

Procedure Number: AC007a

Original Date: April 7, 2021

*Rick Evans*

---

Rick Evans, Executive Director

Title: Purchasing and Contracting with Prison Industry Authority (CALPIA)

Statement:

This procedure is established to be in alignment with CSUN's structural change on purchasing and contracting with CALPIA.

Purpose

To amend the approval process when contracting and purchasing with CALPIA to ensure that contracts and purchases align with CSUN's values and policies.

Procedure

1. All purchases and contracts must remain in compliance with Corporation purchasing policy as stated in AC007.
2. Henceforth, no contracts, purchase orders or procurements with CALPIA will be undertaken by TUC Accounts Payable.
3. This procedure applies to any contracts and purchases with funds at TUC, by any means of purchasing, including purchases on Procurement Cards.