fellow, you can explain that project here.